

Student Employment Job Description

Student Employment Office Only

\$10.00 per hour

Department Only

Department: Mike Curb College of Music Entertainment & Art

Campus: News-Journal Center (NJC)

Funding: Federal Work Study (FWS) or Institutional Work Study (IWS)

Hours Per Week: up to 20

Hourly Wage: \$10.00

Days Needed: Monday through Friday (Flexible)

Times Needed: 9am to 5pm (Flexible)

Contact: Mr. Joshua Johnson

Contact Info: Phone: (386) 226-1906

Email: <u>Joshua.Johnson@DaytonaState.edu</u> In-Person: Building NJC, Room #103B

Job Title: Theater Costume Assistant

Purpose of Job: Assist Technical Director with organization and inventory of costume shop/storage. Assist Costume Designer with pulling and constructing costumes for educational theater productions.

Duties/Responsibilities:

- Organize costumes
- Pull costumes for loans
- Build and pull costumes for productions

Job Qualifications:

- Experience with managing inventory, sewing, crafts, etc.
- Be able to lift a minimum of 40 lbs.
- Be organized and detail oriented.
- Have a positive attitude and a willingness to work
- Must be able to hand stitch and use a sewing machine

Requirements:

- Cover letter
- Resume
- References