

# Student Employment Office Only

#### \$8.56 per hour

# **Department Only**

#### **Department Name: MCCMEA**

- Department Number: 657000
- Cost Center Number: 1121004
- Cost Center Manager: Trent Berning

**Campus:** Click or tap here to enter text.

### Funding:

- FWS 🖂
- IWS 🗆

# Hours Per Week: 10

**Days Needed:** Monday  $\Box$  Tuesday  $\Box$  Wednesday  $\Box$  Thursday  $\Box$  Friday  $\Box$  Saturday  $\Box$  Sunday  $\Box$ 

**Times Needed:** Click or tap here to enter text.

### Supervisor: Trent Berning

# Method of Contact:

- Call: 386-506-3347
- Email: Trent.Berning@daytonastate.edu
- In person: Building # 520 Room # 109

# **Required Documents:**

- Cover Letter  $\Box$
- Resume  $\Box$
- References  $\Box$

Job Title: Ceramics Student Assistant

Purpose of Job: To aid ceramic instructors in ceramic/art department duties.

**Duties/Responsibilities:** Preparation of classroom materials; making of clay, glazes, slips, loading/unloading kilns, etc. Monitoring and maintaining the ceramic lab under the supervision of the ceramic instructor. Aid ceramic instructors with classroom management, preparation, and student tutoring. Aid ceramic instructor in art/school related duties, which include but are not limited to gallery maintenance, art show installation, art department/gallery promotion, and any unforeseen ceramic/art department task that my arise.

**Job Qualifications:** Ceramic experience or currently taking a ceramic course preferred but not required. Must be motivated, organized, have good time management skills and must be able to multitask. Must be able to lift 50lbs.