



DAYTONA STATE COLLEGE

Club Advisor Agreement

Club Name: _____

Academic Year: _____

I agree to serve as Advisor to the Daytona State student organization named in this agreement until the organization's charter is subject to renewal, or until I submit a written resignation to the Department of Co-Curricular Activities. I will serve as Advisor under the following conditions:

1. I will make a reasonable effort to attend official club meetings.
2. I will meet with the officers of the group as often as possible, especially when any changes in the group's policy, purpose, or plans are being considered.
3. I will attend as many club activities as possible.
4. I will become familiar with the organization's constitution, by-laws and any other documents that describe the organization's mission, goals and objectives.
5. I will offer guidance and constructive criticism without domination.
6. I will take appropriate action if the organization operates outside College policies and procedures.
7. I will co-sign all of the club's financial transactions.

Advisor's Name (print) _____

Advisor is the Club Contact (one per club)

Advisor's Signature _____

Phone ext. and office location _____

Date _____