

WRITING CENTER WEEKLY ACTIVITY OVERVIEW FALL 2016-SPRING 2017

- The following report provides a snapshot of the average weekly activities in the Writing Center across different campuses.
- The featured data and graphs* show the amount of activity per campus to indicate student traffic, hours of operation, and staffing.
- **Note that weekly visits include students coming to the writing center for assistance. Other weekly work with students (English Studios, workshops, athletic study tables, writing fellows' supplemental instruction in-class) is not included; attendance refers to number of students in the writing center at the time noted.*
- WC administrative responsibilities, such as department management and supervision, data management, WC assessment, WAC/WID program coordination, staff training, and committee work are also not accounted for in this report.

WRITING CENTER 2016-17 WEEKLY ACTIVITY SNAPSHOT

2016-17 STAFFING OVERVIEW

- 7 Full-Time Writing Specialists
- 6 Part-Time Writing Specialists
- 13 Student Workers
 - 6 Peer Tutors
 - 7 Writing Fellows (Supplemental Instruction)
- 1 UCF Coordinator
- 1 Staff Assistant
- 1 Coordinator,
- 1 Associate Director

In '16-17 , the WC was able to grow by:

- Expanding services to the ATC campus (Spring 2017)
- Adding Friday hours at Deland and Deltona campuses
- Adding more Writing Fellows to work with 10 faculty members
- Adding test prep workshop series for GKT
- Facilitating 33 English Studios in addition to traditional WC services
- Completing the first year of revised WAC/WID Program, including the Faculty Mentorship Program during Fall

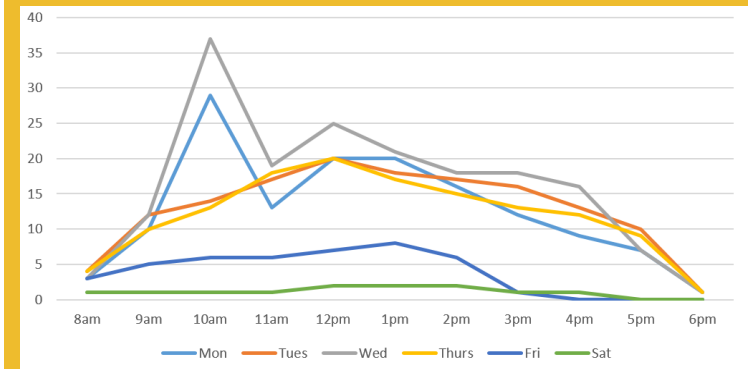
DAYTONA WRITING CENTER: ONGOING WEEKLY ACTIVITY (2016-17)

- One-on-one, 45-minute tutoring appointments (in-person or online)
- English Studios facilitated by Writing Specialists and WC admin
- Workshops, custom-designed for specific courses, for test prep (GKT, TEAS) and other writing-related topics (APA, MLA, resumes/cover letters)
- Dedicated time in Veterans Center
- Dedicated time at Athletes' study tables
- Peer tutors assist students one-on-one as well as staff the front desk to schedule appointments, offer quick help, and direct students on campus
- Manage student and faculty use of the Cellar
- Full-time staff complete various projects including: research initiatives, updating and creating digital resources for WC website and social media, mentoring peer staff and students, preparing conference presentations, creating marketing materials, and preparing new workshops.
- Writing Fellows provide in-class tutoring and supplemental instruction
- Upon faculty request, Writing Specialists give feedback and spur discussion through online embedding primarily for business, education, and English courses
- Collaborate with faculty and other departments on special projects and course design

AVERAGE WEEKLY VISITS

Mon	Tues	Wed	Thurs	Fri	Sat	Week
86	79	102	73	25	8	372

AV. ATTENDANCE BY DAY BY HOUR



DAYTONA HOURS & STAFFING

Mon-Thurs/8am-6pm	3 Full-time Writing Specialists
Fri/8-2:30pm	2 Part-time Writing Specialists
Sat/8am-4pm	5 Peer Tutors
	7 Writing Fellows (SI)

DELAND & DELTONA WRITING CENTERS: ONGOING WEEKLY ACTIVITY (2016-17)

- One-on-one, 45-minute tutoring appointments
- English Studios facilitated by Writing Specialists
- Workshops as requested by faculty
- In-class tutoring support for faculty courses
- TRiO Upward Bound tutoring

WEST SIDE HOURS & STAFFING

Mon-Thurs/8:30am-5pm

1 Full-Time Writing Specialist

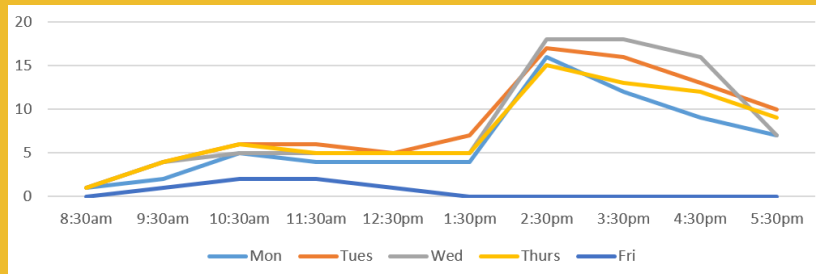
Fri/8-12pm

1 Part-Time Writing Specialist

DELAND AVERAGE WEEKLY VISITS

Mon	Tues	Wed	Thurs	Fri	Total
16	20	20	18	2	75

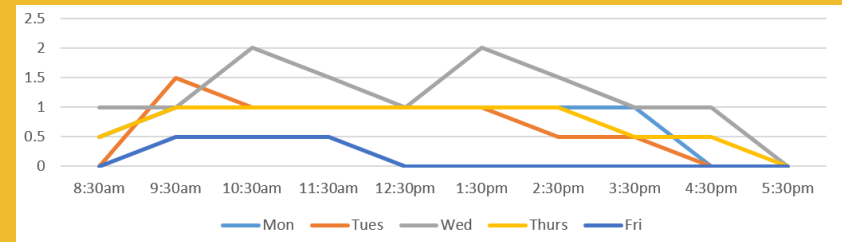
AV. ATTENDANCE BY DAY BY HOUR



DELTONA AVERAGE WEEKLY VISITS

Mon	Tues	Wed	Thurs	Fri	Total
5	4	7	4	1	21

AV. ATTENDANCE BY DAY BY HOUR



FLAGLER AND NSB WRITING CENTERS: ONGOING WEEKLY ACTIVITY (2016-17)

- One-on-one, 45-minute tutoring appointments
- English Studios facilitated by Writing Specialists
- Workshops as requested by faculty

FPC/NSB HOURS & STAFFING

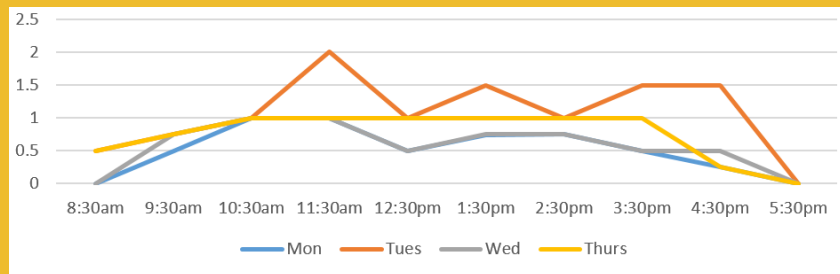
Mon-Thurs/8:30am-5pm

1 Full-Time Writing Specialist

FLAGLER AVERAGE WEEKLY VISITS

Mon	Tues	Wed	Thurs	Total
3	6	3	5	17

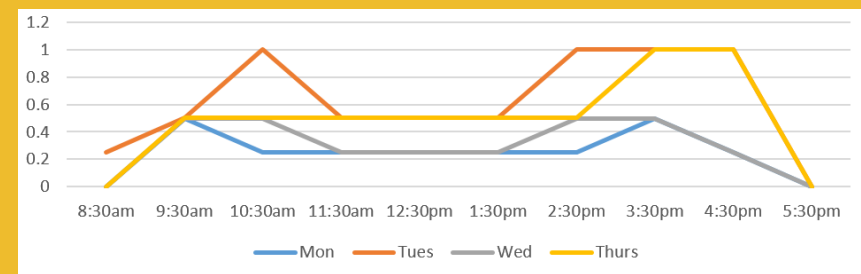
AV. ATTENDANCE BY DAY BY HOUR



NSB AVERAGE WEEKLY VISITS

Mon	Tues	Wed	Thurs	Total
2	5	2	4	12

AV. ATTENDANCE BY DAY BY HOUR



VIRTUAL TUTORING & ONLINE WRITING CENTER (2016-2017)

VIRTUAL HOURS & STAFFING

Mon-Thurs/8am-6pm
Fri/8-2:30pm
Sat/8am-4pm

Full-Time Writing Specialists at
Daytona Campus

ONLINE HOURS & STAFFING

24/7

Content & Materials created by Full-
Time WC Staff

- 40 Virtual Appointments were conducted by FT Writing Specialists.
- Writing Specialists were embedded in 20 courses; *Writing Specialists have a dedicated discussion board where students can pose quick-help questions and in response get advice and suggestions for helpful, relevant resources.*

- Our website is available 24/7 and makes our workshops, handouts, and other digital resources readily accessible to students, faculty, and alumni.
- The Writing Center is also active on social media platforms to share relevant writing resources and DSC info.
- Our YouTube channel in '16-17 had 68,716 views, with our MLA and APA citation and formatting tutorials receiving the most views.
- On average, 80 users per week engage with our Facebook page and content reaches an average of 847 users per week.
- In January, we launched the DSC-UCF Writing Center Instagram page and we now have over 100 followers.

GROWING A NEW WRITING CENTER AT THE ATC (SPRING 2017)

- In Spring 2017, the WC expanded services to the ATC campus. The pilot semester was dedicated to growing relationships and establishing a presence on that campus.
- Part-time Writing Specialist Phyllis Currie developed a wonderful rapport with many administrators, faculty members, and students at the ATC.
- She worked one-on-one with faculty on their course design and assessment documents, including developing a grammar workshop for one faculty member's police reporting class and reviewing assessment documents for another faculty member's program.
- Based on the needs of the ATC, Phyllis started developing more materials to help specifically with STEM and technical writing.
- She also worked with several students, with a semester highlight being her work with Brendan and Sheldon, who created the SmartSign technology app which came in 2nd place at the Cairns Innovation Challenge and won \$5,000 for their new start-up business.

ATC HOURS & STAFFING

Tues-Thurs/10 am-3 pm

1 Part-Time Writing Specialist

