



Board of Directors
August 28, 2023, 12:00 noon
Daytona State College Foundation Conference Room

In Attendance: Erik D'Aquino, Garry Lubi (p), Julie Hewitt

Staff Attendees: Tim Norton, Cerese Ramos, Elaine Thiel

I. Call to Order

Chair Garry Lubi called the meeting to order at 12:02 p.m.

II. Public Participation – None Requested

III. Approval of Minutes – July 31, 2023

Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried.

IV. For Review & Approval

Authorization to Execute a Negotiated Contract for Operations Software with Symplicity

Tim Norton presented a contract with Symplicity Corporation for software to support operations of the residence hall(s) including, but not limited to, room assignments and other administrative functions. Elaine Thiel, executive director of business services, discussed the process for securing this company for services and evaluating their proposal. The total amount of the contract will not exceed \$84,530 and the final contract language is yet to be finally approved by legal counsel; barring any significant changes to what is attached to these minutes, the final version of the contract will be approved and executed by staff.

Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried.

V. Board Comments

None

VI. Adjournment

Julie Hewitt motioned adjournment, Erik D'Aquino seconded, and the motion carried at 12:13 p.m.


Erik D'Aquino, Secretary