

## Divide and Conquer

The peer reviewer chair (PRC) and peer reviewer (PR) will have ongoing discussions about meeting these standards with the course representative (CR).

### Divide & Conquer: General Standard 1

The overall design of the course is made clear to the learner at the beginning of the course.

Peer Reviewer	Specific Review Standard	Points
PRC, PR	1.1 - Instructions make clear how to get started and where to find various course components.	3
PRC, PR	1.2 - Learners are introduced to the purpose and structure of the course.	3
PR	1.3 - Communication guidelines for the course are clearly stated.	2
PR	1.4 - Course and institutional policies with which the learner is expected to comply are clearly stated within the course, or a link to current policies is provided.	2
PRC	1.5 - Minimum technology requirements for the course are clearly stated, and information on how to obtain the technologies is provided.	2
PRC	1.6 - Technical skills and digital information literacy skills expected of the learner are clearly stated.	1
PRC	1.7 - Required prior knowledge in the discipline and/or any specific competencies are clearly stated in the course site.	1
PR	1.8 - The self-introduction by the instructor is welcoming and is available in the course site.	1
PR	1.9 - Learners have the opportunity to introduce themselves.	1

### Divide & Conquer: General Standard 2

Learning objectives describe what learners will be able to do upon completion of the course.

Peer Reviewer	Specific Review Standard	Points
PRC, PR	2.1 - The course-level learning objectives describe outcomes that are measurable.	3
PRC, PR	2.2 - The module/unit-level learning objectives describe outcomes that are measurable and consistent with the course-level objectives.	3
PRC, PR	2.3 - Learning objectives are clearly stated, are learner-centered, and are prominently located in the course.	3
PRC, PR	2.4 - The relationship between learning objectives, learning activities, and assessments is made clear.	3
PRC, PR	2.5 - The learning objectives are suited to and reflect the level of the course.	3

### Divide & Conquer: General Standard 3

Assessments are integral to the learning process and are designed to evaluate learner progress in achieving the stated learning objectives.

Peer Reviewer	Specific Review Standard	Points
PRC, PR	3.1 - The assessments measure the achievement of the stated learning objectives.	3
PRC	3.2 - The course grading policy is stated clearly, available at the beginning of the course, and consistent throughout the course site.	3
PRC, PR	3.3 - Specific and descriptive criteria are provided for the evaluation of learners' work, and their connection to the course grading policy is clearly explained.	3
PRC, PR	3.4 - The course includes multiple types of assessments that are sequenced and suited to the level of the course.	2
PRC, PR	3.5 - The types and timing of assessments provide learners with multiple opportunities to track their learning progress with timely feedback.	2
PR	3.6 - The assessments provide guidance to the learner about how to uphold academic integrity.	1

### Divide & Conquer: General Standard 4

A variety of contextualized instructional materials enables learners to achieve the stated learning objectives.

Peer Reviewer	Specific Review Standard	Points
PRC, PR	4.1 - The instructional materials contribute to the achievement of the stated learning objectives.	3
PRC, PR	4.2 - The relationship between the use of instructional materials in the course and completion of learning activities and assessments is clearly explained.	3
PRC	4.3 - The course models the academic integrity expected of learners by providing both source references and permissions for use of instructional materials.	2
PRC, PR	4.4 - The instructional materials represent up-to-date theory and practice in the discipline.	2
PR	4.5 - A variety of instructional materials is used in the course.	2

### Divide & Conquer: General Standard 5

Learning activities foster and facilitate learner interaction and engagement.

Peer Reviewer	Specific Review Standard	Points
PRC, PR	5.1 - The learning activities help learners achieve the stated objectives.	3
PRC, PR	5.2 - Learning activities provide opportunities for interactions that support active learning.	3
PRC	5.3 - The instructor's plan for regular interaction with learners in substantive ways during the course is clearly stated.	3
PR	5.4 - The requirements for learner interaction are clearly stated.	2

## Divide & Conquer: General Standard 6

Course technologies support learners' achievement of course objectives.

Peer Reviewer	Specific Review Standard	Points
PRC	6.1 - The tools used in the course support the learning objectives or competencies.	3
PRC	6.2 - Course tools promote learner engagement and active learning.	2
PRC	6.3 - A variety of technology is used in the course.	1
PRC	6.4 - The course provides learners with information on protecting their data and privacy.	1

## Divide & Conquer: General Standard 7

The course facilitates learner access to institutional support services essential to learner success.

Peer Reviewer	Specific Review Standard	Points
PR	7.1 - The course instructions articulate or link to a clear description of the technical support offered and how to obtain it.	3
PR	7.2 - Course instructions articulate or link to the institution's accessibility policies and accommodation services.	3
PR	7.3 - Course instructions articulate or link to the institution's academic support services and resources that can help learners succeed in the course.	3
PR	7.4 - Course instructions articulate or link to the institution's student services and resources that can help learners succeed.	1

## Divide & Conquer: General Standard 8

The course design reflects a commitment to accessibility and usability for diverse learners.

Peer Reviewer	Specific Review Standard	Points
ID	8.1 - Course navigation facilitates ease of use.	3
ID	8.2 - The course design facilitates readability.	3
ID	8.3 - Text in the course is accessible.	3
ID	8.4 - Images in the course are accessible.	2
ID	8.5 - Video and audio content in the course is accessible.	2
ID	8.6 - Multimedia in the course is easy to use.	2
ID	8.7 - Vendor accessibility statements are provided for the technologies used in the course.	1