Meeting Opened at 2:30 p.m. in 110/112.

Mitch Pietras, Faculty Senate President, opened the meeting by welcoming all faculty to the session.

The Minutes from November 6, 2012, were approved through a motion which was seconded and voted on unanimously.

The Treasurer’s Report was not read in as the Treasurer was absent and will present at the next meeting.

Ben Graydon and Bill Harrison spoke on Quality Matters, a voluntary peer review process for certifying the quality of online and blended courses. Note: Florida Online is now called “Instructional Resources.”

- Quality Matters provides a set of standards put forth in a rubric which pertain to design related to (1) how you assess student performance and (2) how you set up communication between students.
- QM is a collaborative process engaging faculty to work together in a collegial environment striving towards continuous improvement.
- QM is literature-research based and emphasizes course design and quality.
- It is a diagnostic tool at a cost of $1650 per year for the College.
- Faculty should oversee Quality Matters, which means a budget and training will be needed.
- Training would require 8-10 hours per week for two weeks when applying for the QM Rubric basic training.

A question was posed about whether, based on a larger planning picture for the College, this was a real or perceived need of the College, since our surveys indicate satisfaction overall with our courses. The response was that the focus is to make this a resource available to faculty.

Dustin Weeks gave an update on the FS Reorganization Committee. At the February 4 meeting, an outline detailing the reorganization will be presented to FS. The overview will go along with the new bylaws. They will look for a “yes” that the major concepts are accepted, and then a final vote will be held. A representative FS can share major sources of info with faculty by taking info back to their area to share; those reps present would show up and take it seriously. 9 people present today, along with 4 online, doesn’t adequately represent us as faculty. Fall would be the election cycle to put forth new senate reps so that a new representative FS would be fully functioning by Spring if it is approved.

Lee Kenyon shared that the FS Teaching and Learning Committee is still striving for a community of practice providing an informal meeting place to share issues of best practices. They will be looking at online best practices for policies and procedures comparatively with what other colleges are doing. The FS Teaching and Learning Committee will develop Policy and Procedures for online education at Daytona State College. Faculty interested in serving on this Committee should contact Lee Kenyon or Carol Luby.
Mitch gave a President's update as follows:

- There was no Cabinet meeting in November.
- The Smoking Procedure as sent by FS has been accepted and passed to senior staff.
- We should have an answer on the smoking policy by the next Cabinet meeting and the Position Statement passed forward regarding more faculty involvement in IT (FL Online) issues.
- We will have a faculty of the month each month, who will be presented to the Board.
- Continuing Contract is still in debate. One new revision to the rule may be a grandfather clause for those going up for tenure within 2 years (would still go under the 3 year rule); those hired this coming fall and beyond would be under the 5 year tenure system.
  - Promotion is also one of the things they are reviewing under the new Continuing Contract legislation. Should it include student review, peer review, and past employer reviews? They are considering how this would be implemented. Post Tenure would look at quantifiable measures of effectiveness (unsure what this means).
  - This will likely cause more multi-year non-contract faculty to be hired.
  - There is concern that there could be faculty moved from tenure track to non-tenure track upon Board rule.
- Mitch will meet with Dr. Vitale 12/5/12 to discuss a position which will be created to work with IT to address concerns faculty have online.
- Dr. Eaton will be the featured speaker at the Feb 4 meeting.

Ray Cornealus gave an update on the Tenure Pilot stating that the Pilot packets including their CVs, letter, and Fac. Activity Reports are due Friday. 13 Faculty are under the tenure Pilot with 5 college-wide reps serving on the Pilot College Wide Committee.

Kathleen Lazarus discussed the issues with the new Falconmail system. Mitch asked her to write up the concerns that they could directly address with Rob Saum.

Meeting concluded at 3:45 p.m. and unofficial questions/comments were addressed by the Officers.

The next Faculty Senate Meeting is scheduled at 2:30-4:00 p.m. on Tuesday, February 5, 2013, in building 110, room 112, and Dr. Eaton will be the featured speaker. We hope to see you there. We will also have a meeting during spring planning; look for the spring planning schedule for details.

sgd