

Student Employment Job Description

Student Employment Office Only

\$12.00 per hour

Department Only

Department: Student Life

Campus: Daytona Beach Campus

Funding: Federal Work Study (FWS) or Institutional Work Study (IWS)

Hours Per Week: up to 20

Hourly Wage: \$12.00

Days Needed: Monday through Friday

Times Needed: 9am to 2pm or 2pm to 7pm (2 positions)

Contact: Ms. Jennifer Thomas

Contact Info: Phone: (386) 506-3131

Email: Jennifer.Thomas@DaytonaState.edu

In Person: Building 115, Room 218

Job Title: Gaming Desk Monitor

Purpose of Job: To provide students, public, faculty and staff with assistance at the Gaming Center desk

Duties/Responsibilities:

- Greet students, public, faculty, and staff at the Gaming Center desk
- Verify DSC students before lending out gaming equipment (PlayStation, Xbox and Switch)
- Check-out and track gaming equipment, ping-pong and foosball tables, and board games
- Maintain the Gaming Center player log
- Assist students with gaming issues, questions, general directions, and referrals to the appropriate staff member
- Maintain advertisements around the Gaming Center desk
- Other duties relevant to the job as assigned by supervisor

Job Qualifications:

- Must be an outgoing individual who possesses excellent interpersonal, customer service, and communication skills.
- Must possess knowledge and experience using Microsoft-Office Suite. Must possess good organizational skills.
- Must be dependable and mature with the ability to adapt to changing priorities.

Requirements:

Resume