Student Disabilities & Counseling Services
“There is no greater disability in society, than the inability to see a person as more.”

Robert M. Hensel
Student Disability Services (SDS) offers support services and academic accommodations for Daytona State students with documented disabilities. We comply with Section 504 of the Rehabilitation Act of 1973, as amended and the Americans with Disabilities Act (ADA) of 1990, as amended.

http://www.daytonastate.edu/sds/index.html
“no qualified individual with a disability in the United States shall be excluded from, denied the benefits of, or be subjected to discrimination under any program or activity that either receives Federal financial assistance...”

(ADA.gov, 2017)
Student Disability Services accepts only documentation signed by a licensed healthcare or mental health professional that is qualified to make the appropriate diagnosis.
What is considered Reasonable Accommodations?
Reasonable Classroom and College Accommodations Could Include Some of the Following:

- ASL Interpreters
- Note Takers
- Private Testing
- Tutoring Through the ASC or Individual Tutoring
- Interactive Meetings
- Academic Counseling and Career Planning
- Adaptive Equipment
- Individual Counseling and Crisis Intervention
Under the ADA, a service animal is defined as a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person’s disability.
Academic Advising is an Important Part of the Assistance that Student Disability Services Provides

Provided to SDS and Non-SDS Students During Peak Times of Enrollment

More Regularly Provided to SDS Enrolled Students in Which We Can Advise Them in a More Informed Manner Based on Their Known Abilities and Disabilities
Student Career Services

- Resume Review
- Career Counseling
- Self-Empowerment
- Personal Development
- Interviewing Assistance
Course Substitution

- Done When all other Efforts Have Failed for the Student
- Specific Classes are Only Available for Substitution - Depending on the Type of Program
- Students Must Agree to and Sign the Course Substitution Petition Student Contract
- Students Must Supply all the Listed Documentation on the Contract, Including the Essay
- Students Must Understand that Substitution May Not Meet Requirements for Other Institutions, if Transferring
- The Committee Makes the Final Decision, Not all Petitions are Approved.
# Tests

## Signing In

<table>
<thead>
<tr>
<th>Receive Date</th>
<th>Student Name</th>
<th>Course No.</th>
<th>Instructor Name</th>
<th>Instructor Signature</th>
<th>Advisor Name</th>
<th>Advisor Signature</th>
<th>Staff Ast. Verification</th>
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SDS Staff signs instruction sheet upon receipt.

## Signing Out

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<tr>
<th>Return Date</th>
<th>Student Name</th>
<th>Course No.</th>
<th>Time Start</th>
<th>Time Stop</th>
<th>Instructor Name</th>
<th>Instructor Signature</th>
<th>Advisor Name</th>
<th>Advisor Signature</th>
<th>Staff Ast. Verification</th>
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Please get Instructor name and signature upon delivery.
relationship difficulties, family issues, uncertainty, self-esteem, career, anxiety, study skills, depression, stress, sexuality
Daytona Beach Campus
Building 100 Annex, Suite 108
(386) 506-3238

DeLand Campus
Building 7, Room 136
(386) 785-2082

Deltona Campus
Building 1, Room 208
(386) 789-7316

New Smyrna Beach Campus
Building 1, Room 133
(386) 423-6312

Flagler/Palm Coast Campus
Building 2, Room 101H
(386) 246-4824
http://www.daytonastate.edu/sds/
Additional Requirements for Documenting Learning Disabilities

It is unacceptable to administer just one test for the purpose of diagnosis. Minimally, the domains to be addressed must include (but not be limited to) the following test measures.

A. **Aptitude**: Includes the *Wechsler Adult Intelligence Scale-Revised* (WAIS-R), and the *Woodcock-Johnson Psycho-educational Battery - Revised: Tests of Cognitive Ability*.

B. **Information Processing**: Includes the *Detroit Tests of Learning Aptitude - 3* (DTLA-3), and *Woodcock-Johnson Psycho-educational Battery - Revised: Tests of Cognitive Ability*.

C. **Academic Achievement**: Includes Stanford *Test of Academic Skills* and *Woodcock Johnson Psycho-educational Battery Revised: Tests of Achievement*

The Wide Range Achievement Test - 3 (WRAT-3) is not a comprehensive measure of achievement and therefore is not useful if used as the sole measure of achievement.

**A High School based plan such as an Individualized Education Plan (IEP) or a ”504 Plan” is not sufficient documentation to support a student’s request for accommodations and/or services at Daytona State College.**

**ALSO...**

- Documentation must be in the form of a psycho-educational or neuropsychological report.
- Diagnostic reports must include written summaries or background information about the student’s education or relevant medical and family histories that relate to a learning disability.
- Relevant test scores must be included and interpreted within the body of the report.
- A diagnosis of specific learning disability must be clear and explained in writing.

**Documentation Requirements For Documenting Attention Deficit/Hyperactive & Anxiety Disorders**

- The diagnostician should address the following criteria when diagnosing Attention Deficit-Hyperactive or Anxiety Disorders:
  - Evidence that disorders of depression, schizophrenia, borderline personality disorder, dissociative disorder, or substance-related disorders are not the primary cause of AD/HD or Anxiety.
  - A diagnosis should corroborate current symptoms across multiple settings by one or more adults with knowledge of the student’s functioning.
  - A diagnosis should include evidence of interference with appropriate academic or social functioning.
  - The types of AD/HD or Anxiety should be diagnosed per the DSM-V Diagnostic Code.
  - Diagnoses should delineate the levels of severity i.e., *mild, moderate, severe.*
  - Symptoms should be addressed in all diagnoses.
  - Diagnoses should identify medication (dosage and side effects) and other treatments.

*Helping students achieve educational success*
**Mission of Student Disability Services**

The mission of Student Disability Services (SDS) is to provide reasonable accommodations to disabled students who submit written documentation from licensed medical or mental health professionals that state they have disabilities as defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) as it relates to Higher Education.

The documentation must show that the student’s disability significantly interferes with one or more major life functions (i.e., seeing, hearing, learning, speaking, or walking). SDS does not provide personal services such as transportation or personal care assistants.

Please contact an SDS Advisor in advance of starting your classes to arrange for the accommodations you may need in order to be successful during your Daytona State College educational experience.

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**Basic Documentation Requirements**

- All persons requesting accommodations based on a disability must be accepted for admission at Daytona State College; submit required documentation and meet with an SDS Advisor to complete the SDS intake process.
- All documentation must be in written form on official letterhead and include a complete evaluation with a diagnosis consistent with the Diagnostic & Statistical Manual of Mental Disorders 5th Edition (DSM-V-TM).
- All documentation must be signed and dated by a licensed medical doctor, psychiatrist or mental health practitioner.
- The documentation submitted must clearly state how the disability substantially interferes with the student’s functional limitations within the College academic setting.
- High School Individualized Education Plans (IEP’s) are not considered documentation of a disability for College accommodations.
- Previous accommodations received in High School or at other educational institutions will be re-evaluated to determine appropriateness at Daytona State College.
- SDS WILL NOT ACCEPT DOCTOR'S PRESCRIPTION PAD NOTES AS DOCUMENTATION. MUST BE SUBMITTED ON OFFICIAL LETTERHEAD

**SDS Services**

- Individualized Academic Advising
  - Specialized Career Planning
  - Information and referral for other college support services
  - Academic Tutoring through the ASC.

**SDS Advisors**

SDS Advisors are available on all campus locations and work directly with students on an individualized basis to determine the appropriate accommodations and support services that each student is eligible to receive. In order to initiate request for services, students must contact and meet personally with an SDS Advisor.

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**SDS Accommodations**

- Reasonable accommodations for readers, note takers and scribes for students with special needs.
- Confidential letters that authorize college faculty to provide classroom accommodations.
- Alternative private testing rooms in the SDS Office.
- Adaptive equipment and tape recorders on loan.
- Some SDS accommodations may take as long as several weeks to arrange. Please meet with a SDS Advisor as soon as possible.

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**Basic Documentation Requirements**

**Hearing Impairment & Deafness**

- Documentation must be in the form of a medical report or physician’s letter.
- The student must submit an audio logical report.
- An Audiologist or other appropriate medical physician should make the medical diagnosis.
- Percentage of hearing impairment in narrative form and recommendation of services needed by the student should be included in the medical documents.

**Medical Conditions and Physical Impairments**

- Documentation must be in the form of a medical report or physician’s letter.
- A qualified physician must make a medical diagnosis.

**Psychological & Psychiatric Disabilities**

- Documentation must be in the form of a psychological report, neuropsychological report, or psycho-educational report.
- A psychologist, psychiatrist, or licensed mental health practitioner must make the diagnosis.
- There must be a specific diagnosis that is consistent with the diagnostic criteria found in the American Psychiatric Association: Diagnostic and Statistical Manual of Mental Disorders, 5th edition (DSM-V-TR).

**Speech Impairments**

- Documentation must be in the form of a medical report or physician’s letter.
- A speech pathologist or other appropriate medical physician must make the diagnosis.

**Visual Impairments & Blindness**

- Documentation must be in the form of a medical report or physician’s letter.
- An ophthalmologist or other appropriate medical physician must make the diagnosis.
# Counseling Referral List

<table>
<thead>
<tr>
<th></th>
<th>Agency</th>
<th>Phone Number</th>
<th>Notes</th>
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<tbody>
<tr>
<td>1</td>
<td>Volusia Counseling Associates</td>
<td>Ph: 386-277-6456</td>
<td>*Sliding Scale available&lt;br&gt;*Free 10 minute phone consult&lt;br&gt;*Does not accept insurance</td>
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<tr>
<td></td>
<td>1182 Pelican Bay Drive</td>
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<td>Daytona Beach</td>
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<td>2</td>
<td>Presbyterian Counseling Center</td>
<td>Ph: 386-258-1618</td>
<td>*Insurance Accepted&lt;br&gt;*Sliding Scale available</td>
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<td></td>
<td>Ormond and Port Orange locations</td>
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<tr>
<td></td>
<td>4662 s. Clyde Morris Blvd</td>
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<td></td>
<td>Port Orange</td>
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<td>3</td>
<td>New Beginnings Counseling</td>
<td>Ph: 386-308-0001</td>
<td>*Insurance accepted&lt;br&gt;*Sliding Scale available</td>
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<tr>
<td></td>
<td>1326 S. Ridgewood Ave</td>
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<td>Daytona Beach</td>
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<td>4</td>
<td>Newman Counseling Associates</td>
<td>Ph: 386-253-4559</td>
<td>*Payment options&lt;br&gt;*Insurance Accepted</td>
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<td></td>
<td>1240 Mason Avenue</td>
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<td>5</td>
<td>Coastal Mental Health</td>
<td>Ph: 800-614-4124</td>
<td>*Insurance Only or self-pay&lt;br&gt;*NO sliding scale</td>
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<td>1673 Mason Ave</td>
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<td>Daytona Beach</td>
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<td>6</td>
<td>The House Next Door</td>
<td>Ph: 386-734-7571</td>
<td>*Sliding Scale&lt;br&gt;*Offices in Deltona, Deland and Daytona&lt;br&gt;*Insurance accepted</td>
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<td>804 N. Woodland Blvd.</td>
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<td>Deland</td>
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<td>7</td>
<td>SMA Behavioral</td>
<td>Ph: 386-236-3221</td>
<td>*Sliding Scale&lt;br&gt;*Insurance accepted</td>
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<td>Several locations available</td>
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<td>8</td>
<td>Central Baptist Counseling Ministry</td>
<td>Ph: 386-212-5856</td>
<td>*Sliding Scale&lt;br&gt;*No insurance</td>
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<td>152 Fairview Ave</td>
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Note: The Volusia County area has several private practices. This is just a list of suggested agencies. Daytona State College has no affiliation and/or agreement with any of the above agencies.