

STUDENT HANDBOOK & PLANNER



DAYTONA
STATE COLLEGE

2025 - 2026

Campus Directory

Advanced Technology College	506-4100
Daytona Beach Campus	506-3000
DeLand Campus	785-2000
Deltona Campus	789-7300
Flagler/Palm Coast Campus	246-4800
New Smyrna Beach/Edgewater Campus ..	423-6300
News-Journal Center	226-1888

Academic Advising	506-3661
Daytona Beach	
Wetherell Center (B/100) R/105	
DeLand	
Student Services Center (B/7) R/138	
Deltona	
Fathi Hall (B/1) R/216	
Flagler/Palm Coast	
Academic Hall (B/2) R/101	
New Smyrna Beach/Edgewater	
Student Services Center (B/1) R/110, A & B	

Academic Support Center

Daytona Beach	
Baker Academic Support Center (B/500) R/124	
.....	506-3673
L. Gale Lemerand Student Center (B/115) R/320	
.....	506-4217
DeLand	785-2087
Bert Fish Hall (B/6B) R/217	
Deltona	789-7306
Fathi Hall (B/1) R/104	
Flagler/Palm Coast	246-4814
Academic Hall (B/2) R/106	
New Smyrna Beach/Edgewater	423-6329
Academic Hall (B/2) R/104	

Admissions	506-3642
Daytona Beach	
Wetherell Center (B/100) R/118	
DeLand	
Student Services Center (B/7) R/103	
Deltona	
Fathi Hall (B/1) R/203	
Flagler/Palm Coast	
Academic Hall (B/2) R/100	
New Smyrna Beach/Edgewater	
Student Services Center (B/1) R/106	

Adult Education (GED)/ English for Speakers of Other Languages (ESOL)

Daytona Beach	506-4495
Greene Center (B/300) R/227	

Aquatic Center	506-4386
L. Gale Lemerand Athletic Center (B/310) R/125	

Assessment/Testing

Daytona Beach	506-3067
Wetherell Center (B/100) R/107	
DeLand	785-2223
Student Services Center (B/7) R/117	
Deltona	789-7307
Fathi Hall (B/1) R/206	
Flagler/Palm Coast	246-4844
Academic Hall (B/2) R/104	

New Smyrna Beach/Edgewater	423-6328
Student Services Center (B/1) R/128	

Athletics	506-3178
L. Gale Lemerand Athletic Center (B/310) R/235	

Campus Safety	506-4444
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Campus Stores/Bookstores

Daytona Beach	506-3234 & 506-3235
DeLand	785-2020
Deltona	789-7365
Flagler/Palm Coast	246-4851

Career Services	506-3073
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Daytona Beach	
L. Gale Lemerand Student Center (B/115) R/224	
DeLand	
Student Services Center (B/7) R/138	
Deltona	
Fathi Hall (B/1) R/216	
Flagler/Palm Coast	
Academic Hall (B/2) R/101	
New Smyrna Beach/Edgewater	
Student Services Center (B/1) R/101	

Cosmetology Salon

Daytona Beach	506-3319
Cosmetology Hall (B/510)	

Counseling & Accessibility Services

Daytona Beach	506-3038
Wetherell Center (B/100) Annex	
DeLand	
Student Services Center (B/7) R/136	785-2082
Deltona	506-7316
Fathi Hall (B/1) R/231	
Flagler/Palm Coast	
Academic Hall (B/2) R/101H	246-4824
New Smyrna Beach/Edgewater	
Student Services Center (B/1) R/133	423-6312

Credit Union

Daytona Beach	506-3040
Greene Center (B/300) R/122	

Dental Hygiene Clinic	785-2060
DeLand, Bert Fish Hall (B/6A) R100	

Falcon HOPE Center/DSC Cares

CCAMPIS/Fresh Start/New Directions	
Daytona Beach	
Forough B. Hosseini Hall (B/130)	
Program Information	506-3068
Fresh Start	506-4377
DeLand	785-2082
Student Services Center (B/7) R/136	
Deltona	506-7316
Fathi Hall (B/1) R/231	
Flagler/Palm Coast	246-4824
Academic Hall (B/2) R/101H	

How to Use Your Student Handbook

The Student Handbook/Planner is a handy resource with information on college life, academic support programs, important dates and contact information you'll want to know while you're enrolled here at Daytona State College. A digital version of the Handbook/Planner is available for download on the DSC website.

The Handbook/Planner has three sections:

CAMPUS DIRECTORY

Have a question or need to get in touch with someone? The Campus Directory lists phone numbers for all major departments and campus facilities.

HANDBOOK

The Handbook contains information on – among other things – Admissions, Academic Advising, Financial Aid and where to get your student ID and parking passes, as well as how to access your DSC email account, what you need to transfer from another college or university and where to find tech support.

CALENDAR/PLANNER

The Calendar/Planner includes important dates, including when the semesters begin and end, enrollment and graduation deadlines, campus events and activities, and recognized holidays. It includes room for you to add your personal appointments, assignment due dates, exams, etc.

Please Note: DSC policies, procedures and guidelines printed in this document were current through August 1, 2025, and are subject to change without notice.

DAYTONA STATE COLLEGE QUICK LINKS

- Admissions: DaytonaState.edu/Admissions
- Academic Advising: DaytonaState.edu/Advising
- Academic Support Center: DaytonaState.edu/ASC
- Assessment: DaytonaState.edu/Assessment
- Athletics: dscfalcons.com
- Bookstore: DaytonaState.edu/Campus-Store
- Campus Safety: DaytonaState.edu/safety-and-security
- Career Services: DaytonaState.edu/advising/career-exploration
- Falcon HOPE Center: DaytonaState.edu/HOPE-Center
- Counseling and Accessibility Services: DaytonaState.edu/CAS
- Dining Services: DaytonaState.edu/Dining
- Falcon One Card: FalconCard.DaytonaState.edu
- Financial Aid: DaytonaState.edu/Financial-Aid
- Library Services: DaytonaState.edu/Library
- Residence Hall: DaytonaState.edu/Housing
- Scholarships: DaytonaState.edu/Scholarships
- Student Accounts: DaytonaState.edu/StudentAccounts
- Student Life: DaytonaState.edu/StudentLife
- Veterans Services: DaytonaState.edu/Veterans
- Writing Center: DaytonaState.edu/CWC

Welcome to Daytona State College!

Congratulations on choosing Daytona State, one of Florida's highest ranked and most innovative public colleges. Your success matters and we're excited to be an integral part of your journey as you progress on your education, career and life goals.

Here at Daytona State, you'll find a collegiate experience that's centered on you. Our faculty and staff are ready to provide support and guidance as you refine and advance your personal and professional plans. You will also have ample opportunity to broaden your horizons with art and cultural events, guest speakers, seminars, extracurricular activities and student organizations.

Students who get involved in student life activities are more likely to be successful in their careers and their lives. I encourage you to spend time in the L. Gale Lemerand Student Center - a place where you can find everything from one-on-one research assistance and tutoring, to making new connections with friends and classmates at Mori's Café or in the recreation and gaming area.

This handbook includes valuable information about resources, policies and procedures that will help you be successful. Here are some examples:

- Need help choosing a major? Our Academic Advisors can match your strengths, interests and passions with a program and career path that's right for you.
- You can earn while you learn! Our Financial Aid Services team is available to help you find a job on campus.
- Academic Coaches with our COMPASS program are ready to provide you with personalized coaching and mentoring to ensure your academic success.
- Need help with a class or have a question on an assignment? We have tutors available on all of our campuses. Stop by any of our Academic Support Centers to get started.
- College life is better when you get involved. Daytona State hosts more than 50 clubs and organizations. Connections you make with new friends here can last a lifetime.
- Interested in playing an intramural sport or cheering on our student-athletes? We offer a variety of intramural and intercollegiate sports, including soccer, volleyball, cross country, basketball, golf, softball, baseball, flag football and Esports. As a student, you get free admission to all home games!

Again, welcome to Daytona State College! I wish you the best during your time with us and look forward to the day you join the ranks of the more than 130,000 alumni who have gone on to achieve great things and become leaders in our community.

It is a great day to be a Falcon!

A handwritten signature in black ink, appearing to read 'Thomas LoBasso', written in a cursive style.

Thomas LoBasso, Ed.D.
President, Daytona State College

Navigating New Students to Success!

COMPASS

Coaching, Mentoring, Persistence and Student Success

Have you heard about the new COMPASS Program? COMPASS provides first-time-in-college students with Academic Coaching and Mentoring to ensure success during your college journey.

See your Academic Advisor today or scan the QR code below to learn more.



**DAYTONA
STATE COLLEGE**



Student Residence Hall

Welcome Home!

How would you like to live within walking distance to all of your classes, support programs, and recreational activities? Get the full college experience living in DSC's residence hall, located in the heart of DSC's Daytona Beach Campus.

The four-story facility is filled with state-of-the-art living, study, and recreational space for 256 students. Enjoy the convenience and security of 24-hour staff support, fully furnished rooms, all utilities included, and high-speed Wi-Fi. Choose from several room styles including Double Suites, Single Suites, and Private Single Suites.

Scan the QR code to get more information, take a virtual tour or request more information about living on campus.



Student Residence Hall

DAYTONA STATE COLLEGE STUDENT RESIDENCE HALL

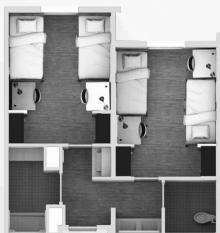
STUDENT RESIDENCE HALL AMENITIES

- Secured access to each floor and unit
- Study Rooms on each floor
- Student Lounges
- Large Screen TVs
- Pool Table
- Conference Room
- Vending Area on each floor
- Washers and Dryers on each floor
- WiFi and high-speed Ethernet access in every room
- Fully Furnished (XL twin bed, dresser, desk, chair, microwave, small refrigerator)
- Shower and Bathroom in each unit; weekly housekeeping/cleaning in bathrooms and common area
- Campus Fitness Center & Pool (indoor, heated); nominal fee per semester
- Campus Recreational Field, Tennis Courts & Pickleball Courts
- Campus Gym with Basketball/Volleyball Court

- Student Center (with Dining Hall*, Coffee Shop, Gaming/Recreational Area, Library, Academic Support Center, Writing Center, Career Center)

*DSC Meal Plan Required

DOUBLE SUITE



SINGLE SUITE



For more information about living on campus, please contact us to learn more about why "You Belong Here" at Daytona State College:

Housing@
DaytonaState.edu

SINGLE PRIVATE SUITE



YOUR RESIDENT LIFE



L. Gale Lemerand Student Center

Daytona Beach Campus

FIRST FLOOR

Mori's Cafe (Coffee Lounge)
Commons Area
Conference Area

Dining Area
Event/Conference Hall
Freshens

Group Study Rooms

SECOND FLOOR

Career Services
Classrooms
Conference Room
Falcon Esports Center

Gaming Lounge
Group Study Room
Student Clubs & Organization
Student Life Offices

THIRD FLOOR

Academic Support Center
Classroom
Group Study Room
Library
Writing Center



SAVE THE DATE

DAYTONA STATE COLLEGE



HOMECOMING

OCT. 2-4, 2025

Movie Night at the Landing
"Catch the Falcon" 5K Walk/Run
Family Friendly Tailgate Party (Students & Alumni)
Men's & Women's Soccer Games/Volleyball Games
Alumni Baseball & Softball Games
Alumni & Friends Golf Tournament
Games, Competitions and More!

See you there!



**ALUMNI
& FRIENDS**

DaytonaStateFoundation.org

DaytonaState.Edu/Homecoming

Table of Contents

General Information

Surviving and Thriving in College.....	9
Getting Started on Campus.....	9
Online Services.....	11
Paying for Your Classes.....	12
Getting Help with Your Classes.....	14
Help with Overcoming Obstacles.....	15
Getting Involved on Campus and Beyond.....	17
Campus Life.....	18
Things to Do on Campus.....	18
Food on Campus.....	19
Personal Care on Campus.....	20
Special Programs and Student Services.....	20
Staying Safe on Campus.....	22
Emergency Weather Related Issues.....	22
Sexual Misconduct and Interpersonal Violence.....	23
Resources for Survivors of Sexual Misconduct.....	24
Bachelor's Programs.....	26
Planning for Graduation and Beyond.....	28
Career Services.....	29

Student Rights & Responsibilities

Computer Network and Internet Use Policy.....	29
Infectious Disease Policy.....	32
Religious Observances.....	32
Student Conduct.....	33
Student Rights and Responsibilities.....	33
Student Code of Conduct Process.....	33
Student Discipline Committee.....	34
Student Code of Conduct.....	35
Disciplinary Sanctions.....	39
FAQ Regarding Recording Lectures in Classes.....	40
Academic Grade Disputes.....	41
Academic Integrity Code.....	42
Student Rights & Grievance Procedure.....	43
Statement of Non-discrimination & Civil Rights Compliance.....	44
Drug & Alcohol Policies.....	44
Resources.....	48

Specific Subject Listings

Admissions.....	9
Online Admissions.....	9
Assessment Services (Testing).....	10
Academic Advising.....	10
Question and Answer Center.....	10
The Falcon Center.....	10
Student IDs.....	10
Getting Books & Course Materials.....	10
Online Services.....	11
FalconMail.....	11
Username/Password.....	11
My Academics Tab.....	12
Help Desk.....	12
Online Success Seminar.....	12
Financial Aid.....	13
Financial Aid Services.....	13
Scholarships.....	13
Student Employment.....	13
Student Accounts.....	13
Collection Procedures.....	13
Returned Check Procedures.....	14

Your Student Records.....	14
Academic Support Centers.....	14
The Writing Center.....	14
Library Services.....	15
SLS 1122 Managing Your Success.....	15
Crisis Intervention & Student Advocate.....	15
Complaints & Appeals Process.....	16
Grade Disputes.....	16
Statement of Non-discrimination & Civil Rights Compliance.....	16
Student Government Association.....	17
Student Clubs And Organizations.....	17
Intramural Sports.....	17
Student Publications.....	17
L. Gale Lemerand Student Center.....	17
Fitness & Aquatics Center.....	17
Intercollegiate Athletics.....	17
The Arts.....	17
Campus Operating Hours.....	18
Student Residence Hall.....	18
Parking Decal.....	18
Designated Parking Areas.....	18
Campus Clubs and Organizations.....	18
Campus Events.....	18
Cultural Programs.....	19
Southeast Museum of Photography.....	19
WDSC-TV 15/Instructional Resources.....	19
Dining and Vending Services.....	19
Meal Plans.....	19
Barbering.....	20
Cosmetology.....	20
Dental Hygiene Clinic.....	20
Massage Therapy Clinic.....	20
Student Counseling & Accessibility Services.....	20
Veterans Center and Services.....	21
Falcon HOPE Center.....	21
TRiO Student Support Services.....	21
School of Adult Education.....	21
Quanta-Honors College.....	21
Study Abroad Program.....	22
International Student Services.....	22
Emergency Phones & Call Boxes.....	22
Crime/Incident Reporting.....	22
Lightning Warning System.....	23
Sexual Misconduct and Interpersonal Violence.....	23
Sexual Harassment.....	23
Reporting Sexual Misconduct or Interpersonal Violence.....	24
Resources for Survivors of Sexual Misconduct.....	24
Annual Security and Fire Safety Report & Campus Safety Guide.....	26
Bachelor's Programs.....	26
OnTimeFinish Plans.....	28
Preparing to Transfer.....	28
University Partnerships.....	28
Commencement Ceremony.....	29
Career Services.....	29
Daytona State Association of Alumni, Former Students, and Friends.....	29

Student Rights & Responsibilities.....	29-48
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Getting Started

Surviving and Thriving in College

You should be proud that you have taken a step to becoming a college student. You might be a new student, returning student, or continuing student, but no matter what, you are furthering your learning and earning potential.

Take some time to think about your “why”. Understanding your motivation and reason for attending college can give you that extra boost to succeed. If you need help identifying that “why” and creating short or long-term goals, don’t wait any longer. Speak with an academic advisor, career advisor or academic coach for assistance.

Once you have established your educational and career goals, here are some things you can do every day to stay on track toward achieving them:

- **Attend Class** - This seems simple enough but has a large impact with keeping you on track. Many times, life can get in the way, and when that happens just know your faculty, advisors and Daytona State team are here to help.
- **Participate in class and take good notes** - Staying engaged will dramatically increase how well you retain the information you receive. We offer many student life skill courses to help you learn which methods of note taking might be best for you. If you haven’t taken SLS1122: Managing your Success, speak with an advisor to see if this would be a good fit for you!
- **Establish a study schedule** - Use a calendar or planner to schedule study times throughout the week, whether you’re at home or on campus in the Student Center, Academic Support Center, Writing Center, Mori’s Café, or anywhere else.
- **Get involved on campus** - Daytona State has many different clubs, organizations, and ways to get involved. Be proud to be a Falcon and get involved where you can!
- **Be informed** - By attending college, you have already started the process of lifelong learning. Learn all you can not only about your classes, but

the college policies, procedures, and everyday life on campus.

- **Ask for help** - We are here for you. Advisors, faculty, administrators, counselors, academic coaches and staff are all here to ensure your educational journey is as smooth as possible. We want to help you succeed and will answer any questions you have.

Getting Started on Campus

Daytona State College has a wide range of offices and support services to help you with college life. The following section provides an overview of each. We are here to help you resolve any issues and make the most of your time with us.

Admissions

Admissions is your first stop for enrolling in courses at Daytona State College. Staff is available to answer questions about what you need to apply for college, residency requirements, transferring from another college or university and the documents needed - like transcripts - that become part of your student records

Online Admissions

You can apply for admission online by selecting the “New Student Resources” and “Apply Now” option on the Daytona State College website or by clicking on the Admissions page. Remember, if you want to enroll in one of the College’s bachelor’s programs, you must be re-admitted to the College under the new program.

If you have previously attended another college or university, you are classified as a transfer student and are required to submit transcripts from those institutions to Admissions for evaluation by DSC. All grades you received - except for those in developmental courses - will be included in your cumulative grade point average (GPA).

Grades of “F” and “W” will not be transferred. More information on our transfer evaluation policies is available in the College Catalog, which is also available online in the Records and Registration section of the DSC website.

Getting Started

Assessment Services

Also known as the Testing Center, Assessment Services is where you can get information about any tests required for admissions or enrollment to DSC's programs. In some cases, the office is available to take make-up exams if you missed a class. It is also used for some program certification exams.

Academic Advising

Whether you are a new, continuing or returning student, Academic Advisors are available – in person, over email, on the phone or via video conference (by appointment) – to discuss your educational and career goals and create a course plan to achieve them.

Academic Advisors are here to:

- Help with schedule building
- Help you understand your major, the classes required, and graduation requirements
- Connect you with support services like the Academic Support Center, the Writing Center, and Student Counseling and Accessibility Services
- Explain rules, regulations, and policies
- Update your major
- Connect you with faculty and staff
- Identify requirements for transferring to other colleges or universities and determining what is required to meet the transfer requirements

To speak with an advisor, email Advising@DaytonaState.edu and include your Student ID number or call 386-506-3661.

Question & Answer Center

If you need help or have questions about support or services at Daytona State College, a good place to start is with the staff at the Question & Answer Center on the first floor of the Wetherell Center on the Daytona Beach Campus. The Question & Answer staff also handles:

- Student ID cards and parking decals (available at the Falcon Center on

regional campuses)

- Registration appeal and inquiries
 - Academic and grade disputes, student complaints (claims of mistreatment) and appeals, and Civil Rights Compliance concerns
 - Assistance with all Registration services available in the Falcon Center
-

Falcon Center

The Falcon Center works with the Question & Answer Center to help you with the following services:

- Printing class schedules
- Registering, adding, dropping, or withdrawing from classes
- Navigating the MyDaytonaState student portal, including help with enrollment verification, address changes, online orientation and requesting and printing transcripts

If you are at a regional campus, you can visit the Enrollment Services Office for any Question & Answer and Falcon Center Services.

Student IDs

You need a Student ID to use the library, Academic Support Center, Aquatics and Fitness Center, meal plans and many other campus services. Get your free ID card by bringing your photo ID to the Question & Answer Center on the Daytona Beach Campus or to a Falcon Center at any of the regional campuses.

Student ID cards are also required for meal plans, Dining Dollars and Falcon Cash. For more information, visit the FalconCard Online Portal - **FalconCard.DaytonaState.edu**. Use the FalconCard Online Portal to deactivate your card if it is lost or stolen. Lost or stolen IDs can be replaced for a \$10 fee. Housing residents ID replacement fee is \$25.

Getting Books & Course Materials

Daytona State College, in partnership with Barnes & Noble College, operates the Daytona State College Campus Stores. The DSC Campus Stores are the authorized

Getting Started

source for required course materials, recommended study aids, school supplies, educationally discounted software, course related uniforms (nursing, dental, culinary and cosmetology), all course related supplies (nursing, culinary kits, photography, etc.) and medical reference books, Daytona State clothing, gifts and more. College Campus Stores also accept Falcon Cash.

Store hours and services vary by campus. Call a DSC Campus Store or visit the DSC Campus Stores online at this link: DaytonaState.edu/Campus-Store. Don't have time to visit the Campus Stores? You can shop online 24/7 for all your textbook and school supply needs! Online purchases can be delivered to the Campus Store for free, or shipped directly to your home (for a nominal shipping fee).

Online Services

Many Daytona State student services are available to you via the MyDaytonaState online portal. When you are accepted to DSC, you'll be assigned a Student Identification Number, FalconMail email address and a temporary password. These will get you access to the MyDaytonaState portal and other online services.

FalconMail

All DSC students, faculty and staff are assigned an email address through the FalconMail system. You should check FalconMail regularly because this is the primary address the College will use to communicate with you.

You can access FalconMail by typing Outlook.DaytonaState.edu into your web browser and logging in using your FalconMail email address and password. In addition to email, accessing your FalconMail page gives you access to Microsoft 365 applications such as Word, Excel, PowerPoint, OneDrive, etc.

Setting Up Your FalconMail Account: User Name

Your FalconMail email address is your User Name (e.g., jane_smith344@DaytonaState.edu).

If your name is already in use, the system will add a series of numbers after your last name.

Setting Up Your FalconMail Account: Password

When your email account is created, you're assigned a temporary, default password. Your default password is in the following format: Dsc (Capital D, lowercase s, lowercase c) + Your birthdate in MMDDYY format + the last five digits of your Social Security Number (SSN).

For example: If you have a birthdate of January 1, 1990, with an SSN of 123-45-6789, the resulting password would be Dsc01019056789.

All students are required to enroll in "Self Service Password Reset" (SSPR) and set up Multi-Factor Authentication (MFA) to ensure your DSC account remains secure. After you have enrolled in the SSPR system, visit mypassword.daytonastate.edu to reset your password if you've forgotten it.

The minimum password length is 12 characters, and the password must meet these requirements:

- Not contain all or part of the user's account name
- Contain characters from three of the following four categories:
 - English uppercase characters (A - Z)
 - English lowercase characters (a - z)
 - Numerals (0 - 9)
 - Non-alphabetic characters (such as ! \$, #, %, @)

If you need help enrolling in the Self-Service Password Reset system or the Multi-Factor Authentication system, contact the IT HelpDesk at 386-506-3950 and select option #1 (accounts & passwords option).

You will always use your DSC email address and updated password to access:

- MyDaytonaState (My Academics and Falcon Self-Service)
- Falcon Online
- FalconMail/Microsoft 365
- DSC Wi-Fi access
- Falcon Card Online

Getting Started/Financial Services

My Academics Tab in your MyDaytonaState Portal

The My Academics Tab in your MyDaytonaState portal is where you can access your student records, register for classes, apply for financial aid, and conduct transactions with the College.

Help Desk

For technical assistance, please visit the DSC Service Portal at Services.DaytonaState.edu. It contains a Knowledge Base with answers to our most frequently asked questions, as well as a Services page that allows you to submit tickets for assistance to resolve any other issues. Please be sure to sign in for a complete list of services. If you cannot find the answers to your questions, or for any additional assistance, you can contact the FalconAid IT HelpDesk at 386-506-3935 or HelpDesk@DaytonaState.edu.

You can also visit the FalconAID Student Help Desk in person on the Daytona Beach Campus, Greene Center (Bldg. 300), Rm. 109. Visit online for hours of operations and locations at DaytonaState.edu/help-desk.

We offer technical assistance in areas such as:

- DSC-Wireless (students/faculty/staff Wi-Fi access)
 - MyDaytonaState Student Portal and password help
 - Setting up your multi-factor authentication methods
 - Accessing Microsoft 365 through your student account
 - Assistance with smart devices (i.e., laptops, tablets, smartphones) as they relate to college resources/services only
 - Falcon Online support
 - Accessing and navigating Daytona State College's web-based student services, including Financial Aid, Admissions, Registration, etc.
 - Directions to academic departments
 - And more as related to DSC's supported technology
-

Online Success Seminar

This fully online, FREE 3-hour seminar will help you identify personal strengths and challenges to online learning. The seminar is available for all students, but for those students that have earned lower than a C in one of their online classes and have a cumulative GPA that has fallen below a 2.0, it will be mandatory to attend the OSS prior to trying another fully online course in their enrollment path.

Once a student is identified as needing to complete the OSS, they will not be permitted to register for a fully online class without completing the OSS. If a student has preregistered prior to being identified as needing to complete the OSS, the student will be permitted to remain in that specific online course/section. These students will not be permitted to change their preregistered fully online course section to another fully online section. If the student was dropped for any reason from the preregistered fully online section, the student will only be able to register for a class that is not fully online within the registration time period.

Paying for Your Classes

When you enroll in classes at Daytona State College, you can pay for your tuition and fees by cash, check or credit card, online, over the phone or in person at any DSC campus. You can check your tuition balance and due dates in the Falcon Self-Service section of the MyDaytonaState portal, by clicking on the Financials menu and selecting "What I Owe". Expand the term row to view outstanding balance due dates.

If you have not paid your tuition and fees by the due date, your registration will be canceled, and you will no longer be enrolled in classes. Because many classes have waiting lists, there is no guarantee you will be reinstated even if your account is brought up to date. If you are facing financial challenges, please contact the DSC Financial Aid staff as early as possible. They have access to many options, including scholarships, grants, loans, and "earn while you learn" that may be able to help. If you are using your Florida Prepaid College Fund you will need to bring that information into the Office of Student Accounts every semester so that it can be

Financial Services

applied to your account.

Financial Aid

Applying for financial aid is not as complicated as you might think. Aid is provided via federal and state programs and private sources and consists of grants, scholarships, loans, and work programs. The Financial Aid department will help you explore options for financing your education.

Financial Aid Services

The Financial Aid Services team is available to help you explore options for paying for your education using grants, scholarships, loans, and other programs. The first step is to complete the Free Application for Federal Student Aid (FAFSA). If you need help, the Financial Aid Services team is available to assist you in completing the form as accurately as possible.

You should apply for financial aid as soon as the FAFSA becomes available and no later than 3 weeks prior to the start of the semester. This will allow sufficient time for processing of financial aid prior to the first day of class. This will also allow time to submit any additional documentation that may be requested for financial aid processing.

To check your financial aid status, or to determine whether additional documents have been requested, log into your MyDaytonaState Student Portal and click on your To-Do list. All communications are sent through your Daytona State email.

Scholarships

The Daytona State College Foundation provides numerous scholarship opportunities for new and continuing students attending part- or full-time. You can complete one annual application to be considered for Foundation scholarship support. Scholarships are awarded based on donor's specific criteria. The application is available at DaytonaState.edu/scholarships and for more information or assistance, email Scholarships@DaytonaState.edu or call 386-506-3015.

In addition, many state universities have

designated scholarships for Daytona State College students who have completed an Associate of Arts degree and meet other criteria. For more information, visit the state university websites.

Student Employment

Working on campus is another way to offset educational expenses. Not only can working on campus help you explore career options, but it can also help build an employment history. The Financial Aid Services office can help determine whether you qualify for federal or institutional student employment programs, as well as assist you in determining which offices have open positions. Call 386-506-3015 or email StudentEmployment@DaytonaState.edu.

Student Accounts

Whether you are receiving financial aid loans, grants, scholarships, waivers, or you are covering your own costs, all financial transactions between you and DSC occur through the Office of Student Accounts. This is also where your student financial account records are maintained.

All refunds, except credit card refunds, will be issued with BankMobile Disbursements. Refunds can be issued to existing bank accounts or to an account created with BankMobile. If you are anticipating a refund, it is important you contact the Office of Student Accounts and tell them your refund preference.

Adult Education and Continuing Workforce Education students are not refunded through BankMobile Disbursements.

Collections

Daytona State College uses outside collection agencies to collect money owed from students. If you have a past due balance on your account, you will be sent a bill and will be given a payment due date. If your past due balance is not paid, your account (and appropriate personal information) will be sent to one of the agencies and collection fees are added to what you owe. A hold is placed on your account that will affect records, diplomas, transcripts, and future registrations until

Getting Help

the balance is paid.

Returned Checks

The College charges a statutory fee, based on the amount of the check, for all checks returned by the bank for non-payment. A hold will be placed on your account that will affect records, diplomas, transcripts, and future registrations until all associated fees are paid. Other legal actions may be taken if the amount is not paid in full within seven days.

Your Student Records

The Federal Education Rights to Privacy Act (FERPA) protects your student records. The College will not release information about your grades, classes, etc. to your parents, spouse, or anyone other than you without your permission.

If you want to share your records with someone, you must add that person as a delegate to your records. This can be done on your student portal under My Profile, then Share My Information. The FERPA law allows the College to release "Directory Information," which includes, but is not limited to, your name, dates of attendance, major status and degrees and honors.

If you do not want this information released, you must go to your student portal, My Profile, Share My Information, FERPA restrictions. Students are able to update their delegate information and FERPA restrictions at any time. To review the college's full FERPA statement, please see the College Catalog.

Getting Help with Your Classes

It's not uncommon to feel stressed or overwhelmed with assignments, homework, or tests. We have many services available to help you understand new concepts, provide additional tutoring, conduct research, prepare for tests, and write reports.

Academic Support Center

College can be challenging, especially for

first-time students. The Academic Support Center is here to help! Visit us at one of our six physical locations or online at DaytonaState.edu/ASC. The ASC offers personal attention in an environment where students, faculty, and staff collaborate to ensure student success.

We offer the following services to currently enrolled DSC students:

- Tutoring, both in-person and virtual. No appointment necessary.
- Workshops and Reviews for course content and standardized exams.
- Supplemental Instruction for historically difficult classes.
- On-campus computer labs with study spaces and other helpful resources.
- Laptop computers for daily checkout.

If you have any questions, please email ASC@DaytonaState.edu, call 386-506-3620, or stop by any ASC location. We're looking forward to helping you succeed!

The Writing Center

The Writing Center helps currently registered DSC students become more confident and effective writers and communicators. We can assist you with any stage of the writing process, whether it is brainstorming and outlining or editing and citation. We offer one-on-one appointments to help you with any type of communication or writing, course-related or personal, in all disciplines. Appointments last up to 45 minutes and can be scheduled virtually or in-person up to three times per week.

Additional services offered:

- Quick help and scheduling via live chat: www.DaytonaState.edu/CWC.
- Resources on writing strategies and grammar are available at <https://library.DaytonaState.edu/WritingCenter>.
- Test preparation for the GKT or TEAS.
- VR, Podcasting, and 3-D Printing Equipment for multi-modal assignments.
- Working with citation styles such as MLA, APA, Chicago, and more.

Getting Help

Job opportunities are available for students with excellent writing and communication skills who are interested in helping fellow students. Peer tutor positions are open throughout the academic year.

For more information on any of our services, call us at 386-506-3297, email CWC@DaytonaState.edu, or chat with us at [DaytonaState.edu/CWC](https://library.DaytonaState.edu/CWC).

Library Services

Library Services provides everything you need to jumpstart your research or spark your curiosity, including thousands of print and online resources. Through Library Services you have access to print books, eBooks, streaming videos, and online articles from newspapers, magazines, and research journals. Visit either of the two full-service libraries (DeLand and Daytona Beach), where you'll find books, magazines, and comfortable areas for work or study. The Daytona Beach location offers three private study rooms for quiet work or collaborating with classmates, as well as computer access, printing, and charging stations at all seats and cubicles.

Some of the Library Resources and Services that may be found in our Library website (<https://library.DaytonaState.edu/>):

- InfoGuides: <https://library.DaytonaState.edu/infoguides>
- Databases: <https://library.DaytonaState.edu/az.php>
- Assignment Scheduler: <https://library.DaytonaState.edu/services/scheduler>
- Study Rooms: <https://library.DaytonaState.edu/services/rooms>
- Library Instruction: <https://library.DaytonaState.edu/services/instruction>

Our helpful librarians can show you how to access these resources and effectively use the Internet to gather reliable information for better research papers.

Please stop by the Daytona Beach or DeLand Libraries or call, chat, or email a librarian through our website: <https://library.DaytonaState.edu/help/ask>

SLS 1122 - Managing Your Success

Interested in learning time management, financial literacy and making smart career choices - while earning college credit? We offer a three-credit hour course - SLS 1122 - Managing Your Success - that does all this, plus shows you how to make the best use of DSC resources like the Academic Support Center, the Writing Center, and the Library. Please note: For all students seeking an AA degree SLS1122 is mandatory for graduation and should be taken in the first year. Talk with your Academic Advisor to learn more.

Help with Overcoming Obstacles

There are many things that can hinder your progress toward your academic and career goals. We provide a number of free services to help you address issues, overcome challenges, and get back on track.

Crisis Intervention

Daytona State College offers free, confidential, anonymous counseling for students. If you need help, please call Counseling Services at 386-506-3038.

If you are in immediate crisis, dial 988 or call Campus Safety at 386-506-4444.

The College has trained staff members that serve as crisis intervention specialists for students. These individuals are available on each campus to help connect students to local community professionals or others who can help with treatment or other services.

Student Advocate

The Student Advocate is the central point of contact who can offer informal and neutral assistance to resolve concerns, suggestions, or complaints.

The Student Advocate can:

- Listen to your concerns and serve as a student resource
- Assist you with the informal and formal complaint processes
- Identify and evaluate options, including appropriate appeal processes

Getting Help

- Connect you to the suitable faculty, staff or campus resources
- Clarify Daytona State College policies and procedures, and provide feedback to administration and recommend changes when appropriate

Email StudentAdvocate@DaytonaState.edu for more information.

How to File a Complaint or Appeal

You may occasionally face a challenge or encounter an issue that requires help from one or more departments or individuals. We recommend starting with the staff in the Question and Answer Center, who will help you find the people and procedures to get your questions answered and your concerns resolved.

In most cases, students are encouraged to pursue an informal resolution to a complaint whenever possible. This would entail discussing the concern with the department or office where the issue originated. If the matter cannot be resolved through informal means, you may file a formal written complaint with the Student Advocate. The Student Advocate is located at the New Smyrna Beach Campus and can be emailed at StudentAdvocate@DaytonaState.edu. Distance learning students must follow the same procedure. Reasonable accommodations will be made for distance learning students who are unable to attend meetings at one of the College campuses.

If you have an unforeseen circumstance or situation that makes it difficult for you to continue your education at DSC, you can request consideration of your extraordinary situation by submitting an appeal. An appeal allows you to document your unforeseen circumstances according to DSC guidelines and criteria for appeals.

Types of appeals include but are not limited to:

- Academic Second Chance (Academic Amnesty)
- Administrative Drop
- College Academic Suspension
- Formal Grade Dispute
- 4th (Final) Attempt
- In-State Tuition for Third Attempt

- Grade Change "F to W"
- Late Withdrawal
- Residency
- Other Complaints/Appeals

Appeal forms are available in the Question & Answer Center at the Daytona Beach Campus, the Falcon Center at any regional campus, or by visiting the Student Complaints and Appeals section of the DSC website. The Appeals Policies and Criteria are available on the DSC website. Please read them carefully before submitting an appeal request.

If you are receiving financial aid, we highly recommend you speak with your Financial Aid Advisor prior to submitting an appeal. Depending on the nature of the appeal and the outcome, it may affect your financial aid eligibility.

Grade Disputes

If you want to dispute a grade you have received, you have the option of resolving the issue informally or formally. The Student Rights and Responsibilities section of this Handbook explains both procedures in detail. We recommend contacting your instructor and attempting to resolve the issue informally before submitting a Formal Grade Change Appeal.

Statement of Non-discrimination and Civil Rights Compliance

Daytona State College prohibits discrimination and provides equal access, equal educational opportunity and equal employment opportunity to all persons regardless of age, color, disability, ethnicity, genetic information, gender, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation and veteran status. To obtain more information about the college's equal access and equal opportunity policies, procedures and practices, please call the Vice President of Student Development at 386-506-3840 or write to mailing address: 1200 W. International Speedway Blvd., Daytona Beach, FL 32114.

Getting Involved/Campus Life

Getting Involved on Campus and Beyond

There are many reasons to get involved in campus life. It's a great way to explore and strengthen career skills while building a network with other students, staff and faculty. Many students say their involvement helped them feel more connected and gave them a head start on their careers. The Office of Student Life can connect you with many opportunities to get involved on campus and in the community.

Student Government Association

The Student Government Association (SGA) serves as the official voice of the student body, representing student interests to college leadership and state lawmakers. SGA officers contribute to important discussions on college policies, procedures, and long-term planning. In addition, SGA collaborates with student clubs and organizations to coordinate campus initiatives.

Several SGA positions qualify for scholarship opportunities. If you are interested in serving on a position, or would like to learn more, please contact the Office of Student Life.

Student Clubs and Organizations

Student clubs and organizations are open to all students enrolled in college credit courses. To learn more about existing clubs, including membership details and meeting times, you can contact the club advisor or the Office of Student Life. If you're interested in starting a new club, the Office of Student Life is available to assist you with the process. Please note that only officially recognized clubs are permitted to use College funds and facilities.

Intramural Sports

Intramural Sports bring a unique vibe to the main Daytona Beach Campus and provide students with fun ways to be active and engage with other students. Intramural activities include Basketball, Flag Football, Soccer, Pickleball, Gaming Tournaments, Ping-Pong, and Foosball.

Student Publications

Daytona State has two student publications for currently enrolled College credit students who enjoy writing and can either demonstrate writing ability or the commitment to learn the skills needed to produce print and online publications. Contact the Student Life Office for more information.

L. Gale Lemerand Student Center

At the Daytona Beach Campus, the L. Gale Lemerand Student Center (Bldg. 115) is a state-of-the-art facility featuring classrooms, a cafeteria and coffee shop, game area and many academic support services.

You can reserve a group study room or just hang out in comfortable seating on the first, second and third floors. Brush up on your job skills in Career Services, or get some help with your classes in the Writing Center, the Academic Support Center or the Library.

Fitness & Aquatics Centers

Improve your mind, body and spirit at the L. Gale Lemerand Athletic Center (Bldg. 310) on the Daytona Beach Campus. The Fitness Center includes a full complement of free weights and modern resistance training and aerobic equipment.

The Aquatic Center features an indoor, heated 25-yard by 25-meter swimming pool. To join, you can pay an annual or semester fee at the registration desk in the Aquatic Center, (Bldg. 310), Rm. 125. The student membership allows you access to the fitness and aquatic facilities as well as provides you with the opportunity to participate in group exercise classes.

Intercollegiate Athletics

The Lemerand Athletic Center also is home to Falcon Athletics, which includes 12 intercollegiate teams: men's and women's basketball, men's and women's cross country, women's flag football, women's golf, women's softball, men's baseball, women's volleyball, men's and women's soccer, and Esports. Admission to Falcon athletic events is free for students and employees with a valid College ID.

Campus Life

The Arts

At Daytona State College, we provide students with a vibrant and welcoming performing arts community. Participating in a performance ensemble can help you connect with the college community and provide a welcomed break from your academics. Courses in music, theater, dance or studio art can help you take your skills to the next level. Daytona State College performances are free for students and employees with a valid ID. Learn more at DaytonaState.edu/TheArts.

Campus Life

Campus Operating Hours

Regular campus operating hours are 6 a.m. to 10 p.m., Monday through Friday. Campus service office hours may vary. When the campus is closed, only authorized personnel are allowed on campus. Dining Services are open and available on weekends for brunch and dinner. Campus Stores will also be open select weekends.

Student Residence Hall

How would you like to live within walking distance to all of your classes, support programs, and recreational activities? Get the full college experience living in DSC's residence hall, located in the heart of DSC's Daytona Beach Campus.

The four-story facility is filled with state-of-the-art living, study, and recreational space for 256 students. Enjoy the convenience and security of 24-hour staff support, fully furnished rooms, all utilities included, and high-speed Wi-Fi.

Parking Decal

You must have a parking decal to park your car on campus. You can pick up a free decal from the Question & Answer Center on the Daytona Beach Campus or the Falcon Centers at any of our regional campuses. You must display a valid Daytona State College parking decal on the lower exterior of the back window on the driver's side.

Designated Parking Areas

With a valid parking decal, you can park in any available parking space on campus as designated by signage. Areas that are off limits and enforced by state law include Fire Lanes (Yellow) and any spaces the College has temporarily restricted. Handicap spaces (Blue) are off limits without a valid handicap parking tag. Parking in fire lanes and unauthorized parking in handicap spaces will result in State fines. Repeat or flagrant offenders maybe towed at their expense.

Things to Do on Campus

Campus Clubs and Organizations

Getting involved in clubs and organizations on campus is a great way to meet new people and build important leadership, planning and social skills that will help you both in college and beyond. With more than 50 clubs and organizations to choose from, there's something for everyone.

If you're interested in helping shape campus life, the Student Government Association gives students a voice in college policy decisions and connects you with faculty and administrators. Many academic programs also have their own clubs where you can connect with classmates and expand your social and professional networks.

You can also get involved in our vibrant theatre arts program or join one of the many intramural sports teams. Looking to broaden your horizons? Take part in a study abroad trip. Or contribute to our award-winning student newspaper, InMotion, or literary magazine, Aeolus.

If you don't see a club that fits your interests, the Office of Student Life can help you start your own!

Campus Events

In addition to student clubs and organizations, there are many free entertainment activities and events for students on campus. Check out events listed in the calendar section of this Handbook, the events calendar at DaytonaState.edu, DSC social media, as well as notices posted on bulletin boards and televisions on campus.

Campus Life

Cultural Programs

Working under the direction of their instructors, students perform drama, dance, and music regularly at the College's News-Journal Center. Highlights include performances by the DSC Symphonic Band, Orchestra, Concert Choir, Jazz Ensemble and Dance Ensemble, as well as plays and musicals. These are all free to currently enrolled students.

The News-Journal Center also features an active gallery that highlights student artwork every Spring along with rotating art shows throughout the year that are all free to the public. Scholarship auditions are also posted throughout the year.

Southeast Museum of Photography

The internationally renowned Southeast Museum of Photography, located in the Hosseini Center on the Daytona Beach Campus, is one of the largest museums in the country devoted entirely to photography. The museum presents year-round exhibitions and programs featuring vintage and contemporary photography, as well as lectures, symposia, educational workshops, and community outreach programs. The museum is free and open to the public. There are many opportunities to gain career experience as a work study student assisting with visitor services and exhibition preparation. Visit the website for more information about the museum and current exhibitions: southeastmuseumofphotography.org.

WDSC-TV 15/ Instructional Resources

The Daytona Beach Campus is home to WDSC-TV 15, an independent public broadcasting station with three broadcast channels. It houses a state-of-the-art digital television studio and editing facility along with the Instructional Resources Department. The station supports College productions and a variety of academic programs. Students enrolled in the Broadcast Production Program gain real-world experience in video production and related fields by working on live television shows and sports broadcasts.

Food On Campus

Dining & Vending Services

Metz Culinary Management operates food service, coffee shops, and concession locations on the Daytona Beach and Advanced Technology College (ATC) campuses.

At the Daytona Beach Campus in the Lemerand Student Center, you will find freshly made sandwiches, salads, grill items, pizzas, hot entrees, fresh pastries, Starbucks coffee, snacks, beverages, and grab 'n go items. Order online at DaytonaStateMetz.com for customized Boar's Head Deli sandwiches and salads. Select locations are open for breakfast, lunch and dinner seven days a week. Please visit the website for hours of operation. Falcon Dining Dollars and Falcon Cash are accepted at all dining and café locations.

The ATC Campus Café features Boar's Head deli sandwiches, salads, coffee, fresh baked goods, snacks, beverages, and grab 'n go items. Falcon Dining Dollars and Falcon Cash accepted.

In the Hosseini Center on the Daytona Beach Campus, the Culinary Program runs Café 101, which serves lunch and dinner by reservation. Reservations can be made at DaytonaState.edu/cafe101.

Vending (snack and beverage) machines are located across all Daytona State campuses. Falcon Cash is accepted at all vending machines.

Meal Plans and Falcon Funds

Residential, commuter, and employee meal plans are available for purchase. Commuter students and employees should visit the Falcon Card Online portal to purchase meal plans. Please read the terms and conditions prior to purchasing.

Use the Falcon Card Online portal - FalconCard.DaytonaState.edu - to check your meal plan activity as well as your Dining Dollar and Falcon Cash history and balances.

Students and employees can purchase and add more Falcon Funds to your account and set up notifications to alert you when your account is running low. Note expiration dates for each account type in the Falcon Card Terms and Conditions Agreement.

Campus Life/Special Programs

Personal Care on Campus

Barbering

Get a haircut, shave and clipper cut at a fraction of the cost at a commercial salon. Barbering students, supervised by their instructors, offer these services at the Daytona Beach Campus, with daytime and evening hours. For more info, call 386-506-3319.

Cosmetology

Get a haircut, hair coloring, facial, nail service and other treatments right on campus at a fraction of the cost at a commercial salon. Cosmetology students, supervised by their instructors, offer these services at the Daytona Beach and Deltona campuses. For information about our Daytona Beach salon, call 386-506-3319. For our Deltona salon, call 386-789-7347.

Dental Hygiene Clinic

The Dental Hygiene Program operates dental hygiene clinics at the DeLand and Daytona Beach Campuses. Dental hygiene students, under the supervision of licensed clinical instructors, provide oral examinations, oral cancer screenings, dental prophylaxis (cleanings), non-surgical periodontal treatments, dental X-rays, dental sealants and fluoride treatments. The clinic is open to students and the community and services are available for a nominal fee. For more information, call 386-785-2060.

Massage Therapy Clinic

Massage clinic evening hours are offered during Fall and Spring semesters at the Daytona Beach Campus. Aspiring massage therapists, guided by their instructors, offer a multidisciplinary approach to not only relaxation massage but also the management of chronic pain conditions. A 50-minute wellness massage is offered for a fraction of the cost to allow our students manual and critical thinking skills upon graduation and passing of the state licensure exam. For more information, call 386-506-3229.

Special Programs and Student Services

Students come to Daytona State College from a wide variety of backgrounds. There are many programs and services available to students who have special interests or needs.

Student Counseling & Accessibility Services

The Counseling & Accessibility Services Office provides tools and resources to students with documented disabilities. Counselors are available on each campus to provide alternative support services for individuals with documented disabilities. Students who self-disclose a disability eligible under Section 504 guidelines and provide the required documentation to the Counseling & Accessibility Office can receive confidential and reasonable accommodations to assist in their academic success. Counselors work in partnership with students and faculty to provide reasonable academic accommodations. The office also provides voter registration services to eligible disabled students in accordance with state and federal laws.

Students are strongly encouraged to meet with a counselor prior to the start of the semester to arrange the accommodation. You may also refer to the Counseling & Accessibility website for more information regarding the intake process and documentation requirements.

Students with disabilities who petition to have a course substitution should contact the Accessibility Counselor or contact the Director to have the request processed. Appropriate documentation must be attached. The Course Substitution Committee will determine if the petition will be granted. An appeals/grievance procedure is available if a substitution is denied. You may refer to the Counseling & Accessibility website for more information on the course substitution process.

Currently enrolled students at Daytona State College can seek free counseling on a wide variety of subjects offered through short-term counseling and focused on helping students continue pursuing their academic goals. Counseling Services

Special Programs

include personal counseling, assessments, crisis stabilization and community referrals.

Veterans Services Center

The College is committed to serving the needs of students who currently serve or have served in the U.S. military.

We provide educational resources and assistance for active military personnel, veterans, their spouses and dependents under the Department of Veteran Affairs Educational Benefits Program. Services provided through the Veterans Center include assistance with applying for various types of Veterans Administration (VA) benefits, certifying enrollment at the College, tuition deferments and VA work-study programs.

We assist with the transition to student life and the Veterans Center is also a great place for veterans to relax, study and socialize.

Daytona State has been named as a Military Friendly School and a Purple Star School of Distinction.

Falcon HOPE Center

The Falcon HOPE Center prepares, empowers, and supports a diverse student population in achieving their educational, professional, and personal goals. Programs include a free transition program, a student-parent program with childcare assistance funding, and scholarship opportunities for textbooks, educational materials and supplies.

Programs within the Center focus on assisting students as they establish and pursue career and educational goals. Services include a free clothing closet, free printing, daily snacks and a food pantry, family-friendly study area, comprehensive homeless and foster youth services, emergency transportation assistance, and access to community and health resources.

TRiO Student Support Services

The TRiO Student Support Services (SSS) program provides comprehensive support in order to maximize academic potential.

SSS provides participants with academic coaching, one-on-one math, science and

writing tutoring, financial and transfer advising, personal and career counseling, and other supports necessary to ensure students achieve their goals of earning a postsecondary education. Additionally, students have opportunities to experience free cultural enrichment trips, campus tours and events, and they may be eligible for grant scholarship funds.

School of Adult Education

No matter your educational level, The School of Adult Education can help you increase your learning skills to complete a GED or attain English language proficiency. The School of Adult Education offers Adult Basic Education classes, GED preparation classes, and English for Speakers of Other Languages (ESOL). Students focus on their education while learning more about careers and transitioning to the College.

Quanta-Honors College

Daytona State's Quanta-Honors College is a learning community that provides an alternative to regular College classes for highly motivated students who value academic achievement and want the competitive advantage that an Honors degree gives.

Quanta-Honors students take approximately half of their courses in honors course clusters. The other half are outside Quanta-Honors, focusing on electives and courses that meet pre-major requirements in their intended transfer pathways.

Each honors course cluster contains three courses and focuses on a special topic or theme. Recent themes have included "Rebirth," "Other Empires," "Medieval," and "Original Research Edition."

Quanta-Honors courses are challenging, but in addition to high expectations, the program features extra support. Students have three professors in the classroom every day, and also dedicated tutors in writing and math courses. In addition, many assignments are completed in small groups and focus on discussing complex issues, exploring new ideas and applying these ideas to real-world problems.

Safety Information

Study Abroad Programs

A variety of programs offer students the opportunity to earn College credit while studying in other countries. Programs are led by College faculty, international faculty from partner institutions, or both. Programs often incorporate visits to historic and notable sites, guest lecturers, service learning and cultural immersion.

International Student Services

The international student advisor in the Admissions Office can assist international students with enrollment issues, maintaining lawful status in the United States and employment authorization.

Staying Safe on Campus

When on any Daytona State College campus, it's wise to be aware of your surroundings, walk with a friend and cover any personal belongings left in your vehicle. Campus Safety officers patrol all seven campuses and can be reached 24/7/365 by calling 386-506-4444. Officers are trained to respond to emergencies, provide CPR, investigate crimes and facilitate conflict resolution. Feel free to approach them with any safety concerns you may have. They are available at any time to provide an escort while on campus.

In addition, download the free FalconSafe App on your smart phone to access 24-hour safety options while on any Daytona State College campus. Features include the 911 emergency call button, campus safety panic button, virtual walk home, campus maps, and many more safety features.

Emergency Phones/Call Boxes

Emergency phones and call boxes with direct access to the Campus Safety dispatcher are located on all Daytona State campuses and in all elevators. Familiarize yourself with their locations. When you activate an emergency phone or call box, the Campus Safety dispatcher will ask whether you need assistance. If you are suspicious about someone who

enters an elevator with you, stand near the emergency phone.

Reporting Crimes and Emergencies

To report an emergency or a crime in progress, call Campus Safety 24/7/365 at 386-506-4444. In the event of a power or network outage, call 386-258-7374. If there is an immediate threat to your safety, call 911. For more information visit DaytonaState.edu/safety-and-security.

Notification - Emergencies and Ongoing Weather Issues

In the event of an immediate threat to our campus community, emergency alerts will be broadcast via the DSC Alert system (text message, phone call, email). Students are automatically enrolled in the DSC Alert system when they register for classes (students can update their contact information using Falcon Self-Service on the MyDaytonaState portal). Emergency messages may also be broadcast via DSC social media, DaytonaState.edu, and voice over IP speakers located throughout our campuses. For ongoing weather events such as hurricanes, the College may be temporarily closed before/during/after the event. Updates on the status of the College will be available at DaytonaState.edu and by calling 386-506-HELP (4357). If one or more campuses are closed, only authorized personnel will be allowed on College property until the closure order is lifted.

Lightning Warning System

The Daytona Beach and DeLand campuses are equipped with outdoor alarms to warn of approaching lightning. One 30-second siren blast and a red beacon is the signal to take shelter. Three short blasts mean there is no longer an immediate threat from lightning.

Sexual Misconduct and Interpersonal Violence

Daytona State College does not tolerate any form of sexual misconduct or interpersonal violence including sexual

Safety Information

assault, sexual harassment, domestic violence, dating violence and stalking.

Daytona State College Policy 3.11, Policy 3.14 and Procedure 311 address the prohibition of and College response to sexual misconduct and interpersonal violence. These policies and more information can be found at DaytonaState.edu/safety-and-security/sexual-misconduct.

For more information including definitions, reporting, victims' rights and assistance, privacy, and disciplinary proceedings, view the Annual Security Report and Campus Safety Guide at DaytonaState.edu/safety-and-security/files/annual-security-report.pdf.

We encourage all members of the College community to report all sexual misconduct and interpersonal violence to Campus Safety or a Daytona State College Title IX Coordinator.

Survivors of sexual misconduct or interpersonal violence who report to the College are guaranteed certain rights and assistance, including assistance identifying College and community resources such as crisis counseling, emergency shelter, legal assistance, and reasonable changes to academic, living and transportation situations. Both accuser and accused are guaranteed rights associated with the student disciplinary process.

Any report of sexual misconduct or interpersonal violence to any College official with responsibility for student activities, such as a coach, residence coordinator, resident assistant, student life coordinator, faculty club advisor, etc., will be forwarded to Campus Safety and a Title IX Coordinator, and resources and assistance will be available.

The College will protect the privacy of all parties involved in a report of sexual misconduct or interpersonal violence in accordance with all state and federal law.

Confidential reports may be made to counselors in the Counseling and Accessibility Department.

When a report is received, information will be shared only with College employees who need to know in order to participate in the investigation and disciplinary process and to provide protective measures

and reasonable accommodations. If the decision is made to pursue disciplinary action against a person accused of sexual misconduct or interpersonal violence, information related to the report will be shared with the accused.

Disciplinary proceedings for sexual misconduct and interpersonal violence will be fair and impartial from initial investigation to final result and will be conducted by officials who receive at least annual training on the issues related to sexual misconduct and how to conduct a process that protects the safety of victims and promotes accountability.

Sexual Harassment

Sexual harassment is conduct of a sexual nature or with sexual implications that interferes with a student's status or performance by creating an intimidating, hostile or offensive educational or working environment. This conduct may include, but is not limited to:

- Inappropriate and unwanted touching; the display of sexually explicit or suggestive materials
- Use of sexually explicit or suggestive language or gestures
- Subtle pressure for sexual activity, as well as demands for sexual favors, or physical assault

Students may report sexual harassment to the Title IX Coordinator, Campus Safety, or any College official. For more information visit DaytonaState.edu/civil-rights-compliance.

Upon receipt of an alleged violation, an investigation will be conducted. The complaint may be resolved by intervention or corrective action taken by an appropriate College official, or by official disciplinary procedures.

The complainant will be advised of the action taken by the College within 30 days of the complaint.

Reporting Sexual Misconduct or Interpersonal Violence

If you report an incident of sexual misconduct or interpersonal violence Daytona State College will:

Safety Information

- Ensure that your immediate medical and safety needs are addressed
 - Treat you with respect, dignity and sensitivity
 - Notify you of your options for reporting to law enforcement and, if you wish to do so, assist you in making the report. (Campus Safety Officers do not have law enforcement authority and are not sworn law enforcement officers.)
 - Advise you on preserving evidence
 - Notify you of your rights and help in obtaining College and community resources such as counseling, emergency shelter, legal assistance, academic, living, and transportation accommodations, financial aid assistance and other resources
 - Ensure that a victim's advocate is available throughout the process to address your concerns as well as those of significant others
 - Speak with you in a private location if possible and offer to have a person of the same gender speak with you
 - Preserve any crime scene/evidence on College property until an investigation is completed
 - Conduct a thorough, fair investigation performed by trained College officials
-
- Center (Bldg. 100), Office 210 C
386-506-3840
Cerese.Ramos@DaytonaState.edu
 - Title IX Coordinator: Tanika Clemons, Vice President of Human Resources
Daytona Beach Campus, Wetherell Center (Bldg. 100), Office 303L
386-506-4473
Tanika.Clemons@DaytonaState.edu
 - Office of Student Development/Judicial Affairs 386-506-4510
 - Human Resources Department
386-506-4505
 - DSC Cares Program
386-506-3068
DaytonaState.edu/HOPE-Center
-

Community Resources

- Victim's Services - State Attorney, 7th Circuit
Volusia: 386-239-7720
Flagler: 386-313-4300 -
sao7.com/victim-services
 - Domestic Abuse Council (Volusia County) - Emergency shelter, advocacy, support groups, information and referral services, case management, court accompaniment, safety planning and other needed services to support survivors.
Crisis Helpline
386-255-2102
dacvolusia.com
 - Family Life Center Flagler/Volusia
Flagler Domestic Violence Helpline: (386) 437-3505
Flagler Sexual Assault Helpline: (866) 456-HELP (4357)
Volusia Sexual Assault Helpline: (800) 503-7621
flcfv.org
 - Stewart-Marchman ACT Behavioral Healthcare 24 Hour Hotline
800-539-4228
smabehavioral.org
-

Resources for Survivors of Sexual Misconduct

Counseling, Health, Victim Advocacy, Protective Measures: College Resources

- Counseling and Accessibility
Services 386-506-3038
DaytonaState.edu/CAS
- Campus Safety
386-506-4444
DaytonaState.edu/safety-and-security
- Title IX Coordinator:
Cerese Ramos, Vice President of Student Development
Daytona Beach Campus, Wetherell

Local Non-Emergency Police/ Sheriffs Numbers

- Daytona Beach Police Department

Safety Information

386-671-5100

Victim Advocate - 386-671-5235
codb.us/904/Victim-Advocate

- Volusia County Sheriff's Office
386-943-VCSO (8276) - West Volusia
386-239-VCSO (8276) - Daytona Beach
386-409-VCSO (8276) - NSB
407-323-0151 - South West Volusia
volusiasheriff.gov
- Flagler County Sheriff's Office
386-437-4116
- Flagler County Sheriff's Office
Victim Services
386-586-4848
flaglersheriff.com/divisions/victims-services and flaglersheriff.com/
domestic-violence-help
- Edgewater Police Department
386-424-2000 Option 3
- Edgewater Police Department
Victim Services
386-424-2400, Option 1,
Extension 2156
cityofedgewater.org/police/page/
victim-services
- New Smyrna Beach Police Department
386-424-2000
- New Smyrna Beach Police Department
Victim Advocates
386-424-2269 or 386-424-2232
cityofnsb.com/1055/Victim-Assistance

Families, Office of Domestic Violence
Hotline 800-500-1119
myflfamilies.com/services/abuse/
domestic-violence

- Florida Abuse Hotline (Report abuse, neglect, or abandonment of a child or vulnerable adult)
800-96-ABUSE (22873)
TTY 800-453-5145
myflfamilies.com/services/abuse/
abuse-hotline
- Florida Office of Attorney General
myfloridalegal.com/crime-victims-services/crime-victims-services
Division of Victim Services
800-226-6667
- Stalking Prevention, Awareness, and Resource Center (SPARC)
stalkingawareness.org
- Victim Connect Resource Center
855-4VICTIM or 855-484-2846
Victimconnect.org
- National Sexual Assault Hotline
800-656-HOPE (4673)
rainn.org/about-national-sexual-assault-telephone-hotline
- National Domestic Violence Hotline
800-799-SAFE (7233)
thehotline.org (Live chat available online)

- Clerk of Circuit Court Volusia County
www.clerk.org/family-law.aspx
Business Hours - 386-736-5915
After hours call Domestic Abuse Hotline
800-500-1119
- Flagler County Clerk of the Circuit Court
386-313-4491
flaglerclerk.com/courts/family-court/
domestic-violence

State and National Resources

- Florida Council Against Sexual Violence
Statewide Helpline
888-956-7273
fcasv.org
- Florida Department of Children and

Annual Security and Fire Safety Report

Daytona State College prepares the Annual Security and Fire Safety Report in compliance with the Jeanne Clery Campus Safety Act. Content addresses College policies, procedures and programs concerning safety and security and includes how to obtain information on sexual offenders and predators from the Florida Department of Law Enforcement.

Three year's worth of statistics are included for all fires known to have occurred in on-campus student housing and for certain types of crimes that were reported to have occurred on campus, on off-campus property owned or controlled by the College and on public property within or

Bachelor's Programs

immediately adjacent to the campus. The Annual Security Report and Campus Safety Guide is available at DaytonaState.edu/safety-and-security/files/annual-security-report.pdf. You may also request a paper copy at Campus Safety offices or by mail.

Daytona State's Bachelor's Programs

Daytona State College is known for offering a broad range of certificate and associate degree programs that can be completed in one or two years. We offer a growing number of bachelor's degrees - in supervision and management, accounting, cardiopulmonary sciences, education, engineering technology, information technology and nursing - that allow you to complete all four years of college without having to transfer to a different school.

Once you have completed all of your prerequisites, you can apply for admission to one of the bachelor's programs and complete your degree either partially or entirely online. Your academic advisor and staff in each of the bachelor's programs can help you with the transition.

Bachelor of Applied Science in Supervision and Management (BAS)

The BAS program broadens an individual's knowledge in applied management practices, which reflects the workplace management needs of local businesses, organizations, and industry. Students may choose one of the following concentrations:

- Healthcare Management
- Hospitality Management
- Human Resource Management
- Management
- Project Management

- Supply Chain Management

Program requirements can be found in the academic catalog.

Bachelor of Science in Accounting

The Bachelor of Science in Accounting program prepares graduates for positions in business and accounting in the private and public sectors.

Students will build a strong foundation in financial accounting, managerial accounting, cost accounting, budget control, tax accounting, legal aspects of accounting, auditing, reporting procedures, statement analysis, business information systems, and applications to specific for-profit, public, and non-profit organizations. Program requirements can be found in the academic catalog.

Bachelor of Science in Cardiopulmonary Science

The Daytona State College B.S. in Cardiopulmonary Science (BSCS) degree program is designed specifically to meet the needs of practicing respiratory therapists who wish to obtain advanced training in Respiratory Care. The program offers opportunities for students to apply respiratory care knowledge to changing healthcare environments amidst the rapidly expanding scope of practice. Program requirements can be found in the academic catalog.

Bachelor of Science in Education

The BSED programs fulfill the education courses, professional education competencies, and practical experience required to obtain a five-year Florida Professional Educator's Certificate. Elementary Education and Exceptional Student Education programs include state endorsements for Reading and English for Speakers of Other Languages (ESOL).

This degree is offered in seven areas:

- Elementary Education K-6
- Exceptional Student Education K-12
- Mathematics Education 6-12
- Biology Education 6-12

Bachelor's Programs

- Chemistry Education 6-12
- Earth/Space Science Education 6-12
- Physics Education 6-12

Program requirements can be found in the academic catalog.

Educator Preparation Institute

This is a state-approved alternative certification program that fulfills the education courses, professional education competencies, and practical experience required to obtain a five-year Florida Professional Educator's Certificate for individuals already holding a four-year bachelor's degree (other than education).

Alternative Certification or Renewal

Teachers holding a temporary certificate can enroll in specific bachelor's level courses approved by the Florida Department of Education toward earning a five-year Florida Professional Educator's Certificate.

In addition, teachers looking to renew their current Florida Professional Educator's Certificate can enroll in qualifying courses.

Stand-Alone Reading Endorsement

The School of Education also offers a K-12 Reading Endorsement that allows Florida educators to meet the need for qualified teachers in reading, per the Florida Department of Education requirements under the Just Read, Florida! initiative.

The School of Education offers the opportunity to complete the five reading competencies through three rigorous online courses:

- RED3012 Principles of Reading
 - RED4519 Diagnosis, Intervention in Reading
 - RED4844 Reading Practicum
-

Bachelor of Science in Engineering Technology

The BSET program prepares you for technical positions in the fields of industrial operations, mechanical design, construction, manufacturing, electronics and information technology. This degree is accredited by the Accreditation Board for Engineering and Technology (ABET). Program requirements can be found in the academic catalog.

BSET - Electrical Engineering Technology Concentration

This concentration provides a broad foundation of theoretical and practical knowledge in the areas of electrical and electronics circuits, digital circuits, computers, power systems, programmable logic controllers, microprocessors, and control systems. This degree is ABET accredited. Program requirements can be found in the academic catalog.

BSET - Industrial Engineering Technology Concentration

The Bachelor of Science in Engineering Technology Industrial Engineering Technology Concentration prepares graduates for technical positions in the expanding fields of industrial operations and manufacturing, and focuses on quality engineering, operations management, process improvement, and optimization. Career opportunities include areas such as healthcare, finance, entertainment, education, agriculture, and of course, manufacturing.

The program has a strong commitment to maintain standards of excellence in content and to continuously upgrade curriculum to meet industry needs. Program requirements can be found in the academic catalog.

Bachelor of Science in Information Technology

The BSIT program prepares graduates for technical positions in the expanding fields of information systems management, network security, digital forensics, databases and programming.

Two specializations are offered in the BSIT:

Graduation and Beyond

Cybersecurity/Cyberforensics and Web Systems Programming. This degree is ABET accredited. Program requirements can be found in the academic catalog.

Bachelor of Science in Nursing

The Registered Nurse to Bachelor of Science in Nursing (RN-BSN) program was developed for the new or working nurse interested in career advancement.

The program offers a flexible schedule for working adults. It is designed for nurses whose highest academic credential is an associate degree in nursing or diploma in nursing, and who possess a registered nursing license in their state of residence.

It provides a seamless transition from the associate degree to the baccalaureate degree and prepares graduates for a broader scope of nursing practice. The program is accredited by the Accreditation Commission for Education in Nursing (ACEN) and is available 100% online with fall, spring, and summer classes available. Program requirements can be found in the academic catalog.

Planning for Graduation and Beyond

You've worked hard in your courses, overcome many obstacles, and you're getting closer to completion. What now? Step One is to talk with your academic advisor. Your advisor can help you with a degree audit, which compares the courses you have earned with those you need to complete your degree or certificate.

OnTime Finish Plans

Daytona State's OnTime Finish plans give you a clear path to get the right classes and graduate on time with your Associate of Arts university transfer degree. You decide whether you want to complete your degree in two or three years, depending on your life circumstances, and we'll help you make sure it happens.

OnTime Finish plans feature:

- Help setting your goals

- Pre-planned schedules
- Guaranteed classes each semester
- Elective classes starting your first semester

With OnTime Finish plans, you'll get the advice and guidance you need, and a clear academic plan that guarantees the classes you need when you need them. Ask your academic advisor for details.

Preparing to Transfer - You Can Start a Year in Advance

The Advising Center can show you college and university transfer information to help determine which schools offer what majors, admission requirements, etc. Remember to submit your application for state or private universities as early as possible - a year ahead of time is not too early.

University Partnerships

Daytona State College has paths to multiple universities through partnerships that make it easy to get your A.A. and move on to a bachelor's and beyond with the degree of your choice. This partnership information can be found at DaytonaState.edu/Advising. Connect with an advisor to get more information on the best path for you.

- University of Central Florida Direct Connect to UCF
 - University of Central Florida Burnett Honors College Transfer Agreement
 - University of Florida 2 + 2 Agreement
 - Stetson University Honors Program 2+2 Transfer Pathway
 - Bethune-Cookman University Criminal Justice Agreement
 - Lynn University Transfer Agreement
 - Embry-Riddle Aeronautical University Blue-Gold Connection
 - Florida A&M University IGNITE Transfer Program
 - New College of Florida 2+2 Agreement
 - Palmer Chiropractic College 3 + 1
-

Student Rights and Responsibilities

Apply to Graduate

In your last term within your program, you must apply for graduation. There is a one-time, non-refundable fee for each degree tier. Remember to submit your graduation application before the published deadline. This will make the process of getting your degree in hand much smoother.

Commencement Ceremony

Daytona State College holds a commencement ceremony once each year. The ceremony includes Fall graduates, and Spring and Summer candidates. If you would like to participate you will need to "register to walk" by the deadline date found on the academic calendar and the commencement web page (DaytonaState.edu/Graduation). If you need assistance you can email Graduation@DaytonaState.edu. Caps and gowns are available at the DSC Campus Stores.

Career Services

The Career Services team is available to assist you with a variety of resources to help with the planning, preparation, and transition into your career. Career Services can also help you find employment in the local and surrounding areas while attending Daytona State College.

Students and alumni can also connect with employers through the online job board and many hiring events that take place throughout the year. Career Services offers the following services at all campuses:

- Resumé and cover letter writing assistance
 - Job search assistance
 - Interview preparation and simulation
 - Career exploration
 - Job fairs
-

Daytona State Association of Alumni, Former Students and Friends

Daytona State College's Association of

Alumni, Former Students and Friends is comprised of all graduates, former students, and members of the community who self-identify as friends of the College. There is no membership fee, however we encourage everyone to make an annual, tax-deductible gift. The Alumni Association hosts an annual Homecoming Weekend each fall, as well as other events throughout the year. For more information or to make a gift, see DaytonaStateFoundation.org or call 386-506-3110.

Computer Network and Internet Acceptable Use Policy

I. Definitions of Computer Network Policies

The purpose of the College network is to support the College's mission and goals by enhancing both internal and external communication and by providing network users access to a wide range of information sources, including the Internet.

Use of the Daytona State College network and the College's access to the Internet is a privilege; users of the network and Internet are responsible for following both the letter and the spirit of this acceptable use policy.

Students and the public are advised that the College computers and Internet networks are monitored to ensure compliance with the College acceptable use policy.

II. Definition of Privileges

1) Daytona State College provides network users with access to resources and services on the network and through the Internet or other online services that are appropriate and necessary to their education and job function. All computer and Internet access must be specifically related to a student's academic assignment, research or project that is authorized or assigned by a College faculty member or College official.

Personal or unrelated use of the College computers and Internet access is prohibited. Students who violate this policy are subject to College disciplinary sanctions.

When using AI (Artificial Intelligence) in

Student Rights and Responsibilities

accordance with College Policy, Procedure or guidelines, adherence to 'fair use' principles is essential. This includes principles of attribution, originality, ethical use and academic integrity:

- Properly follow the AI guidance found within the course syllabus.
- Ensure that the output generated does not infringe upon copyrighted material or violate licensing terms.
- Avoid creating harmful, misleading or malicious content.
- Observe College policies, procedures and guidelines on using AI (Artificial Intelligence) and ML (Machine Learning.)

2) At Daytona State College, the employee is free to pursue knowledge and, in areas in which he or she has special training and preparation, to convey that knowledge to others. Daytona State College students also are free to pursue knowledge of related courses in which they are enrolled at the College and to share that knowledge with others in appropriate settings guided by principles of academic integrity. Among employees, students and associates of the College, there must be no attempted intimidation by word or deed of those with differing views and methods when they are consistent with professional ethics. (Daytona State College Academic Freedom and Responsibility Policy 6.03.)

3) This policy protects freedom from reprisal for network users to examine all pertinent data, to question assumptions, to be guided by the evidence of scholarly research, to teach and study the substance of a given discipline and to fully participate in the development and debate of institutional policy and procedures.

4) Daytona State College retains the right to review email communications, documents or materials residing on the network; to remove any materials that may violate local, state, or federal law or regulation; or Daytona State College Policies and Procedures which are incorporated by reference into this policy; and to produce such materials pursuant to a document request or subpoena served on Daytona State College.

III. Definition of Responsibilities

1) Use of the Daytona State College network or Internet or other online services in violation of local, state, or federal law or regulations, or Daytona State College Policies and Procedures, is prohibited - it is the user's responsibility to familiarize themselves with these standards. Prohibited use includes, but is not limited to, copyright and trademark infringement, fraud, forgery, harassment, libel, or slander.

2) In accessing materials which might be deemed obscene, users of the Daytona State College network and the Internet or other online services should be guided by applicable laws which include tests of community standards, relationship to academic pursuits, and whether the material is "appropriate and necessary to job function."

3) Users of the Daytona State College network and the Internet or other online services are responsible for protecting the security of the network by keeping passwords confidential, not using another user's account and reporting any security problems to the IT HelpDesk right away.

4) In order to ensure data privacy and security, it is important that users safeguard personal data and sensitive information (this includes use of public online services such as ChatGPT.) Additionally, responsible users should actively strive to protect against data breaches, phishing attacks and other cybersecurity threats (use of the protected mode of Microsoft 365 CoPilot is a more secure generative AI platform.)

5) Use of the network and the Internet or other online services for commercial, political or other personal use not related to the support of the mission and goals of Daytona State College is prohibited. Examples of prohibited use of the Daytona State College network, Internet or other online services include, but are not limited to:

- playing computer games on the job or using other non-job or non-course related programs;
- conducting personal business including mass emailing advertisements, solicitations or other unapproved job offers as defined by the Career Services

Student Rights and Responsibilities

department.

6) AI (Artificial Intelligence) and other automations can have a dramatic effect on the College network. Therefore, users must be sure to use these tools and methods in responsible, and ethical ways, avoiding harmful or malicious interactions.

7) Accessing non-job or non-course-related audio/video disks or other programs or materials is prohibited.

8) Network users are prohibited from creating or propagating viruses, disrupting services, damaging files or intentionally destroying or damaging equipment, software or data that belongs to others.

This incorporates all forms of malware and related activities including ransomware, scareware, spyware, adware, keystroke loggers, trojan horses, computer worms, rootkits, bootkits, exploits, malicious code/scripts/macros, phishing, vishing, smishing, business email compromise, crypto miners, brute-force attacks and any other scams.

Similarly, cyberattacks and other malicious unsanctioned hacking efforts are prohibited. This includes any efforts that would threaten data confidentiality, integrity, or availability.

9) Network users must adhere strictly to all software license agreements and no software may be installed, copied, or used on the Daytona State College network except as permitted by the copyright owner of the software.

In addition, prior to installation on any computing devices, all software must be approved by the Information Technology department's Technical Review Committee. Consistent with state law, the downloading or use of software and applications from "foreign countries of concern" are prohibited.

10) All network and Internet or other online service users are expected to abide by accepted community standards of network etiquette.

will result in the immediate loss of network privileges and /or other disciplinary or legal action. Allegations of misuse of these resources must be reported to the immediate supervisor and forwarded to the appropriate vice president. In addition, disciplinary recommendations may be made to the College Judicial Affairs Office.

V. Internet Disclaimer

Internet and other online access are provided by the Daytona State College network.

However, Daytona State College has no control over the content of the Internet or other online services, some of which may be deemed controversial or offensive.

Daytona State College specifically disclaims any warranty as to the information's accuracy, authoritativeness, timeliness, usefulness, or fitness for a particular purpose. Daytona State College shall have no liability for any direct, indirect, or consequential damages related to the use of the information contained on the Internet or other online services.

VI. Adaptation to Technological Advances

As existing technologies evolve and new technologies emerge, the principles of this acceptable use policy shall endure and be implicitly applied accordingly.

Cybersecurity Awareness: Protecting Yourself and the College Community

Daytona State College is committed to maintaining a secure digital environment for all students, faculty, and staff. As a student, you play a vital role in protecting your personal information and the College's systems. Here are key cybersecurity practices every Falcon should follow:

Password Security

- Use long, strong, unique passphrases that are easy to remember with at least 12 characters.
- Never share it with others.

IV. Consequences of Violating the Policy

Failure to abide by the Daytona State College Network Acceptable Use Policy

Student Rights and Responsibilities

- Never reuse passwords across multiple accounts.
- If you suspect your password may be compromised, change it.
- Enroll in and use Multi-Factor Authentication (MFA) for added protection.

Phishing Emails & Scams

- Students are regularly targeted by scammers so be on the lookout.
- Scrutinize unsolicited emails.
- Beware of enticing job offers from unverified sources (consult with Career Services at 386-506-3073).
- Be skeptical of emails or messages requesting personal or financial information or those requesting the use of a non-College email address.
- Do not click on suspicious links or download unexpected attachments.
- Verify the sender's email address before responding.
- Report suspicious emails to the IT HelpDesk immediately.

Device & Data Protection

- Keep your devices updated with the latest security patches.
- Use antivirus software and enable firewalls.
- Avoid using public Wi-Fi for accessing sensitive information.
- Don't forget to log out of shared computers.

If you suspect a cybersecurity issue or need assistance:

- Contact the IT HelpDesk at 386-506-3950 or HelpDesk@DaytonaState.edu
- Visit the DSC Service Portal: [Services. DaytonaState.edu](https://services.daytonastate.edu)

Infectious Disease

As an institution of higher education, Daytona State College has the responsibility to inform students about potentially harmful infectious diseases such as H1N1 Flu, COVID-19, Human Immunodeficiency Virus (HIV) and Hepatitis

B Virus, and to persuade students to protect themselves and others. The College will provide information on the prevention of such diseases. The College will not discriminate in educational access or employment on the basis of an individual's medical condition in accordance with federal and state laws and regulations. The College has a responsibility to protect the rights of students with potentially harmful infectious diseases, and to provide reasonable accommodation.

At the same time, the College has a responsibility to protect, as far as it is able, the well-being of the entire College community. The College has adopted procedures for infectious diseases in accordance with federal and state laws and regulations. A student may be referred (at their own expense) to a medical provider for clearance.

The medical provider must verify in writing (on letterhead) that the student does not pose a danger to themselves or others. Depending on the nature of the incident, the student may be required to leave a course, program or the College until written medical clearance is received by the student's medical provider.

Religious Observances

The College shall reasonably accommodate the religious observances, practices, and beliefs of individual students regarding admissions, class attendance and the scheduling of examinations and work assignments. It is the responsibility of the student to notify instructors in writing ten (10) days in advance of absences to observe religious holidays in their own faith. The student is required to provide the instructor documentation on letterhead from a religious leader or licensed clergy member. Upon such reasonable notification, such absences shall be excused without penalty. If the absences are not excused by the instructor, the student may file an appeal to the appropriate department chair. Upon such reasonable notification, such absences shall be excused without penalty. The student shall be responsible for submitting any material covered, missed assignments or exams/quizzes during the period of observance. The student shall be provided with an alternative time to complete all

Student Rights and Responsibilities

make-up assignments. All assignments and make-up work must be completed by the last day of the semester in question.

First Amendment Rights and Responsibilities

Daytona State College recognizes and upholds the constitutional rights of freedom of assembly, speech, and expression. However, the College reserves the right to place reasonable time, place and manner regulations on activities that take place on College property. Limitations on these activities shall be content neutral and based upon the College's institutional responsibility to maintain a safe, respectful, and supportive learning environment for its students, employees, and visitors.

Student Conduct

Student Rights and Responsibilities

Daytona State College is responsible for providing a safe learning environment in which all of its students can realize their academic and career goals and participate in the teaching and learning experience. All students are expected to abide by and are held accountable for violations of the College Student Code of Conduct rules.

Students who choose to be members of the College community accept the responsibility to be informed and acquainted with College regulations, to comply with these regulations and to respect the personal rights and property of other members or guests of the College community.

Daytona State College reserves the right to determine when its Student Code of Conduct rules have been violated and to administer disciplinary actions for conduct that is inconsistent with the College's acceptable behavioral policies, procedures, and practices.

The College is committed to providing a learning environment for its students that is safe, secure, and respectful. This means an environment that is free from threats of violence and violence of any kind. Behaviors and actions that are indicative of threats and/or violence that are potentially

damaging to College employees, students, guests, or property are strictly prohibited.

The College reserves unilaterally an unlimited right to waive, suspend, alter, or amend any policies, procedures, or guidelines to ensure the safety of students, employees, guests and the community. The College reserves the right to refer any violations of civil and/or criminal law to the appropriate court or law enforcement agencies for disposition.

I. Student Code of Conduct Process Office of Judicial Affairs:

The receipt, review, investigation and processing of complaints for violations of the Student Code of Conduct shall be administered by the Office of Judicial Affairs. There will be a determination made by the Office of Judicial Affairs if sufficient information exists to file charges against a student for violations of the Student Code of Conduct. The Office of Judicial Affairs may convene an Incident Review Committee to assist in the decision. As set forth in College Procedure 311 (a), students who do not cooperate in the investigation may subject themselves to disciplinary action up to and including dismissal from the College.

Informational Meeting

The Office of Judicial Affairs will conduct a meeting to inform the student of the complaint and the disciplinary process. Information related to the student's rights and responsibilities in the process will be provided to the student.

Conflict Resolution and Mediation

The Office of Judicial Affairs may utilize voluntary informal conflict resolution, mediation, and mutual agreement to resolve certain complaints of student misconduct to the extent permitted by law. If the complaint is not resolved, the Office of Judicial Affairs will determine whether to file formal charges against a student.

Student Discipline Committee (SDC)

The Student Discipline Committee (SDC) is established and responsible for adjudicating allegations of misconduct

Student Rights and Responsibilities

against students. The Committee shall conduct the hearing and render a written decision. The student will be provided with the following:

1) The right to timely written notice. The College must provide a student or student organization with timely written notice of the student's or student organization's alleged violation of the code of conduct. The notice must include sufficient detail and be provided with sufficient time to prepare for any disciplinary proceedings.

2) The written notice must include the allegations to be investigated, the citation to the specific provision of the code of conduct at issue, the process to be used in determining whether a violation has occurred and associated rights, and the date, time, and location of the disciplinary proceeding.

3) The written notice is considered timely if it is provided at least 7 business days before the disciplinary proceeding and may be provided by delivery to the student's College address, and if the student is under 18 years of age, to the student's parent or to the student organization's address.

4) At least 5 business days before the disciplinary proceeding, the College must provide the student or student organization with:

4.1) A listing of all known witnesses that have provided, or will provide, information against the student or student organization.

4.2) All known information relating to the allegation, including inculpatory and exculpatory information.

4.3) The right to presumption that no violation occurred. The College has the burden of proving, by a preponderance of the evidence, that a violation has taken place. Preponderance of the evidence means that the information presented supports the finding that it is more likely than not that the violation of the code of conduct was committed by the student or student organization.

4.4) The right to an impartial hearing officer.

4.5) The right against self-incrimination and the right to remain silent. Such silence may not be used against the

student or student organization.

4.6) The right to present relevant information and question witnesses.

4.7) The right to an advisor or advocate who may not serve in any other role including as an investigator, decider of fact, hearing officer, member of a committee or panel convened to hear or decide the charge, or any appeal.

4.8) The right to have an advisor, advocate, or legal representative, at the student's or student organization's own expense, present at any proceeding, whether formal or informal. Such a person may directly participate in all aspects of the proceedings, including the presentation of relevant information and questioning of witnesses.

4.9) The right to appeal the final decision of the hearing officer, or any committee or panel, directly to the Chief Student Development Officer or any other senior administrator designated by the code of conduct, who must hear the appeal and render a final decision. The Chief Student Development Officer or person designated by the code of conduct to hear the appeal may not have directly participated in any other proceeding related to the charged violation.

4.10) The right to an accurate and complete record of every disciplinary proceeding relating to the charged violation of the code, including record of any appeal, to be made, preserved, and available for copying upon request by the charged student or student organization.

The Student Discipline Appeal Committee

The Student Discipline Appeal Committee is established and responsible for reviewing the appeals of misconduct and rendering a decision. A student may file an appeal from an adverse decision by the Student Discipline Committee. An Appeal Committee will render a decision based upon their review of the record and documents. The decision of the Appeal Committee is final.

Student Rights and Responsibilities

Student Code of Conduct

The Student Code of Conduct is subject to and governed by federal and state laws, rules, and regulations. Accordingly, the Student Code of Conduct is subject to change and the most recent version of the Student Code of Conduct is located on the College website at DaytonaState.edu/files/student-handbook.pdf

The Student Code of Conduct rules are a set of common behavioral guidelines for all students attending and participating in the teaching and learning opportunities at Daytona State College. Students who violate the Student Code of Conduct rules are subject to disciplinary sanctions.

Violations of the Student Code of Conduct rules do not exempt or excuse students from any academic or classroom policy, make-up work because of missed classes, program requirements, lab assignments, financial aid or veteran regulation requirements, financial obligations or student accounts holds or any debts owed to the College. The items that follow are meant to serve as rules for appropriate behavior.

It is important to note that students who are accused of code of conduct violations and are subsequently restricted from the College are solely responsible to notify their instructors and are responsible to complete any make-up assignments at the discretion of the instructor. College restrictions or other sanctions may not be used as a reason for any College or financial aid appeal.

The Student Code of Conduct rules apply to all College-sponsored activities, including College-sponsored student travel and on-site or off-site housing and hotels.

The following behaviors are unacceptable at the College. The violations listed are not all-inclusive, but serve as examples of some of the prohibited conduct and therefore must be broadly read and interpreted.

Misconduct

Violations include, but are not limited to the following:

1) Violation of the rights and welfare of all members of the College community, including visitors. Interference with the freedom of movement of any member or guest of the College, obstruction of the

normal processes and activities essential to the functions of the College community. Deliberate interference with the rights of others.

1.1) Interfering with and obstructing the teaching, learning and office process of the College, faculty and staff.

1.2) Physical acts of violence, or threats of violence, verbal threats of violence, electronic or written intimidation, cyber bullying, threatening behavior, hazing or aggression toward others of any kind. Lewd or indecent conduct or violence against any member or guest of the College community.

1.3) Disruptive, disorderly, belligerent and/or inappropriate behavior of any kind.

1.4) Harassment, mistreatment, bullying or stalking of any kind, including acts committed in person, in writing, social media, cell or telephones or via electronic means such as the Internet or texting.

1.5) Entering College buildings, offices, and all locations after closing or before opening to the public is prohibited. Unauthorized entry into areas not commonly open to the public or unauthorized use of College facilities or property is prohibited.

1.6) Willfully entering restroom or changing facility designated for the opposite sex and refusing to depart when asked to do so is prohibited. Florida law defines a person's sex as that assigned at birth, either male or female. Students born with a medically verifiable genetic disorder of sexual development under treatment by a physician, with specified conditions are excluded. (Per Section 553.865, Florida Statutes (F.S.) – Facility Requirements Based on Sex)

2) Violation of all laws and rules of city, county, state, and federal governments. Repeated offenses of a less serious nature.

2.1) Sexual misconduct, sexual harassment, sexual assault, bystander observance, or accessing pornographic material using College equipment, computers or resources, gender stereotyping and Title IX violations.

Student Rights and Responsibilities

2.2) Unauthorized use, theft, vandalism, or destruction of any personal or College property or of the property of members of the College. This includes but is not limited to unauthorized use of food, equipment, copy machines, materials and personal property without permission.

3) Honesty is the cornerstone of responsible student behavior. Students who engage in dishonest behavior of any kind will be held accountable. The following violations of honesty are prohibited:

3.1) Academic dishonesty in a classroom, laboratory or online instruction and cheating of any kind; plagiarism, bribery, conspiracy, misrepresentation or using works of any individual or group, including Internet sources, without giving proper credit.

3.2) Falsification, altering, intentionally omitting required information, or misrepresenting and tampering with official documents/records, transcripts, tax returns or any documents used in the College admissions, financial aid, or enrollment process. Falsification of records; unauthorized use of the College name including unauthorized use of College letterhead or documents.

4) Violation of the College internal policies and procedures for acceptable behavior.

4.1) Use of the College computer network is a privilege for all Daytona State students. Violation of the College network, Internet Use College policy, computer labs and online procedures is strictly prohibited. Drone flight on Daytona State College property is prohibited. For questions, please contact Campus Safety at 386-506-4444.

4.2) Violation of the College Campus Stores and cafeteria policies and procedures.

4.3) Violation of student government, student life, athletics, student clubs, organizations and student housing policies and procedures.

4.4) Violation of the College Adult Education academic and behavioral

policies and procedures.

4.5) Consumption of alcoholic beverages or narcotics; use or possession of any synthetic substances that mimic the effects of alcohol or any illegal drugs; illegal use or possession of drugs or narcotics, possession, sale, promotion, distribution or manufacture of alcoholic beverages and all illegal drugs and substances are prohibited on College property or at all College-sponsored events and activities, whether these events occur on or off campus. Students who are suspected of use are subject to required drug testing at their own expense.

4.6) Possession of drug paraphernalia (as defined by state law) is prohibited on College property and at all College-sponsored events and activities, whether these events occur on or off campus.

4.7) Unauthorized solicitation, vending or sales of goods, services or products on College property or at all College sponsored activities are prohibited.

4.8) All students must maintain appropriate attire at all times. Additional restrictions may be imposed by faculty and College officials for safety and community concerns.

4.9) Violation of the College academic, program, lab or clinical experience, student employment, educational internship, co-op experience, dual enrollment, early College, HIPPA and FERPA regulations or additional program, state, and federal requirements. Students who violate these regulations will be subject to the College disciplinary process and will be removed from participation and student employment immediately.

5) Violation of Campus Safety instructions or failure to comply with Campus Safety restriction and police trespass notices upon request. Staff members of the Office of Judicial Affairs and Campus Safety are authorized to issue an immediate restriction from the College until an informational meeting is held in cases involving violations of the Student Code of Conduct rules.

This restriction may be from a specific classroom, building, campus, or the entire

Student Rights and Responsibilities

College depending on the nature of the concern. In some cases, law enforcement officers are involved, and a College trespass notice will be issued to protect the safety of the College community, students, staff, or College property.

5.1) Providing false information or false documentation of any kind to a College official, College office, or College department. Failure to provide accurate photo or personal identification upon request by College officials acting in performance of College responsibilities. Using another person's identification to use College resources is prohibited.

5.2) Violation of the College rules and procedures for safe driving and parking vehicles of any kind on any College campus. This includes the violation of speed limitations, reckless driving, parking in unauthorized areas and traffic directions. All students are expected to know and comply with College parking and driving privileges.

5.3) Violation of the College rules for a safe right of way and walkway. This includes the restriction of skates, skateboards, hover boards, bicycles, tricycles or any objects that block the mobility and safety of student, faculty, staff or guest foot traffic, wheelchair, or disability access on the College property.

6) Unauthorized or illegal possession of firearms, ammunition, knives, weapons, firecrackers explosive, toxic or dangerous chemicals or any other dangerous substances, compounds, devices of any kind are strictly regulated on all College property and at College-sponsored events. Use of any firearms, knives, weapons, or explosive devices of any kind is strictly prohibited.

Law enforcement officers are exempted when acting in the performance of their duties and official capacity or if they are participating in a regulated training program or authorized course of study at the College.

6.1) Tobacco, Smoke & Vapor Free Campus: Smoking or any use of tobacco products is prohibited on all College property and buildings. The prohibition includes the use of any smokeless tobacco product, electronic devices such as e-cigarettes or any

other device that simulates smoking or produces any form of vapor on any campus or property owned or operated by the College. The prohibition does not include the use of tobacco products in an individual's personal vehicle on College property. The prohibition includes all College employees, students, and persons on College property. Smoking is defined as using any tobacco or any type of material in any form, in any equipment and in any object or device intending to simulate such use, including but not limited to cigarettes, electronic cigarettes, pipes and/or vaping devices of any kind. Tobacco Products means all forms of tobacco, including but not limited to cigarettes, cigars, pipes, water pipes (hookah), electronic cigarettes (any device intended to simulate smoking) and the variety of smokeless tobacco products including snuff, chewing tobacco, smokeless pouches and any other form of loose-leaf, smokeless tobacco and the use of unlit cigarettes, cigars, and pipe tobacco.

7) Prohibition Against School Violence: Students must not engage in any behaviors that are or could be perceived as harassing, intimidating, dangerous or threatening to themselves or others. This includes but is not limited to stalking, cyber-bullying or social media threats, excessive telephone or cell phone calls, emails, texting, violations of restraining orders or injunctions for protection orders and any form of dating or domestic violence. Students who engage in this type of behavior will be subject to College disciplinary action and law enforcement intervention.

7.1) Making a false report: You are required to refrain from making false or misleading information or unfounded complaints against others. Any student who is found to knowingly make a false or unfounded complaint will be subject to College disciplinary actions.

8) Dating & Domestic Violence and Stalking: Students who are victims of dating and domestic violence, stalking, cyber-bullying, sexual harassment, excessive unwanted contact, or intimidation are strongly encouraged to report this offense to local law enforcement and campus

Student Rights and Responsibilities

authorities immediately. If an incident occurs on campus, you may contact the Campus Safety Office or any campus authority on any campus location. You are also encouraged to pursue an injunction for a protection order with court officials. If you choose to pursue this option, list Daytona State College as a restricted location and provide a copy to the Campus Safety Office on any campus location.

8.1) Violence Against Women Act: The College will comply with the provisions of the Violence Against Women Act. The College will comply with all court ordered injunctions (restraining orders) that involve Daytona State College. Students are hereby informed that Daytona State College is required to report to the appropriate authorities any known or suspected incidents of dating, domestic violence, or stalking incidents. The College will provide victims with information about the College and community victim services and local community referral services.

9) Vulnerable Persons Act Protection: All students are hereby informed that Daytona State College is under a continuing obligation to report to the appropriate authorities any known or reasonable suspected child abuse, child sexual abuse, neglect, abandonment and any conduct or behavior that causes harm or may pose a threat of harm to a minor child.

All suspected violations will be reported to the Department of Children & Families (DCF) Abuse Hotline and to local law enforcement agencies.

10) Sexual Predators - Any person designated by Florida law as a "sexual predator" is not eligible for admission and enrollment at Daytona State College.

10.1) Sexual Offenders - Special admissions and enrollment procedures apply to any person designated by Florida law as a "sexual offender." This includes a requirement to submit a required application with appropriate documentation and complete a personal interview with the College Judicial Affairs Office prior to consideration for admission and enrollment. Failure to register with the local Sheriff's Office is a criminal

violation and will be reported to law enforcement officials. Sexual offenders are required to inform faculty and staff of their offender status. Depending on the circumstances, sexual offenders listed on the Florida Department of Law Enforcement website may be restricted from certain areas on campus at the discretion of the Judicial Affairs and Campus Safety Officials. A judicial hold may be applied to the sexual offender records to monitor compliance with College procedures. All sexual offenders are restricted from participation in student government, student clubs, student employment, student internships, athletic or intramural sport competition or any paid, temporary, or volunteer position at the College. Depending on the circumstances, sexual offenders may be restricted from all computer or College network access.

11) Any unauthorized use of electronic or other devices to make an audio or video recording of any person while on the College premises without effective consent where there is reasonable expectation of privacy and where consent is required by law. Please refer to FAQ Regarding Recording Lectures in Classes.

12) Students participating in off-campus clinical or internships must obtain prior approval in writing from the off-campus site administrator prior to making any recordings.

13) Violation of the student housing/residence hall rules and regulations. All student housing residents are subject to all College Code of Conduct rules.

Judicial Affairs Action

1) Case Dismissed/No Violation Found

A report of a violation has been determined to be unfounded, or the student has otherwise been determined to be cleared of a violation.

2) Judicial Agreement

A specific written mutual agreement between the student and College is designed to resolve a violation of the Student Code of Conduct rules.

Student Rights and Responsibilities

Disciplinary Action

A student violating the rules and regulations of the College shall be subject to disciplinary action(s) determined by the nature of the offense, and the student's previous conduct record. Disciplinary action includes, but is not limited to the following: warning, reprimand, probation, restriction(s), registration block, restitution, administrative withdrawal, suspension, permanent dismissal, failing grade, and disciplinary action set forth in board Policy 7.01.

Disciplinary Sanctions

A disciplinary sanction is a consequence for violations of the Student Code of Conduct rules. Disciplinary sanctions will be determined and administered by College officials in order to encourage greater adherence to the Student Code of Conduct.

The purpose of applying sanctions is to hold violators accountable and to promote a safe learning environment for the whole College community. Violations may be recorded in the student's electronic records. This information will be available for review by College staff that need to know.

1) Judicial Warning

A written notice for minor incidents given to the student that a specific behavior is a violation of the Student Code of Conduct and a warning not to repeat the behavior.

2) Judicial Holds

The following holds may be implemented as part of a sanction or agreement.

Judicial Registration Hold

Restricts a student from registration or continued enrollment at the College for a specific time.

Judicial or Law Enforcement Trespass Hold

Removes a student from a specific location, campus or the entire College for a specific time. If the student violates this restriction, the student will be subject to arrest. A student who has a judicial hold from the College will be responsible for any financial

or academic obligations to the College. It is the sole responsibility of the student to consult with the Office of Financial Aid Services, their faculty members and the Office of Student Accounts to determine responsibility for payment or classroom requirements.

3) Judicial Probation

A written sanction whereby the student will be required to comply with certain conditions to maintain enrollment or to re-enroll at the College. A registration hold will be added to a student's record during the term of probation to ensure compliance with probationary conditions. Any further Code of Conduct violations while on Judicial Probation may result in a hearing.

4) Suspension

Removal from College property and termination of enrollment and exclusion from participation in College activities and College-sponsored events/activities for a specified period of time. Specific terms for re-enrollment will be outlined to ensure compliance with the Student Code of Conduct rules. A registration hold will be added to a student's record to ensure compliance with suspension conditions;

4.1) A student who is suspended or dismissed from the College will be responsible for any financial obligations to the College, if any. It is the responsibility of the student to consult with the Office of Financial Aid Services and the Office of Student Accounts to determine responsibility for payment, if any.

5) Permanent Dismissal

A permanent removal, termination of enrollment and exclusion from all College property and activities due to the violation of the Student Code of Conduct. There will be no possibility to return to the College.

A judicial trespass hold will be added to a student's record to ensure compliance with permanent dismissal conditions.

6) Academic Fraud

Students who are found in violation of academic fraud that resulted in a diploma, certificate or degree being granted by the College may have that credential revoked and rendered invalid. This notation may be

Student Rights and Responsibilities

reflected on the student's official academic records. Subsequently, the student may also not be permitted to transfer course work from another institution back to Daytona State College to be granted a diploma, certificate, or degree.

FAQ Regarding Recording Lectures In Classes

Do I need my professor's consent to record class lectures?

No, so long as you are enrolled in the class and are recording the lecture for one of the permitted purposes listed in the statute. You have the right to record class lectures for one of three purposes: (1) your own personal educational use; (2) in connection with a complaint to the College; or (3) as evidence in, or preparation for, a civil or criminal proceeding. If you are making the recording for one of these purposes, you do not need the faculty member's consent to record the class lecture. But keep in mind that recordings may not be used to engage in academic dishonesty, or as a substitution for participation in class.

What is a "class lecture"?

A class lecture is defined as a formal or methodical oral presentation as part of a College course is intended to present information or instruct enrolled students about a particular subject.

A class lecture will occur most often in a course identified by the College as a lecture type course, whether online or in-person, as opposed to a lab course or a course section identified as a discussion section.

My professor usually combines class lectures with a group discussion. Can I record this group discussion?

No. The definition of class lecture does not include other class activities such as class discussions, unless those discussions are incidental to, and incorporated within, a class lecture. That means that questions asked by enrolled students and answers given by faculty members during the lecture portion of a class may be recorded, while a discussion portion of a class following the class lecture may not. A class lecture also

does not include student presentations (whether individually or part of a group), lab sessions, clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, private conversations between students in the class or between a student and the faculty member or invited guest speakers during a class session unless you have the guest speaker's consent. These activities may not be recorded without the express consent of all participants. Your faculty members may or may not announce when the lecture portion of a class has ended, but it is up to you to ensure that you do not record at an impermissible time.

My friend was sick and missed class. Can I share my recording of the class lecture with them?

No, not without the faculty member's written consent. While you may record the class lecture, you may not publish the recording without permission. In this context, the word "publish" means to share, transmit, circulate, distribute, or otherwise provide access to the recording, regardless of format or medium, to another person (or other persons), including but not limited to another student in the class.

Additionally, a recording, or transcript of the recording, is published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, picket signs, or any mode of print.

Are there any places I can share the recording without my faculty member's permission?

Yes, you may publish the recording to College officials or state and federal government officials in connection with a complaint made to or against the College, or you may publish the recording as evidence during civil or criminal legal proceedings. If you wish to make a complaint to the College, please contact the Student Advocate (DaytonaState.edu/student-service-departments).

What happens if I share my

Student Rights and Responsibilities

recording of a class lecture without getting permission first?

If you do publish your recording of a class lecture without the faculty member's written permission, and it is not in connection with a College complaint or as evidence in a criminal or civil legal proceeding, you could face severe legal and/or disciplinary consequences. Per Section 1001.03, F.S., your unauthorized use of the recording allows the faculty member to take you to court for damages, including attorneys' fees, totaling as much as \$200,000.00.

Additionally, you may be referred to the Office of Judicial Affairs for a potential violation of the Student Code of Conduct.

How does Section 1001.03, F.S. affect my accommodation granted through the Office of Counseling & Accessibility Services?

If you have an accommodation through the Office of Counseling & Accessibility Services, to record class activities, that will not change. However, you should be sure not to share the recordings without the faculty member's written consent.

Contact the Office of Counseling & Accessibility Services with questions on your accommodation (DaytonaState.edu/CAS).

Academic Grade Disputes

Informal Grievance Process for Academic Disputes

The College provides an informal procedure to assist faculty and students in resolving academic or grade disputes. The teaching faculty is authorized to issue grades based on their assessment of the student's level of performance, attendance, participation, academic progress, and quality and quantity of work. However, students who believe a faculty member has issued an incorrect grade(s) based on written documentation may seek assistance through the Informal Academic Dispute Process.

Students must assume complete responsibility for complying with the informal process and attempt to resolve the academic grade dispute at the lowest

level possible within 30 calendar days after the end of the term in which the grade was issued. This means that students are strongly encouraged to discuss any concern with a faculty member or with whom the issue originated. Students are expected to use good faith and respectful dialogue in their informal discussions.

Students are also expected to present information and documentation that there was an attempt to resolve the dispute at the lowest level possible. Reasonable accommodations will be made for Distance Learning students who are unable to attend meetings on one of the College campuses.

If the student and the instructor agree on the terms and conditions of a grade change or grade dispute, the matter will be resolved. If the matter is not resolved with the instructor, the next step is to contact the appropriate school chairperson. The chairperson may arrange a meeting with the student and the instructor to resolve the dispute. If the issue remains unresolved, the matter moves to the Formal Grievance Process.

Formal Grievance Process for Academic Grade Disputes

If the academic grade dispute is not resolved through the informal process (described above), the student may submit a formal grade appeal or grievance in writing to the Question & Answer Center, who will forward it to the appropriate academic associate vice president for review and resolution. If a resolution cannot be reached at this stage, the matter moves to the administrative review process (described next.)

Administrative Review Process for Academic Grade Disputes

The student may submit a written request for an administrative review to the VP of Academic Affairs explaining the reason for requesting the administrative review. The VP of Academic Affairs or their designee reserves the option to uphold the previous decision or render an alternate decision. If there is any change of a grade through the formal processes, a Grade Change Form will be submitted to the Records Office and a confirmation notice will be sent to the student via FalconMail.

Student Rights and Responsibilities

Academic Integrity Code

Daytona State College is committed to providing students with quality instruction, guidance, and opportunities for academic and career success by fostering academic excellence in a supportive and personalized learning environment.

Maintaining high standards of academic honesty and integrity in higher education is a shared responsibility and an excellent foundation for assisting you in making honorable and ethical contributions to the profession for which you are preparing.

To preserve academic excellence and integrity, the College expects you to know, understand and comply with the Academic Integrity Policy, which prohibits academic dishonesty in any form, including, but not limited to, cheating and plagiarism. Grades conferred by instructors are intended to be accurate and true reflections of the coursework produced and submitted by you.

Unless otherwise explicitly instructed, students are not allowed to use any alternative/Artificial Intelligence (AI) generation tool (including, but not limited to, ChatGPT) for any type of submission or assessment.

Faculty reserve the right to use Artificial Intelligence (AI) detection software to find instances of AI-generated writing in student submissions.

Suspected violations of the student academic dishonesty code will be handled by individual instructors as outlined in their course syllabus. An instructor who finds that a student has violated Academic Integrity may apply an academic consequence ranging from a zero for the assignment, up to and including failure for the entire course.

Instructors are encouraged to report cases of academic integrity violations to their academic department chairperson and to the Office of Judicial Affairs to help track habitual violations of academic integrity and for review and possible additional academic consequences.

In addition, some students may be referred to the student disciplinary process for appropriate disciplinary resolution.

Honor Code

As members of the Daytona State College community, students are expected to be honest and respectful in all their College activities. Therefore, students are asked to follow the Honor Code.

The expectations of this code are:

- 1) Students are expected to show respect in all their written and verbal communications and behaviors toward each other and toward all College personnel;
- 2) Students are expected to respect and protect the identity and personal information of others;
- 3) Students are expected to avoid all forms of academic dishonesty;
- 4) Students are expected to submit academic work that is the result of their own thought, research, or self-expression;
- 5) Students are expected to use College equipment and software ethically and lawfully; and
- 6) Students are expected never to intentionally commit or to help another to commit any illegal offense(s) or offense(s) which violates College policies or procedures.

Honor Pledge

Instructors will ask students to take the honor pledge:

I, as a member of the DSC community, pledge that I will neither give nor receive unauthorized aid in my work, nor will I present another's work as my own, nor will I tolerate anyone who does.

Forms of Academic Dishonesty

Academic dishonesty is defined as, but not limited to, receiving or giving unauthorized assistance on a quiz, test, exam, paper or project, or unauthorized use of materials; collaborating with another person(s) without authorization on a quiz, test, exam, paper, or project; taking a quiz, test, or exam for someone else, or allowing someone else to do the same for you.

Student Rights and Responsibilities

Plagiarism

Submitting work in which words, facts or ideas from another source are used without acknowledging that the material is borrowed, whether from a published or unpublished source. For specific instructions on how to document information from other sources, students should consult with their instructors, academic departments, or the Student Academic Support Center for reference.

In addition, students can plagiarize themselves. When students turn in the same assignment for two different classes, they are self-plagiarizing. This rule also applies to sections of an assignment. Turning in the same assignment for two separate classes means receiving credit TWICE for a single effort. Students are encouraged to talk to their instructors concerning any questions about self-plagiarism.

Fabrication

Listing sources in a bibliography that one did not actually use in a written assignment, or presenting false, invented, or fictitious data or information in a written assignment.

Other Academic Misconduct

Other academic misconduct includes, but is not limited to:

- Impersonating a College faculty, student, or staff member;
- Attempting to access, procure or distribute restricted College educational and instructional materials;
- In a testing situation, including testing done electronically within online classes in face-to-face courses, proctored, or online, conduct such as: looking at a classmate's test, talking to a classmate or leaving the classroom without the instructor's or test proctor's permission;
- Obtaining by theft/purchase or selling/giving a test, in part or in whole; accessing unauthorized websites to facilitate cheating, receiving unauthorized help from others, or any other forms of academic dishonesty that would be considered cheating within a traditional classroom or in the

online class environment;

- Altering or attempting to alter academic records of the College which relates to grades; being an accessory to same;
- Use of unauthorized materials or electronic devices during testing in any of the College Assessment Centers,
- College approved off-campus testing locations, or during online testing/assessment completion;
- Violation of copyright laws and/or unapproved use of intellectual property;
- Refusal to comply with state, College and/or faculty testing policies and practices.

Student Rights and Grievance Procedure

Students who perceive that they have been mistreated by College staff or faculty may register their academic or other grievance in writing with a College supervisor, administrator, or academic department chair. Distance Learning students must follow the same procedures. Reasonable accommodation will be made for Distance Learning students who are unable to attend meetings on one of the College campuses. Students must assume complete responsibility for complying with the informal grievance procedure and attempt to resolve their grievance at the lowest level possible.

The Resolution for Academic Dishonesty

The professor or instructor conducting the course makes a good faith effort to contact and meet with the student to discuss the allegation and complete the Violation of Academic Integrity Instructor Report form documenting that the student is suspected of academic dishonesty and issues an academic consequence or resolution. A student may also schedule a meeting with the Student Advocate who will listen to the complaint, situation, problem and issues involving the matter and help in order to resolve the matter.

The instructor will email the completed Violation of Academic Integrity Instructor Report to the student, Department Chair,

Student Rights and Responsibilities

and the Office of Judicial Affairs.

If the student agrees with the academic consequence issued by the instructor, the matter will be resolved. The Office of Judicial Affairs will schedule an Informational meeting with the student.

If the matter is not resolved with the instructor, the matter moves to the "Formal Grievance Process." The instructor will advise the student to contact Appeals@DaytonaState.edu for assistance on submitting an "Academic Integrity Appeal". Students can also contact the Question and Answer Center for assistance.

The Appeal with supporting documentation must be submitted by the student to Appeals@DaytonaState.edu within seven days of receiving the Violation of Academic Integrity Instructor Report form.

The completed Academic Integrity Appeal form is forwarded by Appeals to the appropriate Associate Vice President for review. The Associate Vice President renders their decision to Appeals. Appeals communicates the decision directly to the student and the Office of Judicial Affairs.

If the Associate Vice President's decision alters the academic consequence or the validity of the violation from the Instructor's Report and there is no violation of academic integrity found, the Office of Judicial Affairs will be notified and will update their records.

If the Associate Vice President decision determines that a violation of academic integrity did occur, the Office of Judicial Affairs will be notified and will schedule an Informational Meeting with the student.

If the student is satisfied with the Appeal decision rendered by the Associate Vice President, the matter is closed. If the student is not satisfied with the decision, the matter moves to the Judicial Affairs process for a Student Disciplinary Hearing and the Office of Judicial Affairs will contact the student.

If the student disputes the decision rendered in the Student Disciplinary Hearing, the matter moves to the Vice President of Academic Affairs for a final appeal. The decision of the Vice President of Academic Affairs is final. This ends the process for resolving issues of academic dishonesty.

Student's Grade During Review

The faculty member will assign a grade for the test or project in question, which will stand until a decision is rendered.

The student may appeal his or her grade using the procedures outlined above. If the student is found not in violation of academic dishonesty, the test/project may be re-graded, and a grade change submitted by the instructor or chair to the Office of Records.

If it is determined that the student is in violation of academic dishonesty, the grade of "0" or "F" originally assigned will stand. Additional disciplinary sanctions may be administered via the student disciplinary process.

Statement of Non-discrimination and Civil Rights Compliance

Daytona State College prohibits discrimination and provides equal access, equal educational opportunity and equal employment opportunity to all persons regardless of age, color, disability, ethnicity, genetic information, gender, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation and veteran status.

To obtain more information about the College's equal access and equal opportunity policies, procedures and practices, please contact:

Cerese Ramos, Vice President of Student Development, Student Title IX Coordinator, Civil Rights Compliance Officer

Location: Daytona Beach Campus, Wetherell Center (Bldg. 100), Office 210C
Phone: 386-506-3840
Email: Cerese.Ramos@DaytonaState.edu

Tanika Clemons, Vice President of Human Resources, Employee Title IX Coordinator, Civil Rights Compliance Officer

Location: Daytona Beach Campus, Wetherell Center (Bldg. 100), Office 303L
Phone: 386-506-4473
Email: Tanika.Clemons@DaytonaState.edu

Drug & Alcohol Policies

In compliance with the Federal Drug Free Schools and Campuses Regulations (34 CFR Part 86), Daytona State College prohibits

Student Rights and Responsibilities

the illegal use, purchase, sale, distribution, manufacture, or possession of drugs and alcohol on its campuses or at any College-related activities.

Any student who reports for class or performs his/her duties while under the influence of alcohol or other drugs will be in violation of this policy.

This policy applies to all employees and students. Violation of this policy can result in referral to appropriate law enforcement authorities, disciplinary action up to and including immediate suspension, expulsion, termination, probation, loss of financial aid and/ or a requirement of satisfactory participation in a College-approved alcohol or drug rehabilitation program. A criminal conviction is not required for sanctions to be imposed upon a student or employee for violation of this policy.

The College will impose sanctions consistent with local, state and federal law upon all employees and students who violate these standards of conduct.

Students who violate this policy will be referred to the Vice President of Student Development and/or Enrollment Management for appropriate disciplinary action.

Employees will be referred to the human resources officer for appropriate disciplinary action. Drug testing may be required if the College develops a "reasonable suspicion" that the employee has used drugs in violation of the campus policy.

Reasonable suspicion will be based upon objective facts such as causing or contributing to an accident at the College, exhibiting abnormal conduct, erratic behavior, or manifestations of using drugs or being under the influence of a drug.

Students will be referred to the Judicial Affairs Office, which will consult with appropriate officials to determine the need for drug testing.

All students receiving financial aid will notify the College within five days of any conviction for any offense relating to the possession, sale, purchase, delivery, use, manufacture, or distribution of illegal drugs or controlled substances.

Drug and Alcohol Laws

Alcohol: Local

Municipal and county ordinances prohibit the consumption or possession of alcoholic beverages in most public places, including Volusia County beaches, or on any public-school property. Local laws also forbid the possession of alcoholic beverages in open containers on any public street, thoroughfare, sidewalk, or any public or semi-public parking facility. The consumption of alcohol is prohibited during specific hours in clubs and certain premises open to the public. Penalties for violations of local laws regarding alcoholic beverages include fines of up to \$500 and/ or imprisonment for terms of up to 60 days.

Alcohol: State

Florida law prohibits the sale of alcoholic beverages to persons under twenty-one (21) years old and the possession of alcohol by anyone under twenty-one (21). It is unlawful for any person to misrepresent or misstate his or her age in order to buy alcoholic drinks. This includes the manufacture or use of false identification.

Use of forged identification for the purpose of procuring alcoholic beverages is a felony.

State law also makes it illegal to possess open containers of alcoholic beverages or consume alcohol in moving or standing vehicles. Under Florida law, driving under the influence of alcohol or any controlled chemical substance (DUI) is an offense evidenced by impairment of normal faculties or an unlawful blood or breath alcohol level of .08 or higher. All provisions of Florida's DUI law can be found online at: <https://www.stateoflouisiana.com/dui-information/>.

Alcohol: Federal

The regulation of alcoholic beverages generally is given over to state and local control.

Drugs: Local

City and county laws prohibit the possession or consumption of illegal drugs or intoxicating substances in public parks.

Drugs: State

In Florida it is a crime to possess,

Student Rights and Responsibilities

manufacture, deliver, sell, or possess with the intent to sell certain controlled substances, including illicit drugs such as cocaine, opium and hallucinogens.

Trafficking in illegal drugs constitutes a felony. It is a felony to sell, purchase, manufacture or deliver, or possess with the intent to sell, purchase, manufacture, or deliver, a controlled substance in, or within one thousand (1,000) feet of the real property comprising a public or private elementary, middle, secondary school, community, or state College or university. Felony level penalties include substantial terms of imprisonment, civil fines, and civil forfeiture of all real or private property used in the illegal activity or obtained with the proceeds of the illegal activity.

Drugs: Federal

Federal law penalizes the unlawful manufacturing, distribution, use, sale, and possession of controlled substances. The penalties vary based on many factors, including the type and amount of the drug involved, and whether there is intent to distribute. Federal law sets penalties for first offenses ranging from less than one (1) year to life imprisonment and/or fines up to \$10 million.

Penalties may include forfeiture of property, including vehicles used to possess, transport, or conceal a controlled substance; the denial of professional licenses or Federal benefits, such as student loans, grants, and contracts; successful completion of a drug treatment program; community service; and Ineligibility to receive or purchase a firearm.

Federal law holds that any person who distributes, possesses with intent to distribute, or manufactures a controlled substance on or within one thousand (1,000) feet of an educational facility is subject to a doubling of the applicable maximum punishments and fines.

Health and Behavioral Risks

The negative physical and mental effects of the use of alcohol and other drugs are well documented. Use of alcohol and other drugs may cause blackouts, poisoning, and overdose; physical and psychological

dependence; damage to vital organs such as the brain, heart, and liver; inability to learn and remember information; and psychological problems including depression, psychosis, and severe anxiety.

Impaired judgment and coordination resulting from the use of alcohol and other drugs are associated with acquaintance assault and rape; DUI/DWI arrests; hazing; falls, drownings, and other injuries; Contracting sexually transmitted infections including AIDS; and unwanted or unplanned sexual experiences and pregnancy.

The substance abuse of family members and friends may also be of concern to individuals. Patterns of risk-taking behavior and dependency not only interfere in the lives of the abusers, but can also have a negative impact on the affected students' academic work, emotional well-being and adjustment to College life.

Individuals concerned about their own health or that of a friend should consult a physician or mental health professional. Health and behavioral risks of some commonly abused drugs include the following:

Amphetamines: *Cocaine, Crack*

Cocaine use leads to increased alertness, agitation, apathy, dilated pupils, elevated heart rate and respiratory rate, increased body temperature and with olfactory use can cause stuffy and runny nose and perforated nasal septum. Depression follows use along with the strong desire to repeat usage. Crack can cause delirium, hallucinations, blurred vision, chest pain, muscle spasms, convulsions and death. These drugs are highly addictive.

Other Amphetamines: *Ritalin, Speed Methamphetamine, Ecstasy*

Amphetamines are highly addictive and have the ability to cause euphoria, increased pulse rate and blood pressure, loss of appetite, excitation, increased body temperature, hallucinations, irrational behavior, convulsions and upon withdrawal causes long periods of sleep, irritability, depression, tremors, loss of coordination, collapse and death.

Student Rights and Responsibilities

Hallucinogens: *Peyote, PCP, Mescaline*

Hallucinogens produce hallucinations, panic, confusion, suspicion, anxiety, loss of control, flashbacks and an altered perception of time and distance. They produce a blocking of pain receptors and affect the center of the brain that controls intellect and keeps instincts in check. The use of hallucinogens can cause death.

Marijuana

Medical researchers stress that marijuana is a complex drug that affects people in diverse ways. Classified as a hallucinogen, marijuana use can cause euphoria, relaxed inhibitions, fatigue, paranoia, altered sense of time, reduced coordination, increased appetite, impaired comprehension, and memory. Some users of more concentrated forms of marijuana have had psychotic reactions. The immune system of users is lowered and there is an increased risk for lung diseases for those who smoke marijuana.

Certain components of marijuana are being used to treat various medical conditions and Florida is among the states that have legalized medical use of marijuana under strict regulations.

Use of marijuana, outside of legal medical use, remains illegal in Florida. Students should note that the use of medical marijuana is not accepted in most allied health and nursing programs.

Certain components of marijuana are being used to treat various medical conditions and Florida is among the states that have legalized medical use of marijuana under strict regulations.

Use of marijuana, outside of legal medical use, remains illegal in Florida. Students should note that the use of medical marijuana is not accepted in most allied health and nursing programs.

Steroids

Steroids have many legitimate health benefits in the hands of medical professionals. However, abuse of these powerful drugs can cause irreversible

damage to your body. Androgenic steroids, which are related to male sex hormones, are commonly abused for the purpose of gaining muscle mass and enhancing athletic performance.

Well-documented research shows that the long-term health risks of taking these drugs far outweigh any athletic benefits. Health risks include testicular atrophy, reduced sperm count and increased risk of prostate cancer for men. For women, the risks include growth of facial hair, male-pattern baldness, changes in or cessation of the menstrual cycle. Liver tumors and kidney damage in both men and women have been linked to steroid use. Aggressive behavior and other psychiatric side effects have also been documented in both men and women steroid abusers.

Depressants: *Valium, Librium, Phenobarbital, Roofies, Quaaludes*

Depressants slow body functioning and cause slurred speech, disorientation, drunken behavior, shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, anxiety, insomnia, tremors, delirium, convulsions, coma, and death. Depressants produce high to moderate levels of tolerance and addiction.

Alcohol

Although responsible and legal consumption of alcohol is a common social custom in America and many other countries, alcohol is also considered one of the most widely abused drugs in the world. Classified as a depressant, alcohol affects the nervous system, impairing speech, vision, and other motor skills. It can impair judgment and abstract mental functioning, including the ability to learn and remember. Alcohol abuse has been associated with increased violent or aggressive acts such as spouse/child abuse, sexual assaults, vandalism, and fights.

Consumption of large quantities of alcohol (binge drinking) can cause fatal alcohol poisoning. Alcohol is highly addictive, and its withdrawal can be life threatening. Use during pregnancy can cause permanent birth defects.

Student Rights and Responsibilities

Children of alcoholics are at greater risk for alcoholism. Alcohol abuse can cause permanent damage to vital organs, such as the brain and liver and has been associated with several types of cancers.

Opiates: Demerol, Dilaudid, Heroin, Methadone, Codeine, Morphine, Oxycontin

Opiates are narcotics, painkillers, which cause diminished perception of pain, euphoria, drowsiness, nausea, constricted pupils, reduced heart rate and depression. Narcotics are highly addictive, and an overdose can result in death.

Inhalants: Paint, Glue

Inhalants can cause nosebleeds, nausea, loss of consciousness and with prolonged use cause damage to the nervous system and other organs. High doses can result in loss of consciousness. The use of inhalants is psychologically addicting.

Tobacco Products

Although state law defines legal uses of tobacco products, health-care experts consider tobacco use to be the leading

preventable cause of disability, disease and death in the United States. Nicotine, the active drug in all tobacco products, is considered as addictive as heroin and cocaine.

Drug & Alcohol Community Resources

Stewart-Marchman-Act Behavioral Healthcare (SMA)
800-539-4228
150 Magnolia Ave., Daytona Beach

Volusia County Intergroup (AA)
888-756-2930
1635 S Ridgewood Ave. # 107, South Daytona

Methadone Treatment Center
386-254-1931
1823 Business Park Blvd., Daytona Beach

Hearthstone Foundation
386-238-1348
814 N. Beach St., Daytona Beach

SAAFE Health Services, LLC
386-873-2963 201 W Plymouth Ave., DeLand

FREE Quit Smoking Now Classes
877-848-6696
Toll Free 877-784-8486
2223 Oak St., Jacksonville

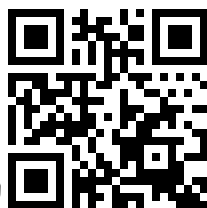
REFILL YOUR FALCON CARD IN A FLASH!

Scan this QR code to access the Falcon Card Online portal to manage your Meal Plans, Dining Dollars, and Falcon Cash.

The portal will allow you to:

- View available balances
- View transaction history
- Set up notifications
- Purchase additional Dining Dollars* and Falcon Cash

* Purchase \$100 or more in Dining Dollars and receive 10% bonus



*Falcon Card Terms & Conditions agreement will apply.
Log in using your DSC login credentials. See the IT Helpdesk,
Greene Center (Bldg. 300), for any issues logging in.*

DAYTONA STATE COLLEGE

CALENDAR/PLANNER - IMPORTANT STUDENT DATES

Fall 2025

	Full Term	A Term	B Term
Fall Classes Begin	Aug. 25	Aug. 25	Oct. 20
Last Day to Change Major	Aug. 25	Aug. 25	Aug. 25
Last Day to Add or Drop Classes	Aug. 27	Aug. 26	Oct. 21
Labor Day (College Closed)	Sep. 1	Sep. 1	Sep. 1
Last Day to Apply for Fall 2025 Graduation	Oct. 1	Oct. 1	Oct. 1
Homecoming	Oct. 2-4	Oct. 2-4	Oct. 2-4
Advising Week for Spring 2026 Registration	Oct. 20-24	Oct. 20-24	Oct. 20-24
Advance Registration for Spring 2026 (currently enrolled students based on priority)	Oct. 27	Oct. 27	Oct. 27
Open Registration for Spring 2026	Oct. 30	Oct. 30	Oct. 30
Veterans Day (College Closed)	Nov. 11	Nov. 11	Nov. 11
Thanksgiving Holiday (College Closed)	Nov. 26-28 (begins Noon Wed. Nov. 26)		
Spring 2026 Dual Enrollment Application Deadline	Dec. 5	Dec. 5	Dec. 5
Fall Classes End	Dec. 17	Oct. 16	Dec. 17
Winter Holidays (College Closed)	Dec. 20, 2025 - Jan. 2, 2026		

Spring 2026

	Full Term	A Term	B Term
Advising Week for Spring 2026 Registration	Oct. 20-24	Oct. 20-24	Oct. 20-24
Advance Registration for Spring 2026 (currently enrolled students based on priority)	Oct. 27	Oct. 27	Oct. 27
Open Registration for Spring 2026	Oct. 30	Oct. 30	Oct. 30
Spring 2026 Dual Enrollment Deadline	Dec. 5	Dec. 5	Dec. 5
College Opens	Jan. 5	Jan. 5	Jan. 5
Martin Luther King, Jr. Day (College Closed)	Jan. 19	Jan. 19	Jan. 19
Spring Classes Begin	Jan. 20	Jan. 20	Mar. 23
Last Day to Change Major	Jan. 20	Jan. 20	Jan. 20
Graduation Application Open to Apply for Spring/Summer 2026 Graduation	Jan. 20	Jan. 20	Jan. 20
Last Day to Add or Drop Classes	Jan. 22	Jan. 21	Mar. 24
Last Day to Apply for Spring 2026 Graduation	Mar. 1	Mar. 1	Mar. 1
Spring Break (College Closed)	Mar. 16-20	Mar. 16-20	Mar. 16-20
Advising Week for Summer/Fall 2026 Registration	Mar. 23-27	Mar. 23-27	Mar. 23-27
Advance Registration for Summer/Fall 2026 (currently enrolled students based on priority)	Mar. 30	Mar. 30	Mar. 30
Open Registration for Summer/Fall 2026	Apr. 2	Apr. 2	Apr. 2
Awards Convocation	Apr. 9	Apr. 9	Apr. 9
Summer 2026 Dual Enrollment Application Deadline	May 4	May 4	May 4
Spring Classes End	May 8	Mar. 13	May 8
Commencement Ceremony	May 12	May 12	May 12

Summer 2026

	Full Term	A Term	B Term
Graduation Application Open to Apply for Summer 2026 Graduation	Jan. 20	Jan. 20	Jan. 20
Advising Week for Summer/Fall 2026 Registration	Mar. 23-27	Mar. 23-27	Mar. 23-27
Advance Registration for Summer/Fall 2026 (currently enrolled students based on priority)	Mar. 30	Mar. 30	Mar. 30
Open Registration for Summer/Fall 2026	Apr. 2	Apr. 2	Apr. 2
Summer Classes Begin	May 18	May 18	Jul. 6
Last Day to Add or Drop Classes	May 19	May 19	Jul. 7
Memorial Day (College Closed)	May 25	May 25	May 25
Fall 2026 Dual Enrollment Application Deadline	May 29	May 29	May 29
Last Day to Apply for Summer 2026 Graduation	Jun. 1	Jun. 1	Jun. 1
Independence Day (College Closed)	Jul. 3-4	Jul. 3-4	Jul. 3-4
Summer Classes End	Jul. 28	Jun. 29	Aug. 14

JULY/AUGUST

2025

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MON

25

Fall Classes Begin
(Full/A Term)

Last Day to Change
Major
(Full Term/A Term/B Term)

TUE

26

Last Day to Add/Drop
Classes
(A Term)

WED

27

Last Day to Add or Drop
Classes
(Full Term)

THU

28

Welcome Back (NSB)
11 a.m. - 1 p.m.
New Smyrna Beach/
Edgewater Campus:
Student Services
Center Atrium

FRI

29

Get into the Arts!
Daytona State College's
performances are free with
a DSC student ID.
Scan the code below for a
calendar of events.



SAT

30

SUN

31

AUG 25

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SEPTEMBER

2025

MON

01

Labor Day
(College Closed)



TUE

02

**Welcome Back
(Deltona)**

11 a.m. - 1 p.m.
Deltona Campus:
Behind Fathi Hall

WED

03

THU

04

Welcome Back (DeLand)

11 a.m. - 1 p.m.
DeLand Campus:
Courtyard

FRI

05

Club Funding Workshop
3 - 4 p.m.
College Wide
Teams Meeting

SAT

06

SUN

07

FEB 26

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SEPTEMBER

2025

MON

08

TUE

09

Welcome Back (FPC)

11 a.m. - 1 p.m.
Flagler/Palm Coast
Campus: Awning Area/
Student Center

WED

10

THU

11

**Welcome Back
(Daytona) & Club Rush**

11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Hall Landing
and ECHO Plaza

FRI

12

SAT

13

SUN

14

AUG 25

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SEPT 25

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SEPTEMBER

2025

MON

15

TUE

16

WED

17

**Student Discussion:
SGA Constitution Day**
11 a.m. - 1 p.m.
Daytona Beach Campus:
L. Gale Lemerand
Student Center (Room 119)

THU

18

FRI

19

SAT

20

SUN

21

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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MON

22

TUE

23

SGA Hispanic Heritage Day Event

Noon - 2 p.m.
Daytona Beach Campus:
L. Gale Lemerand
Student Center (2nd Floor)

WED

24

THU

25

FRI

26

Get into the Arts!
Daytona State College's
performances are free with
a DSC student ID.
Scan the code below for a
calendar of events.



SAT

27

SUN

28

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DEC 25

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JAN 26

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MON

29

TUE

30

WED

01

**Last Day to Apply for
Fall 2025 Graduation**
(Full Term/A Term/B Term)

THU

02

**Homecoming
(Oct. 2 - Oct. 4)**
Daytona Beach Campus:
Various Locations and
Times

**Homecoming S'mores
and Movie Night**
6 - 9 p.m.
Daytona Beach Campus:
ECHO Plaza and L. Gale
Lemerand Student Center
(Room 119)

FRI

03

**Homecoming
(Oct. 2 - Oct. 4)**
Daytona Beach Campus:
Various Locations and
Times

**Homecoming Ball-
Dance Club**
9 - 11 p.m.
Daytona Beach Campus:
Mori Hosseini Center

SAT

04

**Homecoming
(Oct. 2 - Oct. 4)**
Daytona Beach Campus:
Various Locations and
Times

**Homecoming
5K and Tailgate**
7 a.m. - 3 p.m.
Daytona Beach Campus:
Daytona State Stadium

SUN

05

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUL 26

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OCTOBER

2025

MON

06

TUE

07

WED

08

THU

09

Intramural Field Day
11 a.m. - 1 p.m.
Flagler/Palm Coast
Campus: Awning Area

FRI

10

Get into the Arts!
Daytona State College's
performances are free with
a DSC student ID.
Scan the code below for a
calendar of events.



SAT

11

SUN

12

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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JAN 26

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OCTOBER

2025

MON

13

TUE

14

WED

15

THU

16

Fall Classes End
(A Term)**Club Wars/Field Day**
11 a.m. - 1 p.m.
Daytona Beach Campus:
Intramural Field

FRI

17

SAT

18

SUN

19

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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OCTOBER

2025

MON

20

Fall Classes Begin
(B Term)

**Advising Week for
Spring 2026
Registration
(Oct. 20 - Oct. 24)**
College Wide

TUE

21

**Last Day to Add or Drop
Classes**
(B Term)

Falcon Fall Fest
11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Hall Landing
and ECHO Plaza

**Advising Week for
Spring 2026
Registration
(Oct. 20 - Oct. 24)**
College Wide

WED

22

**Advising Week for
Spring 2026
Registration
(Oct. 20 - Oct. 24)**
College Wide

THU

23

**Advising Week for
Spring 2026
Registration
(Oct. 20 - Oct. 24)**
College Wide

FRI

24

**Advising Week for
Spring 2026
Registration
(Oct. 20 - Oct. 24)**
College Wide

SAT

25

SUN

26

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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JAN 26

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MON

27

**Advance Registration
for Spring 2026
(currently enrolled
students based
on priority)**
(Full Term/A Term/B Term)

TUE

28

WED

29

**National First
Responder Day**
Noon - 2 p.m.
ATC Campus: Atrium

THU

30

**Open Registration for
Spring 2026**
(Full Term/A Term/B Term)

FRI

31

SAT

01

SUN

02

FEB 26

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JUN 26

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JUL 26

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NOVEMBER

2025

MON

03

TUE

04

SGA International Cultural Festival
11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Hall Landing
and ECHO Plaza

WED

05

THU

06

FRI

07

Get into the Arts!
Daytona State College's
performances are free with
a DSC student ID.
Scan the code below for a
calendar of events.



SAT

08

SUN

09

AUG 25

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SEPT 25

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MON

10

PTK Native American Day Event

Noon - 2 p.m.
Daytona Beach Campus:
L. Gale Lemerand
Student Center (2nd Floor)

Veterans Day (FPC)

11:30 a.m. - 1 p.m.
Flagler/Palm Coast
Campus: Building 3,
Student Area

TUE

11

Veterans Day
(College Closed)



WED

12

Veterans Day (Daytona)

11:30 a.m. - 12:30 p.m.
Daytona Beach Campus:
Nunamann Landing

THU

13

SGA Veterans Day Event

Noon - 2 p.m.
Daytona Beach Campus:
ECHO Plaza

Veterans Day (ATC)

11:30 a.m. - 12:30 p.m.
Atrium

FRI

14

SAT

15

SUN

16

FEB 26

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MAR 26

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APR 26

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JUN 26

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JUL 26

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NOVEMBER

2025

MON

17

Veterans Day (DeLand)

11:30 a.m. - 12:30 p.m.

DeLand Campus:

Building 7 (near the flagpole)

TUE

18

Veterans Day (NSB)

11:30 a.m. - 12:30 p.m.

New Smyrna Beach/

Edgewater Campus:

(near the flagpole)

WED

19

Veterans Day (Deltona)

11:30 a.m. - 12:30 p.m.

Deltona Campus:

Fathi Hall (at the flagpole)

THU

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FRI

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SAT

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AUG 25

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OCT 25

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DEC 25

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JAN 26

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NOVEMBER

2025

MON

24

TUE

25

WED

26

THU

27

**Thanksgiving Holiday
(College Closed) (Begins at Noon)**



**Thanksgiving Holiday
(College Closed)**



FRI

28

SAT

29

**Thanksgiving Holiday
(College Closed)**



SUN

30

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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MON

01

TUE

02

Annual SGA Tree Lighting and Winter Celebration
11 a.m. - 1 p.m.
Daytona Beach Campus:
L. Gale Lemerand Student Center

WED

03

THU

04

FRI

05

Spring 2026 Dual Enrollment Application Deadline
(Full Term/A Term/B Term)

SAT

06

SUN

07

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DECEMBER

2025

MON

08

TUE

09

WED

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THU

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FRI

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SAT

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SUN

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FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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DECEMBER

2025

MON

15

TUE

16

WED

17

Fall Classes End
(Full Term/B Term)

THU

18

FRI

19

SAT

20

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



SUN

21

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DEC 25

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JAN 26

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DECEMBER

2025

MON

22

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



TUE

23

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



WED

24

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



THU

25

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



FRI

26

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



SAT

27

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



SUN

28

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



FEB 26

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MAR 26

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MAY 26

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JUN 26

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JUL 26

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DECEMBER/JANUARY

2025-2026

MON

29

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



TUE

30

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



WED

31

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



THU

01

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



FRI

02

Winter Holidays (College Closed)
(Dec.20 - Jan.2)



SAT

03

SUN

04

AUG 25

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OCT 25

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DEC 25

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JAN 26

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JANUARY

2026

MON

College Opens

05

TUE

06

WED

07

THU

08

FRI

09

SAT

10

SUN

11

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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JANUARY

2026

MON

12

TUE

13

WED

14

THU

15

FRI

16

Get into the Arts!
Daytona State College's
performances are free with
a DSC student ID.
Scan the code below for a
calendar of events.



SAT

17

SUN

18

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DEC 25

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JAN 26

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JANUARY

2026

MON

19

**Martin Luther King Jr. Day
(College Closed)**



TUE

20

Spring Classes Begin (Full/A Term)

Last Day to Change Major
(Full Term/A Term/B Term)

**Graduation Application
Open to Apply for
Spring/Summer 2026
Graduation**
(Full Term/A Term/B Term)

WED

21

Welcome Back (FPC)
11 a.m. - 1 p.m.
Flagler/Palm Coast
Campus: Awning Area/
Student Center

Last Day to Add or Drop Classes
(A Term)

THU

22

Last Day to Add or Drop Classes
(Full Term)

FRI

23

SAT

24

SUN

25

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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MON

26

TUE

27

Welcome Back (DeLand)
11 a.m. - 1 p.m.
DeLand Campus:
Courtyard

WED

28

THU

29

Welcome Back (Deltona)
11 a.m. - 1 p.m.
Deltona Campus:
Behind Fathi Hall

FRI

30

Club Funding Workshop
3 - 4 p.m.
College Wide
Teams Meeting

SAT

31

SUN

01

AUG 25

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SEPT 25

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OCT 25

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JAN 26

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MON

02

TUE

03

Welcome Back (NSB)

11 a.m. - 1 p.m.
New Smyrna Beach/
Edgewater Campus:
Student Services
Center Atrium

WED

04

THU

05

**Welcome Back
(Daytona) & Club Rush**

11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Hall Landing
and ECHO Plaza

FRI

06

SAT

07

SUN

08

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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FEBRUARY

2026

MON

09

TUE

10

WED

11

THU

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FRI

13

Get into the Arts!
Daytona State College's
performances are free with
a DSC student ID.
Scan the code below for a
calendar of events.



SAT

14

SUN

15

AUG 25

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SEPT 25

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OCT 25

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JAN 26

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FEBRUARY

2026

MON

16

TUE

17

WED

18

**Engineering
Exploration Day**
11 a.m. - 1 p.m.
ATC Campus: Atrium

THU

19

FRI

20

SAT

21

SUN

22

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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MON

23

TUE

24

WED

25

**SGA Black History
Student Discussion:**
11 a.m. - 1 p.m.
Daytona Beach Campus:
L. Gale Lemerand Student
Center (Room 119)

THU

26

FRI

27

SAT

28

SUN

01

**Last Day to Apply for
Spring 2026 Graduation**
(Full Term/A Term/B Term)

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DEC 25

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JAN 26

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MARCH

2026

MON

02

TUE

03

WED

04

THU

05

**Flagler Campus
Movie Night**
6 p.m. - 8 p.m.
Flagler/Palm Coast
Campus: Alan Smolen
Center (Amphitheater)

FRI

06

SAT

07

SUN

08

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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MON

09

TUE

10

WED

11

Falcon Spring Fest
11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Hall Landing
and ECHO Plaza

THU

12

FRI

13

SAT

14

SUN

15

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DEC 25

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JAN 26

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MARCH

2026

MON

16

Spring Break
(College Closed)



TUE

17

Spring Break
(College Closed)



WED

18

Spring Break
(College Closed)



THU

19

Spring Break
(College Closed)



FRI

20

Spring Break
(College Closed)



SAT

21

SUN

22

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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MARCH

2026

MON

23

Spring Classes Begin
(B Term)

**Advising Week for
Summer/Fall 2026
Registration**
(Mar. 23 - Mar. 27)
College Wide

TUE

24

**Last Day to Add or Drop
Classes**
(B Term)

**Advising Week for
Summer/Fall 2026
Registration**
(Mar. 23 - Mar. 27)
College Wide

WED

25

**SGA Women's History
Student Discussion:**
11 a.m. - 1 p.m.
Daytona Beach Campus:
L. Gale Lemerand Student
Center (Room 119)

**Advising Week for
Summer/Fall 2026
Registration**
(Mar. 23 - Mar. 27)
College Wide

THU

26

**Advising Week for
Summer/Fall 2026
Registration**
(Mar. 23 - Mar. 27)
College Wide

FRI

27

**Advising Week for
Summer/Fall 2026
Registration**
(Mar. 23 - Mar. 27)
College Wide

SAT

28

SUN

29

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DEC 25

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JAN 26

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MON

30

**Advance Registration
for Summer/Fall 2026
(currently enrolled
students based
on priority)
(Full Term/A Term/B Term)**

TUE

31

**PTK Asian Pacific
Islander Day Event**
Noon - 2 p.m.
Daytona Beach Campus:
L. Gale Lemerand
Student Center (2nd Floor)

WED

01

THU

02

**Open Registration for
Summer/Fall 2026
(Full Term/A Term/B Term)**

FRI

03

SAT

04

SUN

05

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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APRIL

2026

MON

06

TUE

07

WED

08

THU

09

Awards Convocation

Doors open: 1 p.m.,
Ceremony starts: 2 p.m.
Daytona Beach Campus:
Lemerand Athletic Center
Gymnasium

FRI

10

Get into the Arts!
Daytona State College's
performances are free with
a DSC student ID.
Scan the code below for a
calendar of events.



SAT

11

SUN

12

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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APRIL

2026

MON

13

TUE

14

WED

15

THU

16

FRI

17

SAT

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SUN

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FEB 26

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MAR 26

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MAY 26

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JUN 26

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JUL 26

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MON

20

TUE

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WED

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THU

23

FRI

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SAT

25

SUN

26

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DEC 25

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JAN 26

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MON

27

TUE

28

WED

29

THU

30

Falcons Take Flight
10 a.m. - 4 p.m.
Daytona Beach Campus:
L. Gale Lemerand Student
Center (Room 218K & 218H)

FRI

01

SAT

02

SUN

03

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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MAY

2026

MON

04

**Summer 2026 Dual
Enrollment Deadline**
(Full Term/A Term/B Term)

TUE

05

WED

06

THU

07

FRI

08

Spring Classes End
(Full Term/B Term)

SAT

09

SUN

10

AUG 25

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SEPT 25

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OCT 25

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NOV 25

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DEC 25

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JAN 26

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MAY

2026

MON

11

TUE

12

Commencement
Ceremony
(College Wide)
Ocean Center

WED

13

Spring Classes End
(A Term)

THU

14

FRI

15

SAT

16

SUN

17

FEB 26

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MAR 26

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APR 26

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MAY 26

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JUN 26

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JUL 26

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MAY

2026

MON

18

Summer Classes Begin
(Full Term/A Term)

TUE

19

Last Day to Add/Drop
Classes
(Full Term/A Term)

WED

20

THU

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AUG 25

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MAY

2026

MON

25

Memorial Day
(College Closed)



TUE

26

WED

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THU

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FRI

29

Fall 2026 Dual
Enrollment Application
Deadline
(Full Term/A Term/B Term)

SAT

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SUN

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FEB 26

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MAR 26

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JUNE

2026

MON

01

Last Day to Apply
for Summer 2026
Graduation
(Full Term/A Term/B Term)

TUE

02

WED

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JUNE

2026

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JUNE

2026

MON

15

TUE

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WED

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THU

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FRI

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SAT

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SUN

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AUG 25

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JUNE

2026

MON

22

TUE

23

WED

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THU

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FRI

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SAT

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SUN

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FEB 26

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MAR 26

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JUNE/JULY

2026

MON

Summer Classes End
(A Term)

29

TUE

30

WED

01

THU

02

FRI

03

Independence Day
(College Closed)



SAT

04

Independence Day
(College Closed)



SUN

05

AUG 25

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JULY

2026

MON

06

Summer Classes Begin
(B Term)

TUE

07

Last Day to Add/Drop
Classes
(B Term)

WED

08

THU

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FRI

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SAT

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SUN

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FEB 26

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JULY

2026

MON

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TUE

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WED

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FRI

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JULY

2026

MON

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TUE

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WED

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SUN

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FEB 26

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JULY/AUGUST

2026

MON

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TUE

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Summer Classes End
(Full Term)

WED

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FRI

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SAT

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AUG 25

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AUGUST

2026

MON

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Daytona State College Student Life Events

FALL 2025

ACTIVITY	CAMPUS	TIME, DATE	LOCATION
Welcome Back	NSB/Edgewater Campus	Thur. Aug 28, 11 a.m. – 1 p.m.	Student Services Center Atrium
Welcome Back	Deltona Campus	Tue. Sept 2, 11 a.m. – 1 p.m.	Behind Fathi Hall
Welcome Back	DeLand Campus	Thur. Sept 4, 11 a.m. – 1 p.m.	Courtyard
Club Funding Workshop	College Wide	Fri. Sept 5, 3 – 4 p.m.	Teams Meeting
Welcome Back	Flagler/Palm Coast Campus	Tue. Sept 9, 11 a.m. – 1 p.m.	Awning Area/ Student Center
Welcome Back and Club Rush	Daytona Beach Campus	Thur. Sept 11, 11 a.m. – 1 p.m.	Nunamann Hall Landing and ECHO Plaza
SGA Constitution Day Student Discussion	Daytona Beach Campus	Wed. Sept 17, 11 a.m. – 1 p.m.	L. Gale Lemerand Student Center (Room 119)
SGA Hispanic Heritage Day Event	Daytona Beach Campus	Tue. Sept 23, Noon – 2 p.m.	L. Gale Lemerand Student Center (2 nd Floor)
Homecoming S'mores and Movie Night	Daytona Beach Campus	Thur. Oct 2, 6 – 9 p.m.	ECHO Plaza and L. Gale Lemerand Student Center (Room 119)
Homecoming Ball - Dance Club	Daytona Beach Campus	Fri. Oct 3, 9 – 11 p.m.	Mori Hosseini Center
Homecoming – 5K and Tailgate	Daytona Beach Campus	Sat. Oct 4, 7 a.m. – 3 p.m.	Daytona State Stadium
Intramural Field Day	Flagler/Palm Coast Campus	Thur. Oct 9, 11 a.m. – 1 p.m.	Awning Area
Club Wars/Field Day	Daytona Beach Campus	Thur. Oct 16, 11 a.m. – 1 p.m.	Intramural Field
Falcon Fall Fest	Daytona Beach Campus	Tue. Oct 21, 11 a.m. – 1 p.m.	Nunamann Hall Landing and ECHO Plaza
National First Responders Day	ATC Campus	Wed. Oct 29, Noon – 2 p.m.	Atrium
SGA – International Cultural Festival	Daytona Beach Campus	Tue. Nov 4, 11 a.m. – 1 p.m.	Nunamann Hall Landing and ECHO Plaza
PTK – Native American Day Event	Daytona Beach Campus	Mon. Nov 10, Noon – 2 p.m.	L. Gale Lemerand Student Center (2nd Floor)
SGA Veterans Day Event	Daytona Beach Campus	Thur. Nov 13, Noon – 2 p.m.	ECHO Plaza
Annual SGA Tree Lighting and Winter Celebration	Daytona Beach Campus	Tue. Dec 2, 11 a.m. – 1 p.m.	L. Gale Lemerand Student Center

Daytona State College Student Life Events

SPRING 2026

ACTIVITY	CAMPUS	TIME, DATE	LOCATION
Welcome Back	Flagler/Palm Coast Campus	Wed. Jan 21, 11 a.m. – 1 p.m.	Awning Area/ Student Center
Welcome Back	DeLand Campus	Tue. Jan 27, 11 a.m. – 1 p.m.	Courtyard
Welcome Back	Deltona Campus	Thur. Jan 29, 11 a.m. – 1 p.m.	Behind Fathi Hall
Club Funding Workshop	College Wide	Fri. Jan 30, 3 – 4 p.m.	Teams Meeting
Welcome Back	NSB/Edgewater Campus	Tue. Feb 3, 11 a.m. – 1 p.m.	Student Services Center Atrium
Welcome Back and Club Rush	Daytona Beach Campus	Thur. Feb 5, 11 a.m. – 1 p.m.	Nunamann Hall Landing and ECHO Plaza
Engineering Exploration Day	ATC Campus	Wed. Feb. 18, 11 a.m. – 1 p.m.	Atrium
SGA Black History Student Discussion	Daytona Beach Campus	Wed. Feb. 25, 11 a.m. – 1 p.m.	L. Gale Lemerand Student Center (Room 119)
Flagler Campus Movie Night	Flagler/Palm Coast Campus	Thur. March 5, 6 – 8 p.m.	Alan Smolen Center (Amphitheater)
Falcon Spring Fest	Daytona Beach Campus	Wed. March 11, 11 a.m. – 1 p.m.	Nunamann Hall Landing and ECHO Plaza
SGA Women's History Student Discussion	Daytona Beach Campus	Wed. March 25, 11 a.m. – 1 p.m.	L. Gale Lemerand Student Center (Room 11)
PTK Asian Pacific Islander Event	Daytona Beach Campus	Tue. March 31, Noon – 2 p.m.	L. Gale Lemerand Student Center (2 nd Floor)
Awards Convocation	Daytona Beach Campus	Thur. April 9, Doors open at 1 p.m.; Ceremony starts at 2 p.m.	Lemerand Athletic Center Gymnasium
Falcons Take Flight	Daytona Beach Campus	Thur. April 30, 10 a.m. – 4 p.m.	L. Gale Lemerand Student Center (Rooms 218K & 218H)
College Commencement	College Wide	Tue. May 12	Ocean Center



Statement of Non-discrimination

Daytona State College prohibits discrimination and provides equal access, equal educational opportunity and equal employment opportunity to all persons regardless of age, color, disability, ethnicity, genetic information, gender, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation and veteran status.

To obtain more information about the college's equal access and equal opportunity policies, procedures and practices, please telephone the Vice President of Student Development at 386-506-3840 or write to mailing address: 1200 W. International Speedway Blvd., Daytona Beach, FL 32114.

Accreditation Statement

Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Daytona State College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Daytona State College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Mission Statement

Daytona State College, founded with innovation at its core and within a culture of continuous improvement, provides open access to educational programs that transform students' lives and communities we serve.

Campus Directory (Cont.)

Financial Aid Offices 506-3015

Daytona Beach
 Wetherell Center (B/100) R/104
DeLand
 Student Services Center (B/7)
Deltona
 Fathi Hall (B/1)
Flagler/Palm Coast
 Academic Hall (B/2)
New Smyrna Beach/Edgewater
 Student Services Center (B/1)

Fitness Center 506-4348
 L. Gale Lemerand Athletic Center (B/310) R/101A

International Student Advisor

Daytona Beach 506-3642
 Wetherell Center (B/100) R/118

IT HelpDesk 506-3950

Library

Daytona Beach 506-3518
 L. Gale Lemerand Student Center (B/115) R/314
 Reference Desk 506-3518
DeLand 785-2017
 Learning Resources Center (B/1) R/115

Quanta-Honors College 506-3806
 DSC/UCF Hall (B/150) R/400A

Records & Registration

Daytona Beach (Records) 506-3876
 Wetherell Center (B/100) R/208
Daytona Beach (Registration) 506-3136
 Wetherell Center (B/100) R/119
DeLand 506-3136
 Student Services Center (B/7) R/103
Deltona 506-3136
 Fathi Hall (B/1) R/203
Flagler/Palm Coast 506-3136
 Academic Hall (B/2) R/100
New Smyrna Beach/Edgewater 506-3136
 Student Services Center (B/1) R/105

Intramural Sports

Daytona Beach 506-3131
 L. Gale Lemerand Student Center (B/115) R/218

Southeast Museum of Photography

Daytona Beach 506-3894
 Hosseini Center (B/1200)

Student Accounts

Daytona Beach 506-3024
 Wetherell Center (B/100) R/102

Student Civil Rights Compliance

Daytona Beach 506-3840
 Wetherell Center (B/100) R/210

Student Employment Office

Daytona Beach 506-3015
 Wetherell Center (B/100) R/104

Student Judicial Affairs 506-4510

Student Life Department

Daytona Beach 506-3366
 L. Gale Lemerand Student Center (B/115) R/218
DeLand 785-2202
 Student Services Center (B/7) R/148

The News-Journal Box Office 226-1888

The Writing Center

Daytona Beach 506-3297
 L. Gale Lemerand Student Center (B/115) R/321
DeLand 785-2007
 Library (B/1), R/113A
Deltona 506- 7363
 Academic Support Center (B/1), R/104B
Flagler/Palm Coast 506-4803
 Academic Support Center (B/2) R/106B
New Smyrna Beach/Edgewater 506- 6304
 Academic Support Center (B/2) R/116

TRiO Student Support Services 506-3634

TRiO Talent Search 506-3635

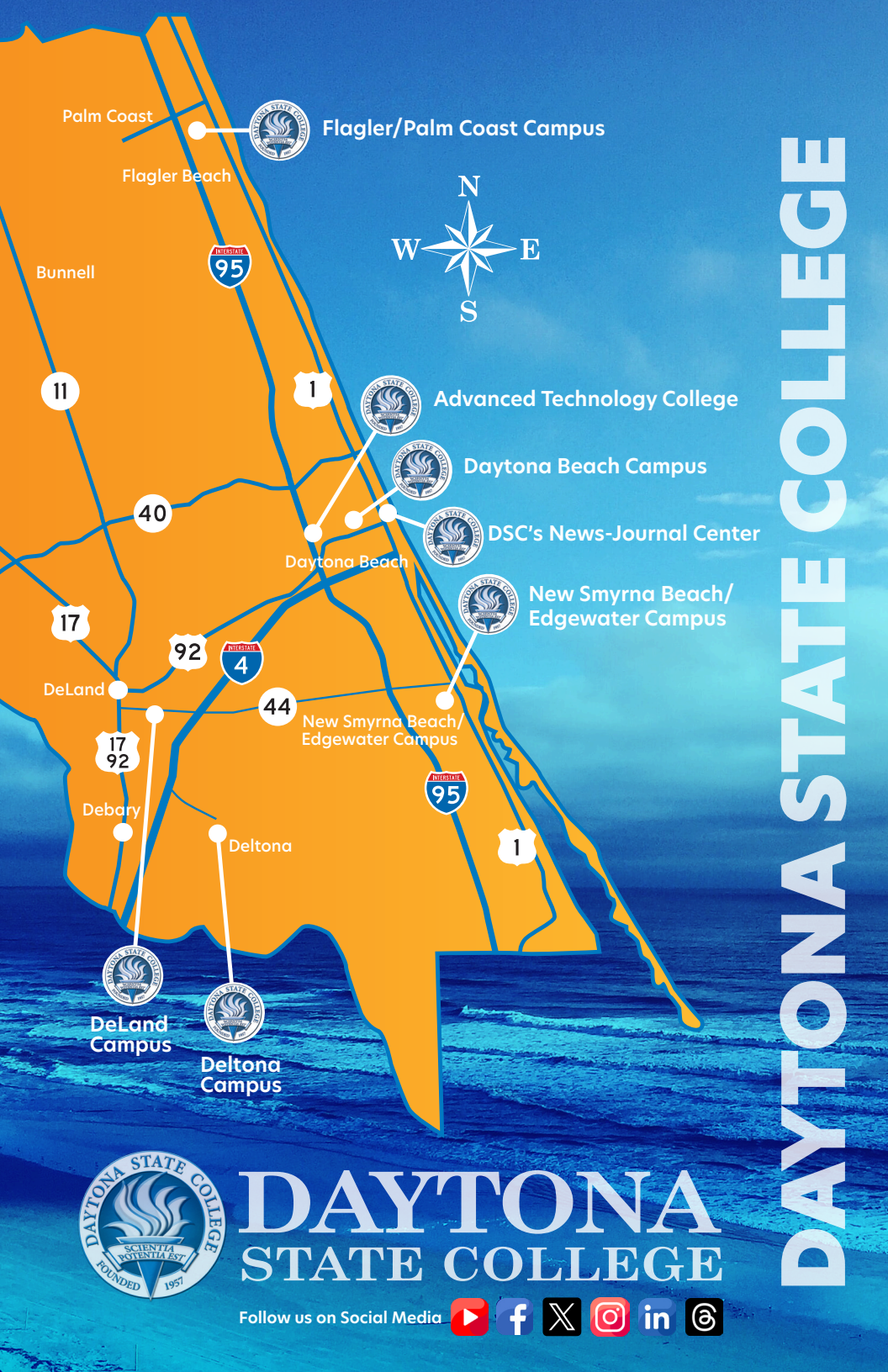
Tutoring

Daytona Beach
 Baker Academic Support Center (B/500) R/124
 506-3673
 L. Gale Lemerand Student Center (B/115) R/320
 506-4217
DeLand 785-2087
 Bert Fish Hall (B/6) R/217
Deltona 789-7306
 Fathi Hall (B/1) R/104
Flagler/Palm Coast
 Academic Hall (B/2) R/104 246-4814
 Smolen Center (B/1) R/122
New Smyrna Beach/Edgewater 423-6329
 Academic Hall (B/2) R/104

Veterans Services

ATC 506-4206
 R/215P
Daytona Beach 506-3956
 Wetherell Center (B/100) R/205
DeLand 785-2205
 Student Services Center (B/7) R/132
Deltona 789-7317
 P/2 R/102
Flagler/Palm Coast 246-4841
 Academic Hall (B/2) R/130

WDSC-TV 15/Instructional Resources 506-4415



Palm Coast

Flagler Beach

Flagler/Palm Coast Campus

Bunnell



11

1



Advanced Technology College

40



Daytona Beach Campus



DSC's News-Journal Center

17

92



44

Daytona Beach



New Smyrna Beach/
Edgewater Campus

DeLand

17
92

DeBary

Deltona



1



DeLand
Campus



Deltona
Campus



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