

MINUTES: March 25, 2025

**SPECIAL MEETING: Daytona State College
District Board of Trustees**

**PLACE: Daytona State College's
Daytona Beach Campus
Wetherell Center (Bldg. 100), Room 402L
1200 W. International Speedway Blvd.
Daytona Beach, Florida**

**PRESENT: Dr. Thomas LoBasso, Corporate Secretary/President
Dr. Randall Howard, Chair
Randy Dye
Lloyd Freckleton
Kelly Kwiatek
Garry Lubi
Nellie Lupoli**

ABSENT: Bob Lloyd, Vice Chair

Special Board Meeting began 12:31 p.m.

I. CALL TO ORDER

Dr. Howard called the meeting to order at 12:31 p.m.

II. PLEDGE OF ALLEGIANCE

Conducted the Pledge of Allegiance.

III. ROLL CALL

Mr. Lloyd was absent. All other trustees were present.

IV. PUBLIC PARTICIPATION

Dr. Howard inquired if there were any members from the public that requested time to appear before the Board. No requests received.

V. FINANCE

**A. Approval of Construction Management at Risk Contract Daytona
Campus Multi-Purpose Athletic Field**

Mr. Allen Masters, Associate Vice President, Facilities Planning, presented for approval. Dr. LoBasso noted that even though the dollar amount for this agenda item is low, it is tied to the larger project that will be about \$2,500,000.

MOTION: (Dye/Freckleton) That the District Board of Trustees approve the contract for Construction Management at Risk Pre-Construction Services with Scorpio Construction for the Daytona Campus Multi-Purpose Athletic Field Project in the amount of \$16,000. Motion carried unanimously.

B. Approval of Daytona Campus Facilities Services Bldg. 430 Roof Replacement

Mr. Masters reviewed and explained the insurance will cover the cost of a shingled roof due to damage done by Hurricane Milton. Discussion ensued on shingle versus metal and there was consensus to proceed with the installation of a metal roof which would last 50 years as compared to a shingle roof that would last 20 years. The difference in cost will be paid for by the College.

MOTION: (Lubi/Freckleton) That the District Board of Trustees approve Tecta America Roofing for the Facilities Services Bldg. 430 roof project in the amount of \$652,291*, pursuant to the provisions of Florida Statute s.287.055 utilizing Omnia Contract 04-29 JOC Contract. Motion carried unanimously.

*The College will pay the difference between the insurance reimbursement and the cost of the metal roof.

C. Approval of Management of Campus Store Operations Contract - ITN #25-007

Mr. Marty Cass, Vice President of Finance, explained the College solicited proposals for the operation of the campus bookstore and Barnes and Noble was selected as the finalist. Mr. Cass shared the financial terms in the draft agreement will not change as this was part of the negotiation.

MOTION: (Dye/Lubi) That the District Board of Trustees authorize the College to enter into an agreement with Barnes and Noble based on the following. Motion carried unanimously.

- Barnes and Noble's offer provides revenue to the College through commissions on course materials, pure digital course materials, and general merchandise. The initial term of the contract is seven (7) years with the option to renewal for additional one (1) year renewal terms up to an additional five (5) years.
- Barnes and Noble's offer provides additional financial incentives such as a minimum annual guarantee, student scholarships, and signing bonus.
- Barnes and Noble has committed to both technology and capital investments to enhance the physical campus stores and provide highly robust Campus

Store Website to better serve the students at Daytona State College.

- Barnes and Noble has committed to work closely with the College to implement an Inclusive Access Program to offer affordable course materials and access to the materials on or before the first day of class.

VI. ADJOURN

Meeting adjourned at 12:48 p.m.