



# PLANNING COUNCIL

November 8, 2017

Library 210/209

2:00 – 4:00 pm

## PRESENT

### Members and Co-Chairs

Michele Balfour, Liz Barnes, Michelle Birkenmeyer, John Brady, Karen Braley, Sarah Desormeaux, Loraine Griffiths, Sally Hansen, Lisa Herbster, Sandra Horikami, Maggie Karda, Yohani Kayinamura, Lisa Koogle, Cindy McAvoy, Michael McKeown, Donna Mixon, Karla Moore, Jeffrey Squires, Lonnie Thompson, Kevin Tilley, Michelle Timperio, Robyn Towner, Dustin Weeks, Sherryl Weems

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### **I. Welcome**

Dustin Weeks welcomed everyone and John Brady reviewed the agenda, calendar, purpose and the process of the Strategic Plan analysis.

### **II. Executive Staff Update**

Brian Babb, Executive Vice President, gave a legislative update. The college has requested funding for four projects. The President is also involved with the ongoing work toward a state board of education for community colleges.

### **III. Subcommittee Updates**

a. Institutional Success Committee – Elizabeth Barnes / Jessica Lipsey

The Institutional Success Committee plans to meet during spring planning.

b. Instructional Program Review Committee – Karla Moore / Ravi Samitamana

The Instructional Program Review Committee has 12 areas to review. Institutional Research obtains data from PeopleSoft, which takes longer. A new template is needed and the data will be dispersed as it becomes available.

c. Falcon Idea Committee – Bill Harrison / Sherryl Weems

The Falcon Idea Committee receives new ideas consistently and the committee is able to respond to each in a timely manner.

d. Teaching and Learning Committee – Michael McKeown / Evan Rivers

The Teaching and Learning Committee has two new program abstracts to review: Baking and Pastry certificate, and AS in Database Technology. The committee is also reviewing adjunct e-mail issues and D2L access.

### **IV. College-wide Committee Updates**

- Career Employee Association is having a raffle to support student funds.
- Curriculum Committee plans to present to Planning Council near the end of the year.



- College Connections Committee has 8 new subcommittees; 1900 students were served in 2016-17.
- Identity Theft Management Team reminds us to look for the https: on websites to ensure it is a secure site.
- Student Government Association will be delivering their Basket Brigade donations next weekend in time for Thanksgiving.

**V. Strategic Plan 2014-17 Analysis**

Dustin Weeks reviewed the instructions for the group activity of analyzing the 2014-17 Strategic Plan.

**VI. Group Activity**

Attendees broke into working groups to analyze the 2014-17 Strategic Plan.

**VII. Results**

The working groups were asked to provide the results of their analysis of the 2014-17 Strategic Plan.

**VIII. Conclusion and Adjournment**

Dustin reviewed the agenda for the next meeting. The meeting adjourned at 4:00 p.m.