Admissions

Daytona State College
As part of Enrollment Development, the Admissions/Recruitment team will present a positive and friendly environment for students seeking the opportunity to enrich their lives through the educational experience offered by the College. We provide information regarding College programs and services to prospective students and their families, community influencers and high school personnel. We provide guidance on choosing academic programs and we provide access to a range of flexible programs by admitting all qualified students to the College.
Daytona State College has an open-door policy, which gives all students the opportunity to pursue an education beyond high school. Admission to the college is granted to applicants who have a Florida standard high school diploma, a GED® diploma or to home school graduates. Applicants from private schools and high schools from states other than Florida will be considered in accordance with current state statute if their diploma is recognized as equivalent to a Florida standard high school diploma. Students who have previously demonstrated competency in post-secondary level course work (through successful completion of 12 transferable college credits, not including Developmental course work) will be eligible for acceptance to the college. Applications are accepted year-round.
Admissions Funnel

- Prospect
- Applicant
- Admitted
- Assessed
- Advised

Enrolled Students
Admissions
Director – Karen Sanders

Recruiting
4 Recruiters, 1 Admin

Community Events

School Visits
Plan Open House, Enrollment Days, Etc.

In-house Advising
6 Advisors, 2 Admin, & the Info Desk

Provide checklist and program information

International Student Maintenance

Florida Residency for Tuition Purposes

Process Homeless, 3 year high school, Veterans, and Puerto Rico Disaster Relief Waivers

Data Processing & Communications
4 Data Processors, 1 Lyneer

Mail plan - Letters & Emails

Transcript Processing

Bachelor Application Processing

Incoming Florida Shines Transient Applications

Document Imaging

OAA Processing
Waivers

- **Homeless waiver** - Waives tuition costs only
- **Veteran waiver** - Waives out of state portion of tuition
- **3 year high school waiver** - Waives out of state portion of tuition
- **Disaster Relief for students from Puerto Rico displaced by hurricanes** - Waives out of state portion of tuition
Residency for Tuition Purposes

All students are required to submit a Residency Declaration.

Must be an absence of conflicting information.

Being “born” here doesn’t make you a Florida resident.

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### Residency Determination

**Independent**
- 24 or Older
- Married
- Veteran
- Has Dependents
- Is/Was in Foster Care
- Is Homeless Youth
- Pursuing Master’s or Doctoral Degree

**Dependent**
- 24 or Younger
- Eligible to be claimed as ‘dependent’ on parent/legal guardian’s last tax filing

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### Prove Student’s Residency

### Documentation Requirements

Documentation is ideal if it establishes:
- Legal ties to Florida
- A 12-month timeline of activity in Florida

**Examples:**
- Florida Driver’s License
- Florida Voter Registration Card
- Proof of Full-time Employment in Florida

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### Prove Parent/Legal Guardian’s Residency

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(Page 5 of Residency Guidelines)

(Page 6 of Residency Guidelines)

(Page 10 of Residency Guidelines)
## Transcripts

<table>
<thead>
<tr>
<th>Transcripts Required</th>
<th>Not Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Credit</td>
<td>Non-Degree*</td>
</tr>
<tr>
<td>Vocational</td>
<td>GED/ESOL</td>
</tr>
<tr>
<td>International</td>
<td>Apprenticeship</td>
</tr>
<tr>
<td>High School</td>
<td>Dual Enrollment</td>
</tr>
</tbody>
</table>

- Degree seeking students must provide ALL transcripts from ALL previously attended institutions regardless of accreditation.
- Foreign Credentials must be evaluated by a NACES company.
- We do not accept faxes or email attachments unless they are sent from a secure transcript sending service ie Parchment.
- Once transcripts are received in Daytona they are logged in within one business day. College transcripts then forwarded to records for evaluation.
- Financial Aid will not be released until all transcripts are received and evaluated.
- For Admissions purposes students have one semester to turn in their transcripts. They may apply for a waiver for a second semester. NO FA AWARDED.
International Students

- Issue immigration paperwork for international students (Designated School Officials/DSO) - I-20
- Maintenance of Status (each semester)
  - Must be in 12 credit hours – 9 credit hours in person and then they may take an online class
  - Only on the Daytona Beach Campus and ATC
  - Must maintain academic standards of progress
- Health Insurance (each semester)
  - New this fall - English for Academic Purposes program
    - Intended for students who fall below college level entry and need assistance with building their English Language Skills for Academic purposes
    - These classes are for both international and domestic students
Peoplesoft in Admissions

- Peoplesoft works most efficiently when students use the Online Admissions Application (OAA) to submit an application.
- All applicants (except DE and CE) need to complete an OAA (includes Applied Not Enrolled and Readmits).
  - Manual (paper) applications will not be refused, but require data entry by the advisors/specialists.
- Bachelors application go into pending.
- Students automatically receive Checklists for outstanding items.
- Records can’t be merged in Peoplesoft 😞.
Contacting Admissions

- Admissions@daytona.state.edu
- 386-506-3642 – Advisor of the Day
- IM 😊
Questions?
Daytona State College
Assessment Services
Department
Who We Are, Where We Are

- DSC Assessment Services (aka the Testing Center) is part of the Enrollment Division
- Sites at five campuses: Daytona Beach, DeLand, Deltona, Flagler-Palm Coast & New Smyrna Beach
- Staff travel to test at public and private high schools, prisons, churches, community centers, businesses and the ATC (twice a week)
- All specialist must be trained and certified annually to administer a variety of exams
Categories of Exams

- **Placement exams**: College Credit, CTE, Certificate, & Adult Education Programs – PERT, TABE, CASAS, & Accuplacer
- **Entrance exams** – CJBAT & TEAS
- **College credit course exams** – CLEP & APLE
- **Distance Learning exams**- Proctor Services
- **General Education Development exams** - GED
- **Certification exams** – Certification exams for industry or professions - Pearson VUE, FTCE & MSSC
- **Instructor tests** – *make-up tests only* – contact the assessment center at your campus for procedures
NOTICE
PHOTO ID REQUIRED
P.E.R.T. – Florida’s Post Secondary Readiness Test

- Developed specifically for FLDOE (2010-2011)
- Replaced Accuplacer as primary placement tool
- DSC began college administration January 25th 2011
- Students are allowed 3 PERT exams at DSC, attempts at the high school do not count
- Used for College Readiness & Dual Enrollment placement, however many students are exempt
TABE for CTE Career & Technical Education college programs

Per Fl.rule 6A-10.040, no student can be denied entry into a program based solely on their test scores

There are several ways to be exempt from TABE testing –

* Place into ENC1101 and MAT1033 or higher with SAT, ACT or PERT
* complete ENC1101 and MAT1033 or higher with a C or better
* 125 on Language Arts and Math Reasoning on 2014 GED test
* Meet exemption requirements based on high school start and graduation
Assessment Services

ANY QUESTIONS?