

Dear Radiography Program Applicant:

We appreciate your interest in our School of Radiologic Technology and would like this opportunity to introduce you to our Radiography Program. Please read all the information provided carefully to answer your questions about our selection process. We are now processing applications for the May 2022 class. All information is also available online at <https://www.daytonastate.edu/hchs/rad.html>

The Radiography Program consists of course work and clinical education in radiographic imaging sciences.

Our students also must complete required prerequisite and general education courses at Daytona State College (DSC) prior to, or while in the program. (Refer to Suggested Program of Study, which includes all required courses). The program begins in Summer 2022. The following required general education courses are prerequisites: ENC 1101, MAC 1105, BSC 1085/BSC 1085L. The prerequisite courses must be completed with a “C” or better grade at Daytona State College or transferred to DSC by the end of the Fall 2021 semester to be eligible for the interview process. The other three required college courses must be completed by the end of the program or the student will not be able to participate in the graduation ceremony. Anatomy & Physiology II is a recommended course. The program is designed so the student has no more than a 40-hour week including RTE didactic and clinical/lab classes and college courses. The RTE courses can only be taken once you have been accepted into the Radiography Program.

A sample schedule is attached or available on the website. You are notified as to your schedule in advance of each semester to make the necessary arrangements. Due to the clinical requirements, which must be met by each student, the clinical schedule is set and does not allow for flexibility.

The student is permitted a specific amount of absenteeism during each semester. Any other absence will result in the student making up the missed clinical time.

Send all official copies of any college transcripts to Daytona State College to have the courses evaluated and transferred.

Applicants must document a minimum of a 2.5 GPA college coursework and maintain a 2.5 GPA in each course while in the program. A student will not be considered if their overall college GPA is below 2.5. No courses will be accepted without a minimum of a "C."

It is advised that the applicant tours or shadows a Radiology Department to improve the applicant's knowledge of the profession for which they are preparing to enter and assist with career decisions. Once the applicant tours a radiology facility, they must provide written documentation to the program office for their file by the stated deadline dates.

Although the application deadline is January 31, 2022 for consideration for the May 2022 class, it is advisable to return the completed form as soon as possible and begin sending your documentation to avoid delays or missing deadlines. It is vital that the application forms be completed correctly to avoid delays in the process. Incomplete applications will be returned to the applicant unprocessed. The interviews are normally held in February for the class, which begins in May. You will be notified by postal mail of the status of your selection by mid-March.

Each applicant meeting our minimum requirements will be considered on an individual basis. The entire selection process consists of four (3) phases:

Phase 1

- Applicant completes application
- Applicant provides 2 professional references (employers or educators). The program will contact the references via mail or email.
- Applicant successfully completes TEAS test at Daytona State College (there is a fee for this exam)
- Applicant documents completion of the prerequisite courses with a "C" or better grade. If courses are completed at an institution other than DSC, they must be transferred to DSC. Documentation of completion and transfer of the ENC 1101, MAC 1105 and BSC 1085/BSC 1085L courses must be received by the Program Office by the end of the summer 2020 semester to be eligible for invitation to attend the selection committee interview.
- Applicant meets all stated deadlines

Phase 2

- Applicant is interviewed by Assistant Chair and the selection committee (by appointment)

Phase 3

- Prospective student completes background screening to include fingerprint check of state and federal criminal history information conducted through FDLE and FBI
- Prospective student completes drug screening (testing negative)
- Prospective student meets all stated deadlines to complete file

Each phase must be completed before moving to the next phase in the selection process.

The TEAS (Test of Essential Academic Skills) is required for application to the Radiography. The TEAS online practice assessment and study guide are available from Assessment Technologies Institute at <http://www.atitesting.com/> Information about the test format as well as how to prepare for the test is available on the web site. In addition, the TEAS study guide may be utilized at the Academic Support Center and Library on each Daytona State College campus. The test is timed and can take between 4 and 4½ hours to complete. Questions will cover topics of Mathematics, Reading, Science, and English and Language Usage. Use of a calculator is not permitted. Please contact Assessment Services for the testing schedule on each Daytona State college campus. TEAS AITS (adjusted individual total score) that is required is 59th percentile or better. Applicant must also have a 63rd percentile or better in mathematics, and 69th percentile or better in reading. Before leaving Assessment Services, you will receive a printout of your results.

Twenty-four students are accepted each year depending upon the total number of current students. The program normally has more applicants than can be accepted for each class. Those applicants not accepted have the option to re-apply for the following year's class. The Program does not have a waiting list.

The Joint Review Committee on Education in Radiologic Technology accredits the Program. JRCERT 20 N. Wacker, STE 2850, Chicago, Il, 60606-3182. Phone 312-704-5300, FAX 312-704-5304 and Websites: www.jrcert.org; mail@jrcert.org.

Successful fulfillment of the requirements of this program and the AS Degree at DSC will provide satisfactory eligibility for examination by the American Registry of Radiologic Technologists. DSC will award college credit for Radiologic Technology (RTE) courses successfully completed. DSC is accredited by SACS and offers many bachelors' degree programs. Graduates are eligible to continue work toward their baccalaureate degree through DSC.

Please refer to the Program Policy and Procedure handbook concerning entrance standards for applicants and financial aid information. Students have the option of declaration or non-declaration of pregnancy. To allow for radiation protection to the declared pregnant student and their conceptus, the program officials and radiation safety officer will counsel declared pregnant students as to options available.

The Program Policy and Procedure handbook is available for review on our website.

International students:

You are classified as an international student if required forms must be submitted to the US Department of Justice. However, if you have immigrated to the US and have a resident alien number, you will not be classified as an international student. All DSC criteria for international students must be followed prior to admission. Refer to DSC catalog.

In addition, certified official academic transcripts are required from secondary schools, colleges, universities, technical and other post-secondary schools attended. Transcripts in languages other than English must include official certified English translations authentic verifying statements and signatures. The following agencies are acceptable for translation of Transcripts:

World Education Services, Inc. www.wes.org Course By Course Translation is required!

Josef Silny & Associates, Inc. www.jsinly.com Course By Course Translation is required!

For further information concerning the process contact the Immigration and Naturalization Services (INS) at 1-800-375-5283 or www.ins.usdoj.gov.

If you have criminal record of a felony or misdemeanor, you must report this on your application. All offenses must be reported regardless of how long ago they were committed.

Exceptions are:

- offenses committed while a juvenile and processed in the juvenile court;
- traffic violations that did not involve drugs or alcohol;
- charges that were dismissed if there were no court conditions required for the dismissal.

All other misdemeanor or felony offenses must be reported, including convictions or charges resulting in a plea of guilty, plea of nolo contendere (no contest), withheld or deferred adjudication, suspended or stay of sentence, pre-trial diversion activity, or military court-martial. You will be required to complete the ARRT Pre-application process prior to the interviews. Information concerning this process is available on <http://www.rrt.org/index.html?content=ethics/preapp.htm> or call 651-687-0048.

We are currently accepting applications for our class, which will begin in May 2022. We realize there is a lot of information in this letter, but hopefully many of your questions were answered. Please feel free to contact the program office with further questions. For your convenience, anyone in the office can assist you if I am unavailable. Thank you for your interest in our technologically innovating and exciting profession! We look forward to receiving your application.

Please note: All Daytona State College campuses are smoke/tobacco free!

Radiography Program Fee Structure:

TEAS Test	\$85.00	Proctor and test fee paid to DSC at time of test
Book and Resources	Approximately \$1000.00	Students pay for their own books and required resources
Tuition	Approximate total cost of all RTE courses is \$10,000.00.	Students pay tuition and lab fees to DSC each semester. This is based on cost of tuition per hour

Students will provide their own living quarters, uniforms and meals. Students may be eligible for loans, grants and scholarships through DSC depending upon the number of credit hours scheduled per semester and financial aid status of individual student.

The out of state student tuition is based upon your status as a legal permanent Florida resident. A student qualifies as a Florida resident for tuition purposes - or if a dependent child, his/her parent(s) - if the student has established and maintained a legal residence in the state of Florida for at least 12 consecutive months immediately prior to the first day of classes. The applicant must state that his/her length of residence, or if a dependent child, his/her parent(s) length of residence, was for the purpose of maintaining a bona fide domicile and not for the purpose of maintaining a temporary residence incident to enrollment. A dependent child whose parents are divorced or separated may qualify as a resident for tuition purposes if either parent is a legal resident of Florida regardless of which parent claims the child as a dependent for federal income tax purposes. A dependent child living with an adult relative other than his/her parent(s) may qualify as a Florida resident for tuition purposes if the adult relative and the student have maintained a legal residence in the state of Florida for 12 consecutive months prior to the first day of classes and the dependent child has lived with the relative for five years immediately preceding residency classification and has been claimed by that relative as a "dependent" under the Federal Income Tax Codes.

Please have your financial plan in order as due to our schedule, you will not be eligible for financial assistance every semester and you may be limited due to your past financial assistance history.

Selection Committee Evaluation Criteria

Members of the selection committee use the following criteria to assign points for each applicant based upon transcripts and documents on file and applicant's response to interview questions. Each applicant is asked the same standardized questions and any additional questions needed to clarify documentation on file.

1. Completed required prerequisite/general education college courses with "C" or better grade taken at or transferred to Daytona State College (Must have on file by deadline date stated on Interview Invitation Letter and Interview Confirmation)
2. Overall College GPA
3. TEAS Score
4. Knowledge of Radiologic Technology Profession – tour and interview
5. Interpersonal Communication
6. Maturity
7. Motivation

The program does not have a waiting list. Priority for admission is not based upon the number of times an applicant has applied for the program.

Sincerely,

Dee Ann Vanlandingham, MHS, RT(R)
Radiography Program Chair