Faculty Senate Minutes 5/3/16

1. Call to Order: 3P.M.
2. Roll Call/Attendance Update—Andrea Gibson: No Representation from; Hospitality and Culinary Management, Adult Education, Engineering Technology, New Smyrna Campus.
3. Public Comments—Limited to 3 minutes per person: N.A.
5. Guest Speakers
   A. Forough Hosseini—Board of Trustees Chair: 30 Million USD have been secured to build a new student center. There are many justifications for such a project among these justifications are to develop a sense of community for students at DSC. The structure is to be of the multi-story variety. The building will also serve on-line students and help to retain the students who study here. A second building in Deltona is also a capital priority. On-line education is apriority at DSC, this year we have ranked 7th in the nation. Long term the college is looking at international as well as national programs to be delivered on line. Student retention is at the cornerstone of all DSC projects. One plan is to offer, via the new student center, a first rate coffee shop atmosphere that will facilitate student interactions and positive campus energy. Child care, shuttle bus access, meal plans and other services such as mental health plans are topics of conversation that all impact student retention. Closer scrutiny of bookstore practices is also a topic that is being discussed because it is perceived a crooked bookstore will turn students away from the college.
   B. Ken Matthews—AVP Enrollment Services: Bench Marks have been set for strategic initiatives concerning retention. Not all of the numbers are in but the supplemental instruction pilot has so far been successful. Add-Drop dates have also been adjusted to produce enrolment numbers and success rates that are way above satisfactory. A proposal to discontinue Add-Drop completely in an effort to force students to take responsibility for success is being considered. Encouraging students to enroll full time has thus far been successful with the students. A 5% retention rate increase has been recorded and summer school enrollment is up by 5%.
6. Treasurer’s Report—Robert Dwarika: 600 USD is left in the account after 100 USD have been requested for supplies.
8. Reports by Standing Committees
   A. By Laws—Richard Tamburro: Some changes are in the works.
   B. Nominations & Awards—Andrea Gibson: Award No0minations close May 13.
C. Teaching and Learning—Vincent Piazza:

As Chair of the Community of T&L Vincent discussed issues and projects proposed and their priority (some in collaboration with the Committee of Teaching and Learning).

1- **Book store and textbook issues.** In collaboration with the CT&L, we will participate in a project to identify text costs and their resale to students. Faculty has raised the issue that texts, at times, result too expensive in their final cost to students. I.E. what is the net price to the bookstore, and what mark up is being applied?

2- **Retention.** The CT&L is analyzing a system to increase retention based on encouraging, and in a second moment, obliging students to meet at least once with their instructor in the office to monitor and discuss course performance during the semester. Members of the committee agreed to identify a paper or study published by other universities or colleges that have been using this system, and evidence of positive outcome through best practices.

3- **Gordon Rule Courses.** In collaboration with the CT&L, we will identify basic set of standards to follow for all GR courses taught. As reviewed two months ago, the FS will vote for this project as soon as it will be presented.

4- **Shirish Lalka of the CT&L presented a valid system for the release of letters** of recommendation and other communications from instructors to students as per FERPA. Shirish showed us that other colleges are using a formal document for students to fill-out and hand to their instructors to obtain the service.

5- **Continuing work on advising issues**
   a. grades first
   b. Effectively using People soft for advising purposes
   c. increasing office hours to promote student completion and retention

6- **Faculty Activity Reports**
   a. Consistent application as related to evaluation for Human Resources purposes
   b. Application as related to faculty promotion (i.e., activity for professors, etc).

7- **Course Content**
   a. As related to accessibility (how to prepare documents for students with disabilities)
   b. Textbook adoptions – how to comply with the “Textbook Affordability Act”
c. Copyright compliances – understanding the use and application of “Fair Use” and “Creative Commons” copyrighted material.

8- Sarah Desmornaix will be the new Chair of the C of T&L, starting from the end of May, as well as the liaison with the Committee of Teaching and Learning during Fall semester 2016, Shirish Lala will be the liaison with the Committee of Teaching and Learning for Spring semester 2017

Reports by Ad Hoc Committees: N.A.

A. College Connections / College Experience Day—Karen Endebrock
B. Social—Deb Horvath
C. Adjunct Support—Raymond Cornelius
D. Faculty Senate Pay Committee—Michael Flota
E. Student Evaluation Committee—Michael McKeown
F. Rotating Chairs—Ray Cornelius
G. Cultural Diversity—Deborah Horvath

9. Faculty Concerns: Overload classes are increasing faculty stress levels so a call for greater compensation has been made. This is a difficult situation because the state is demanding that the cost of instruction at DSC go down.

10. Report by Faculty Senate President
A. Vaping update: Legislation against vaping will go to cabinet.
B. Collaborative Learning Furniture Needs: Ideas have gone to the next level up the admin. food chain.
C. Computer Needs: Requests are being considered by upper level admin.
D. Faculty Mentoring: Ongoing Discussion has triggered immediate response and request that faculty volunteer to help with this important retention issue.
E. Homecoming: Dr. Andrea Gibson has volunteered to head this committee.
F. Summer Cabinet: We have a cabinet, K. Endebrock and M. Flota have been appointed to serve.

11. New Business
A. Structured Student Support initiative: The conversation has become and is smiled upon by the admin. A motion to go forward with the motion has passed.
B. Adjunct Support—Ray Cornelius and Richard Tamburro: Adjunct Support will become a standing committee.
C. Professor Emeritus Vote (Len Lempel and Ram Nayar)—Andrea Gibson: Both these gents. Have been confirmed as award winners.

12. Updates and Announcements N.A.
A. CC&P—Jeff Zahnenn
B. Budget—Eric Sweet
C. Safety—Robert Dwarika
D. Health Care

13. Adjournment: 5:02 P.M.