Daytona State College Technology Resources Acceptable Use

Daytona State College technology assets are defined as any computer, network, peripheral, operating system, software, or any combination thereof owned, licensed by or under the control of Daytona State College, as defined by Daytona State College Policy 3.12.

A user of Technology Resources will:

a) Recognize that Daytona State College Technology Resources are intended to support the academic mission and administrative functions of the college and assume full responsibility for using these facilities in an effective, efficient, ethical, lawful and courteous manner.

b) Recognize that Daytona State College IT personnel may, while performing routine operations or investigating system problems or complaints, have access to data and software, including electronic mail.

c) Recognize that Daytona State College disclaims responsibility for loss of data, time delay, system performance, software performance or any other damages arising from the use of Daytona State College technology resources.

d) Understand that some systems at Daytona State College are operated under license agreements with Microsoft, Adobe and others. Under these agreements, the systems and software may be used for instructional and research-related purposes only.

e) Take all necessary steps to protect the integrity of Daytona State College Technology Resources. Specifically, users shall not share with others the access codes, account numbers, passwords or other authorization assigned to them. The user shall be responsible for all access and/or authorizations assigned and all activities occurring under these accesses/authorizations.

f) Respect the copyrights of all software and data available through Daytona State College. Take reasonable steps to protect the integrity and privacy of the software and data available.

g) Use Daytona State College Technology Resources in a manner consistent with all Daytona State College general policies, rules and procedures regarding codes of conduct, academic integrity and the college environment.

h) Respect the policies established by the administrators of external networks such as those accessible through the Internet. The user shall also respect the policies, procedures, and guidelines established by the District Board of Trustees, and administrators of Daytona State College.

i) Respect the privacy of electronic mail and other user files transmitted and stored in Daytona State College computing facilities or at any other location accessible through a network.

j) Accept that a userid, credential, or software program may be terminated, or its priority may be altered if it is consuming excessive system resources, degrading system response or threatening system integrity.

k) Use only those facilities which are in the public domain, or for which they have obtained explicit authorization, at Daytona State College or any other location accessible through Daytona State College computing facilities.

l) Not use the Daytona State College computing facilities for conducting private business or for personal financial gain, that is not related to designated college programs or functions.

m) Not use Daytona State College computing facilities for any unauthorized or illegal purpose, such as creation or deliberate introduction of a computer virus, destruction or alteration of data owned by others, destruction or alteration of computing facilities, interference with legitimate access to computing facilities
or harassment of users of such facilities at Daytona State College or elsewhere, unauthorized disruption of Daytona State College computing facilities, attempts to discover or alter passwords or to bypass security systems in Daytona State College computing facilities or in any other computing facility.

I understand that violation of these policies may result in temporary or permanent loss of my access to any or all Daytona State College computing facilities and other disciplinary actions as appropriate. I also understand that any use of Daytona State College facilities is not private and that data and/or transactions may be reviewed by system administrators as part of normal operations, that data and/or transactions may be subject to sunshine law disclosure or public records request, and that Daytona State College implies no privacy or secrecy for those using its computing facilities.

I further understand that by my acceptance of employment in any capacity with Daytona State College and/or registration for classes at Daytona State College and/or use of Daytona State College technology resources that I understand and agree to abide by this, and College Policy and Procedure related to Acceptable Use of Technology Resources.

In order for you to access Daytona State College Technology Resources, you must agree to the terms of the acceptable use policy.