Middle Management
40 Hours
Course # 107

This course may be used for mandatory retraining or salary incentive.

This course is designed for the agency middle manager in criminal justice agencies to function effectively in their role. It provides information for the criminal justice officer who is a manager, or who may already be a first line supervisor. Discussions with real life examples are used in class.

Students must pass a written final exam with a minimum score of 80%.

Course Topics: Responsibilities of Middle Managers, Leadership, Decision Making, Ethics, Media Relations, Communications, Liability, Planning, Fiscal Management, Policy Making & Compliance, Personnel Management

NOTE: STUDENTS MUST BRING TO THE FIRST CLASS
1-Agency Position Description for first line supervisors
2- Agency Organizational Chart
3- Assigned unit/division’s Budget
4-Agency policy on Ethics
5-Sample Agency performance appraisal

Instructors: Chief Bill Hall, Marshal Crawford, Capt. Matt Doughney, Major Lisa Patrick, Atty. Larry Avallone, Cmdr. P. Bovino

TO REGISTER
Agency Training Officers Complete a DSC- 15A training authorization form
Contact the Advanced & Specialized Training Office at 386-506-4204

Send the registration form by Email with the agency ASID number to swansjo@daytonastate.edu. The form may also be faxed to 386-506-4110

For more classes
Visit our web site at: www.daytonastate.edu/ses/cj
then click on Schedule

For Questions
(386) 506-4141
davisro@daytonastate.edu

NOTE DRESS CODE:
Business casual, collared shirts or agency uniform only. No Jeans are permitted.

Students must attend all sessions of the course.