



# ONLINE STUDIES & IT-INSTRUCTIONAL RESOURCES

FACULTY SUPPORT | ONLINE STUDENT SUCCESS | INSTRUCTIONALTECH | FALL 2021 UPDATE

# **INTRODUCTIONS**

## Cheryl Kohen - Online Studies

Director



#### Bill Harrison - Instructional Resources

IT Director





FACULTY
INNOVATION
CENTER
LOCATION &
VIDEO UPDATES

## INSTRUCTIONAL MEDIA TEAM

April Brunning Production Manager 506-3041

Tiffany Todd
Instructional Media
Producer
506-4207



Kevin Lorden Instructional Media Producer 506-3576

Erin Athur Instructional Media Producer 506-3090

# IT- INSTRUCTIONAL RESOURCES

Submit a Technology Request (TR) today!

- Video Production Services
  - I. Welcome Videos
  - 2. Micro Lectures
  - 3. Scenarios
  - 4. Training
  - 5. Course Build Outs
  - 6. Weekly Updates
  - 7. Learning Glass Videos

## INSTRUCTIONAL DESIGNERS

## **Jasmine Checchi**



Instructional Designer, II Division of Online Studies

# **Erlande Laguerre**



Instructional Designer, IV Division of Online Studies

## **Chris Smith**



Instructional Designer, I Division of Online Studies

## **Aaron Sunday**



Instructional Designer, II

Division of Online Studies

# Faculty Innovation Center

#### Location and contact info



Building 200, Second Floor



8:00 AM - 5:00 PM, M - F



386.506.3485



fic@daytonastate.edu



Teams Virtual Appointments



Open House Today! I:00-4:00 p.m.

# **Faculty Innovation Blog**



#### Reunited...And It Feels So Good!

by Pam Ortiz on July 12th, 2021 | Comments



#### Welcome to the New FIC!

The Division of Online Studies is excited to announce our move to the newly renovated space for the Faculty Innovation Center (FIC) on the second floor of Building 200. The location may not be new to many of you; however, renovations have been done to expand the space making it more conducive for both independent and collaborative teaching and learning. Cheryl, Aaron, Jasmine, Christopher, and Pam are excited for you to explore the new and improved FIC as well as reacquaint yourself with the department's services.

#### Open House & Tour

A formal welcome reception will occur during Fall Planning; however, we encourage you to explore the space ahead of time. Feel free to explore our virtual 360 tour (pardon our Falcon dust!) by clicking the arrows and dragging around to move to about the space. (Thank you, Jasmine, for putting together this virtual tour using H5P! If you're interested in using this tool, please fill out the H5P Request Form.)



#### Using Honorlock For Your Publisher Exams

by Jasmine Checchi on June 28th, 2021 | Comments

VIRTUAL PROCTORING

# Publisher Exams



#### Honorlock & Publisher Exams

Many faculty have become familiar with the virtual proctoring tool, Honorlock, for Falcon Online quizzes. Did you know Honorlock can also provide virtual proctoring for your publisher exams too? Many of the set-up steps are the same but there are a few key differences to keep in mind for both you and your students.

#### Faculty Tips

- · Never give out the password to your exam(s).
- If a student is having trouble, a good place to start investigating is the Honorlock results for your exam. This can shed light on where in the process the student got stuck or if they were able to start at all.
- Consider watching a publisher-specific video tutorial to get an idea of what students will see and do throughout the
  process.
- Visit the Honorlock Privacy Resources website for faculty and student resources regarding virtual proctoring privacy concerns and best practices.

#### Student Pitfalls

- . Students need to first launch the proctoring set up from the Honorlock tab.
  - They may need to switch to Google Chrome and/or download the Honorlock extension
- Most common: After Honorlock set-up (ID picture, room scan, etc.), students must switch browser tabs to return to
  the original exam page where the password box is for the "Insert Password" button to work properly.

http://library.daytonastate.edu/onlinestudies/

# SUPPORT AND RESOURCES

# INSTRUCTIONAL RESOURCES SUPPORT TEAM



Vacant LMS Administrator



Faith Testerman
IT- Helpdesk
faith.testerman@daytonastate.edu
506-3519



Cezary Wiak
Support Specialist
cezary.wiak@daytonastate.edu
506-3029

#### IT - HELPDESK

# Help Is Just a Chat, Phone Call, Email or Website Away

- Resources and information available for everything covered in this presentation
- IT Helpdesk (386)506-3950 helpdesk@daytonastate.edu
  - 24/7 Falcon Online Helpdesk
  - Chat feature
- Faculty Resource Widget

Look for these widgets on the Falcon Online Home page

Falcon Online Support

For Falcon Online 24/7 technical support of course tools:

- Select the Help link on the Navbar above.
- View the Falcon Online InfoGuide.
- Chat Now with the Falcon Online Helpdesk.
- Call the Helpdesk at 386-506-3950. Enter your College ID # and select Option 2.
- Email the Falcon Online Helpdesk,
- For all other questions please refer to our DSC Help page.

Faculty Resources 💙

- Contact the Faculty
   Innovation Center
- Schedule an Instructional Designer
- Let's Keep Teaching InfoGuide
- Faculty IT Help Page
- Faculty Innovation Blog

For Falcon Online 24/7 technical support call 386-506-3950, select Option 2, Email, or Chat.



TEACHING A HYFLEX COURSE?

# HYFLEX: FACE-TO-FACE LECTURE & LIVE ONLINE

- The HyFlex model is a new course offering for students, which allows the students to engage with their instructor in a face-to-face lecture course half of the week and attend live online the other half of the week.
- This is defined as a Hybrid class modality.
- Half of the students attend class in the face-to-face classroom once weekly and then attend the class in a live online virtual meeting space once weekly.
- Allows for flexibility in the instructional delivery while keeping students and the instructor safe by limiting the number of people in a faceto-face classroom setting.

# What is Hyflex?



### HYFLEX WORKSHOPS

- Offered in the Faculty Innovation Center
  - Tuesday, Aug. 17
    - 1:30 2:30 p.m.
    - 3:00 4:00 p.m.
  - Wednesday, Aug. 18
    - 9:00 10:00 a.m.
    - 2:00 3:00 p.m.
  - Thursday, Aug. 19
    - 9:00 10:00 a.m.
    - 11:00 a.m. 12:00 p.m.
  - Friday, Aug. 20
    - 11:00 a.m. 12:00 p.m.
    - 2:00 3:00 p.m.



FACULTY

# **TRAINING**

### ONLINE FACULTY TRAINING SERIES

- D2L I0I (3 hrs)
- D2L 102 (6 hrs)
- Substantive Interaction (3 hrs)
- Faculty Toolset (5 hrs)

- Learning Object Repository (1 hr)
- Universal Design for Learning/Accessibility (7 hrs)
- Applying the Quality Matters Rubric (20 hrs)



# ONLINE FACULTY TRAINING SERIES

- 45-hour training, required for all online faculty.
- All online faculty (full-time and adjunct) will be compensated for completing this series at a non-instructional rate (\$20 hr/\$900.00 total).
- Ongoing faculty training and development help engage faculty with emerging technologies and online pedagogy.
  - Increase online self-efficacy and faculty satisfaction in this digital space.
- 328 faculty have completed the online faculty training series!

## **COMING SOON!**

# ATS Advanced Tools for Online Classroom Engagement



New Training Course



Voluntary and useful



Topics Include Synchronous and Asynchronous Falcon Online Tools

#### IT - DIGITAL PROFESSIONAL PROGRAM



To Learn More Attend
"The Digital Professional Program"
Friday, Aug. 20
10:15 – 11:15 a.m.

email bill.harrison@daytonastate.edu

- Foster new digital workflows to boost productivity
- Create a liaison with the IT department that fosters a new collaborative technology environment
- Help you better troubleshoot digital technology and get needed support
- It will run this Fall 2021 semester and completely online

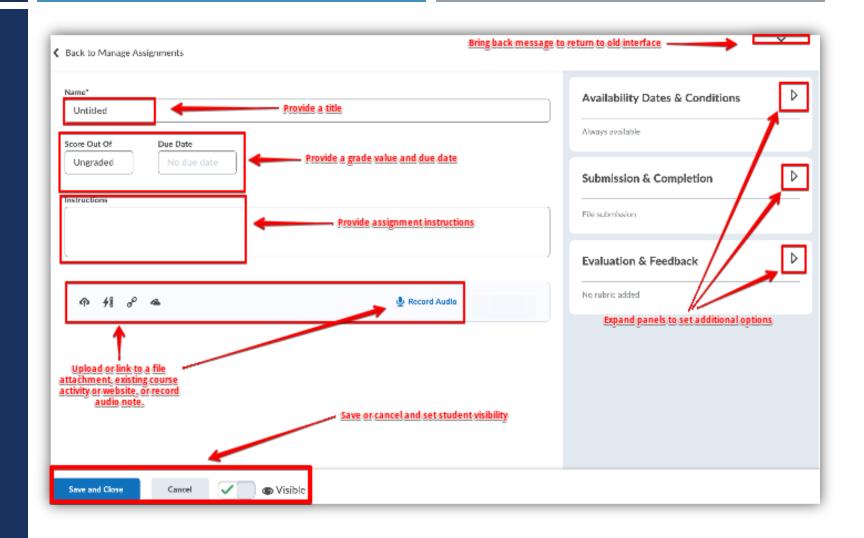
#### Courses Offered

- TRB101-Troubleshooting 101
- BDG101-Digital Business Tools
- BDG102-Microsoft Office for the Digital Professional
- PLS I 0 I -Peoplesoft for the Digital Professional
- CYBI02-Cybersecurity Awareness for the Digital Professional

# FALCON ONLINE SYSTEM UPDATES

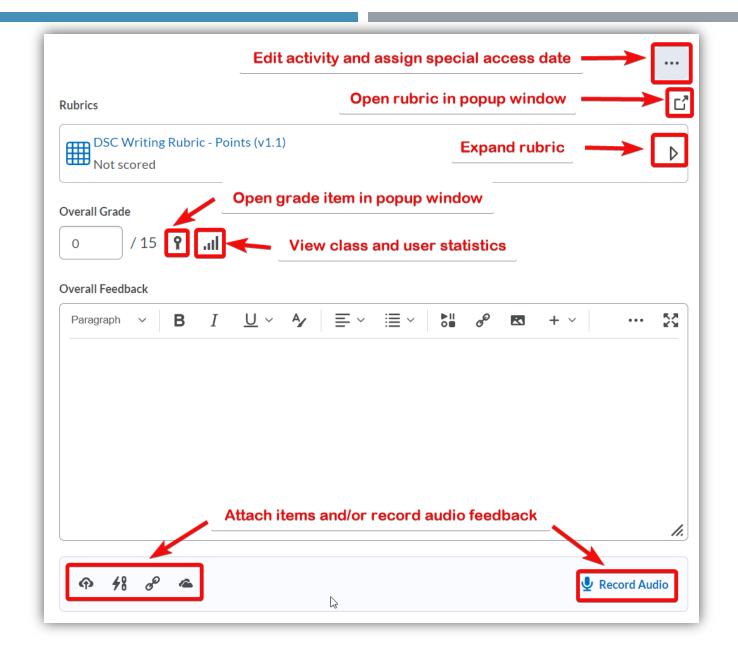
# NEW ASSIGNMENT CREATION

- Provides a new interface for creating assignments with some new features and workflows
- "Opt in", will become default Dec.2021



# NEW ASSIGNMENT EVALUATION

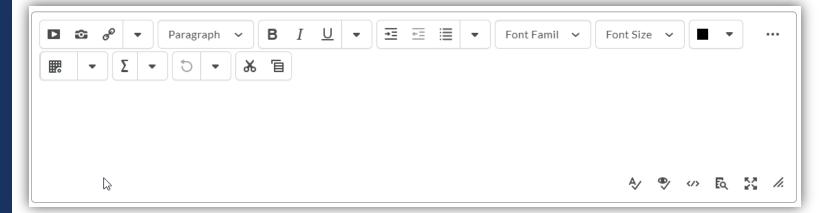
- Provides a new interface for evaluating assignments.
- Default view
- Similar interface coming to discussions in Sept. 2021 (Optout). Default in Dec. 2021



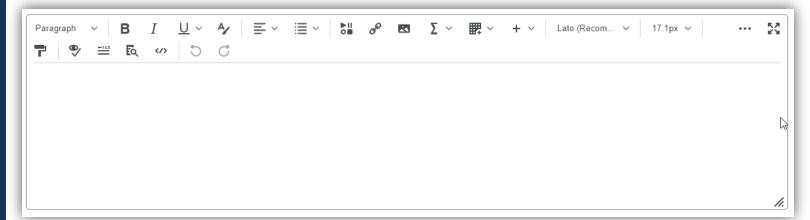
# NEW HTML EDITOR

- Default view
- Location of some tools have changed
- Some new tools such as format painter and word count.

# Old



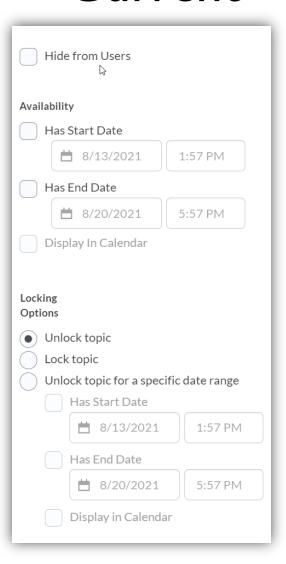
# New (current view)



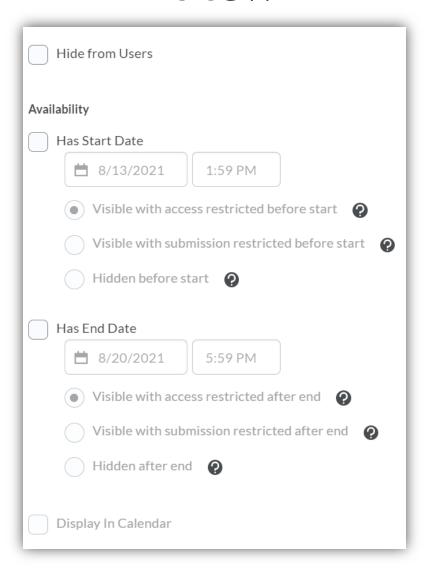
# CONSOLIDATED DATES IN DISCUSSIONS

- Provides a new consolidated interface for assigning discussion dates
- No Opt-in, available on <u>Falcon</u>
   Online <u>Test site</u>
   (https://d2ltest.daytonastate.edu/)
- Will become default late Dec 2021

# Current



# New



## MS TEAMS MEETING RECORDINGS



- Incremental rollout beginning Aug 16, meeting recordings will save to OneDrive and SharePoint
- Recording expire after 60 days, will receive expiration notification
- Recordings still linked in meeting chat
- Share recordings just like you share other files
- Can upload to Stream

# NEW PASSWORD MANAGER



- Notifications starting later Aug. to enroll in new password manager (SSPR - self service password reset)
- Will still login to everything the same

# COMMITTEE & INITIATIVE UPDATES

## **eMENTOR COMMITTEE**



The eMentors are a committee of instructors representing nearly all academic departments whose primary focus is to promote and assist other instructors with educational technology by mentoring peer faculty members.



Committee meeting this Friday, Aug. 20, 9:00 – 10:00 a.m. For the second  $\frac{1}{2}$  of this meeting, Jessica Lipsey will lead a discussion on the theoretical framework – the Community of Inquiry.



Thank you for being an eMentor! Learn more by visiting the eMentor site: <a href="http://www.daytonastate.edu/onlinestudies/peerreview.html">http://www.daytonastate.edu/onlinestudies/peerreview.html</a>

# PEER REVIEWS & PEER REVIEWER COMMITTEE

Members			
Kim Alacan	Iris Threatt-Milton		
Ana Blaine	Emily Moore		
Keith Boswell	Nathan Kotas		
Karen Braley	Amy Osmon		
Kathy Csonka	Rafael Pallais		
Sally Hansen	Ericka Tillman		
Christina Hastie	Bob Wagner		
Krissy Leonard	NabeelYousef		
Jessica Lipsey	Jeffrey Zahnen		

- Online peer review process ensures quality design in online classes.
- Peer reviewer committee meeting this Friday, Aug. 20, 10:15 – 11:15 a.m.
- 2018 rubric for online course design includes a UDL/Accessibility check list and touch point with an instructional designer.
- 144 faculty have gone through the peer review process since Spring 2019.

# FA20 | SP21 EXEMPLARY PEER REVIEWS

Ringue,Amy Abigail	Clement, Job	Johnson, Joshua	Loomis, Trisha	Overbey, Margaret	Stanley, George
Backer, James Scott	Colarusso, Diana-Joy	Jones, Brittany	Markham, Reed	Patrick, Lisa	Stark, Brandy
Barnes, Liz	Digiorgio, Peter	Jones, Eric	Miles, Linda	Paul,Anindya	Stern, Samantha
Bellomo,Tom	Duffy, Kelly	Kester, Jessica	Mixon, Donna	Perez-Tapanes, Migdalia	Szoka,Amy
Berning, Trent	Endebrock, Karen	Kinder-Rhodes, Jean	Moody, Bradley	Pintello, Timothy	Thornhill, Leslie
Blaine,Ana	Gromoll, Maryann	Koeneke Ramirez, Robert	Morgan, Nancy	Quesada, Marisabel	Towner, Robyn
Brown, Taryn	Gunshanan, Frank	Kotas, Nathan	Musyimi, Jackson	Rahrooh,Alireza	Twyman, Catherine
Brown, Vickie	Hackman, Max	LeBlanc, Leslie	Nadal, Lesley	Rimstidt, Geraldine	Vergani, Myra
Burns, Trevor	Hastie, Christina	LeDuc, Erin	Oehlrich, Rhonda	Rosati, Lillian	Wagner, Robert
Carson, Ronald	Henning, Laura	Lipsey, Jessica	Osborn, Melanie	Serra, Ron	Wilde, Susanne

# EXCITE COMMITTEE:

EXCELLENCE IN CURRICULUMAND INSTRUCTION THROUGH TECHNOLOGY ENHANCEMENT



Develop Falcon Online course shell templates



iClassroom technology to support synchronous classes



Virtual proctoring for publisher content



Digital badges for employees and students

## BEST PRACTICES COURSE TEMPLATE AND HOMEPAGE

- The EXCITE committee had the goal developing a Falcon Online template based on best practices. Thank you to the following faculty members and instructional designers that provided their insight through their proficiency in the online modality:
  - Aaron Sunday
  - Jennifer Bell
  - Jasmine Checchi
  - Sarah Desormeaux
  - Bill Harrison
  - Michael Mckeown
  - Dacia Milescu
  - Anindya Paul
  - Diana Tata
  - Richard Vollaro
  - Nabeel Yousef

# Best Practices Homepage Template

Created by the EXCITE Committee Fall 2020 and Spring 2021

#### **DSC InfoGuides**

DSC Library #

Daytona State College / DSC Library / InfoGuides / Falcon Online for Faculty

Falcon Online for Faculty

Search this Page

Search

#### Home

**Announcements** 

Assignments

Turnitin

Classlist

Class Progress

**Course Content** 

Discussions

Grades

Quick Eval

Rubrics

Groups

H5P

Homepage

Navigating

Pulse

Quizzes



Welcome to the Falcon Online for Faculty InfoGuide! Falcon Online is what we call our learning management system, aka, online classes. All classes, whether it's face to face, hybrid, or online have a Falcon Online course shell. This guide will walk you through the various features of using Falcon Online as well as help connect you to opportunities for personalized guidance.

- Are you a face-to-face faculty member who needs help transitioning their course online?
- Are you a hybrid faculty member who needs help setting up virtual classroom meetings?
- · Are you an online faculty member who needs a refresher?

Then you are in the right place!

Here you will find information and resources from the Daytona State College that will help you continue teaching remotely. You can navigate this guide using the tabs on the left-hand side of the screen. It is recommended to build your online course out at least 2 weeks at a time.

Schedule An Appointment w/ an Instructional Designer or eMentor

# FALCON ONLINE FOR FACULTY INFOGUIDE

### DIGITAL BADGE IN THE EMPLOYEE DIRECTORY

- Add a bio to your employee directory page.
- Link to your employee directory page in Falcon Online course shell.
- Updated picture through the Marketing department.
- Digital badges now available on your page!

DSC Home » Directory » Sarah Desormeaux



#### Sarah Desormeaux

Faculty - Bach Applied Science, School of Management

Phone: (386) 506-3574

E-mail: Sarah.Desormeaux@daytonastate.edu

Office: DB-200-428

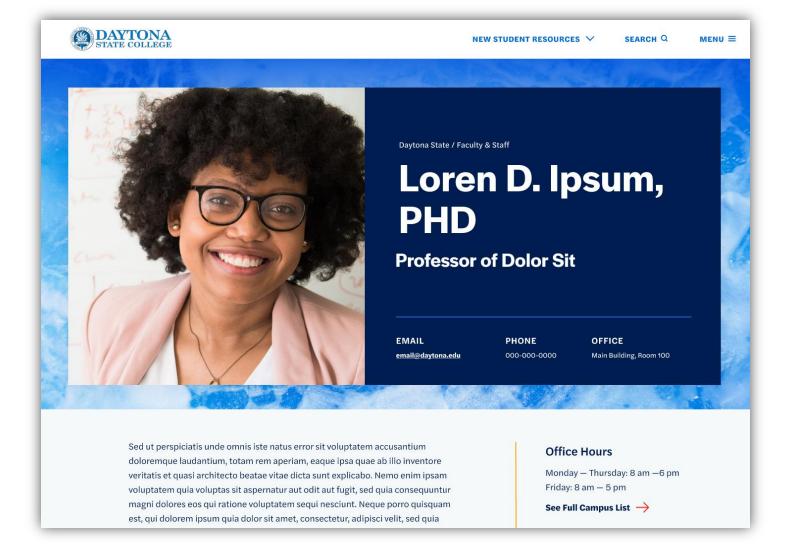
Sarah Desormeaux is a Certified Public Accountant (CPA) with a Master of Science in Acc from the University of Central Florida. She has worked in public and private accounting for years. She teaches Accounting, Computerized spreadsheets, and Selected Topics.



https://www.daytonastate.edu/directory/sarah-desormeaux.aspx

# NEW WEBSITE – SEPT 30

- Go live Sept. 30th
- Links in the syllabus will be redirected (link to the new page)
- There will be an announcement in Falcon Online about
- Falcon Senate meeting discussed this change
- Fall 2021 planning schedule take a new employee photo!
  - Mon. Thurs.
  - I-3pm, DB100-219A



# TITLE III LENS: LEARNER ENGAGEMENT, NAVIGATION, & SUPPORT

#### Enhance online instruction that increases student engagement and the value of courses.

- I. Faculty training to incorporate high impact practices in online instruction (H5P)
  - I. Hire Instructional Designer Chris!
- 2. Implement virtual proctoring college-wide (Honorlock)
- 3. Implement online assessment tool (Smarter Measure)
- 4. Create and implement an Online Success Seminar for students to improve student online readiness
  - I. Hire Online Retention Advisor (Coming Soon!)
- 5. Launch virtual Writing Center
  - I. Porter, increased chat, fully developed social media



# H5P LIVE ENGAGEMENT TOOLS

- Engagement tools for synchronous sessions!
- Embed questions into videos in Falcon Online course shell that go automatically to the grade book.
- Interactive presentations that ensure increased student completion with reading the course content.





# ONLINE SUCCESS SEMINAR (OSS)



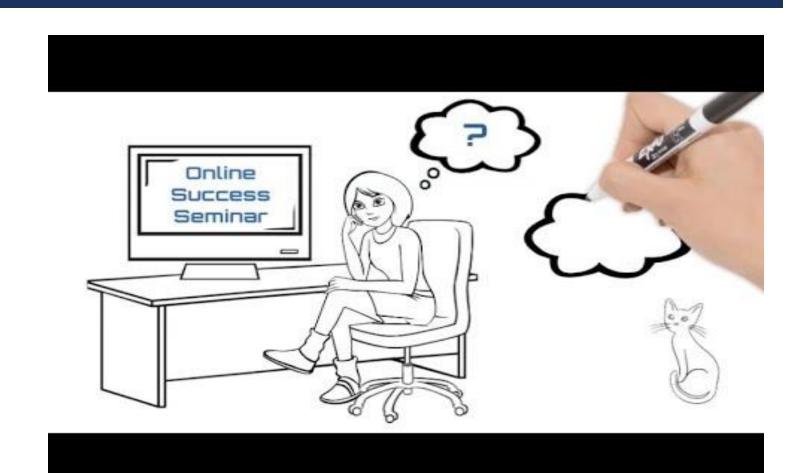
Improved success and persistence rates.



Fully online and student driven.



SmarterMeasure, H5P, and reflective practices.



# STUDENT ONLINE RETENTION SUPPORT!

- "It was very helpful! I look forward to taking my classes online in the upcoming fall!"
- "It was very informative and should be a requirement for those choosing to take a full load of online classes for the first time."
- "I wish I had access to this my first semester! It was really helpful on giving tips on how I can manage my time better and plan out my schoolwork."
- "I loved having this virtual experience!"
- "It helped [me] understand where I was slacking in experience."

## Max Morgan



Online Retention Coordinator
Academic Advising



Online Retention Coordinator
Academic Advising

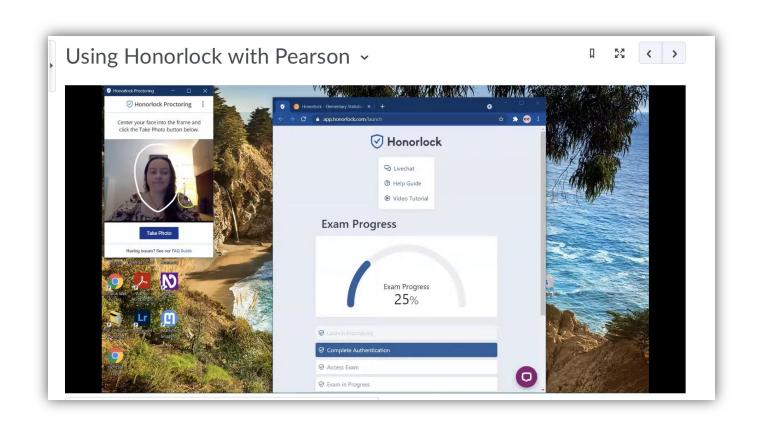


# FACULTY FELLOW IN INNOVATION

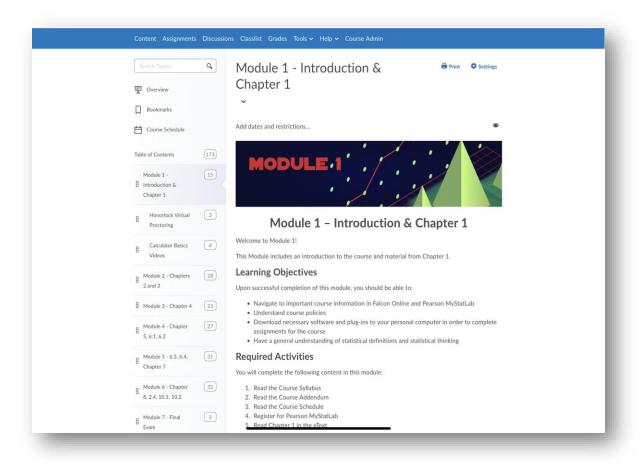
RACHEL REPYNECK
SCHOOL OF MATHEMATICS
SPRING 2021

## FACULTY FELLOW-SPRING 2021

- Course: STA2023-Elementary StatisticsOnline
- Honorlock for publisher exams
  - Used lessons from Spring
  - Created student instructional video for publisher exams
- H5P
  - Created interactive videos
  - Gauge student understanding
  - PERT Study Guide project



### COURSE DESIGN & CONSISTENCY



- Design & Consistency
  - Organization
  - Module Descriptions & Banners
  - Accessibility
  - Deep-linking with publisher content
  - Incorporation of faculty created Stats videos
- Inspiration for Future Projects!

#### STUDENT FEEDBACK

- Summer 2021
  - "The course is so organized and I know where to find all of my assignments."
  - "My impressions so far are that there are a lot of resources available to help me succeed."
  - "So far Statistics is not as daunting as I thought it would be and I'm hopeful for this class!"
- Thank you!
  - Cheryl, Jasmine, Aaron, Bill, Chris, Brent

#### **DSC InfoGuides** DSC Library # Daytona State College / DSC Library / InfoGuides / Virtual Proctoring Virtual Proctoring Search this Page Search Home Using Honorlock with Publisher Exams **Honorlock Tutorials** Student Tutorials **Faculty Tutorials** Honorlock for Publisher Exams Getting started with Honorlock for your publisher exams Honorlock FAQs You may have a course using publisher content, such as Pearson MyStatLab for Statistics or Vista Higher Learning for Student Online Readiness 7 Spanish, which may require virtual proctoring by Honorlock. There are a few things to keep in mind for these exams: How to book a Library Study . Honorlock refers to publisher exams as "Third Party" or "Universal". Your instructor may refer to publisher Room 🗷 material by name (i.e., Pearson MyStatLab, VHL, etc.) You will need to use the Chrome web browser and install the Honorlock extension. There are a few extra steps that are different from a Falcon Online guiz: The publisher exam requires a password. This confidential password is provided for you via a button after you begin the Honorlock proctoring recording. (Note: you do not need to request a password.) You will need to navigate to Tools then Honorlock to launch the proctoring session. After this, you will need to navigate back your publisher exam to insert the password provided by Honorlock after set up.

How to Use Honorlock with a Universal Exam (Student)

This article explains the overview of using Honorlock for publisher exams.

How to use Honorlock Universal (Student Guide)

VIRTUAL
PROCTORING
INFOGUIDE
HONORLOCK
W/ PUBLISHER
CONTENT



# FACULTY FELLOW IN INNOVATION

KATHRYN ALLMAN
WORLD LANGUAGES & SPEECH
FALL 2021

#### **HOUSE BILL 233 - RECORDINGS**

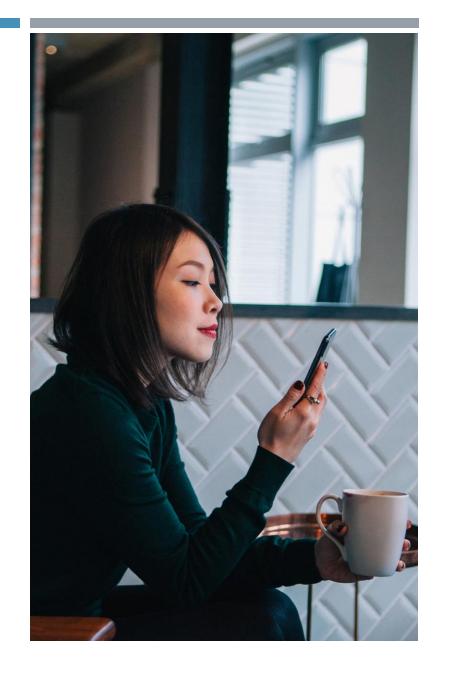
Wednesday, Aug. 18, 12:00 - 12:50 p.m.

HB233, Intellectual Freedom, Impact on the Classroom,

Dr. Amy Locklear & Brian Babb

Audience: All Faculty

Notes: This session will include a more detailed explanation of the impact of HB233 on the classroom. There are three components of HB233. One of these components is that the bill authorizes the video and audio recording of class lectures and clarifies that the non-consensual recording of video and audio of such lectures recorded in classrooms, subject to the privacy protections provided in the Family Educational Rights and Privacy Act (FERPA), is permissible.



# THANK YOU!

**QUESTIONS** 

