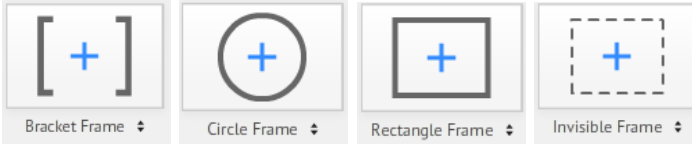
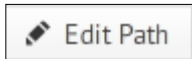


KEY TERMS & FUNCTIONS

Edit **Edit Mode** is the one to use for editing of all your content. You know you're in Edit Mode when you see **gridlines** across your canvas.



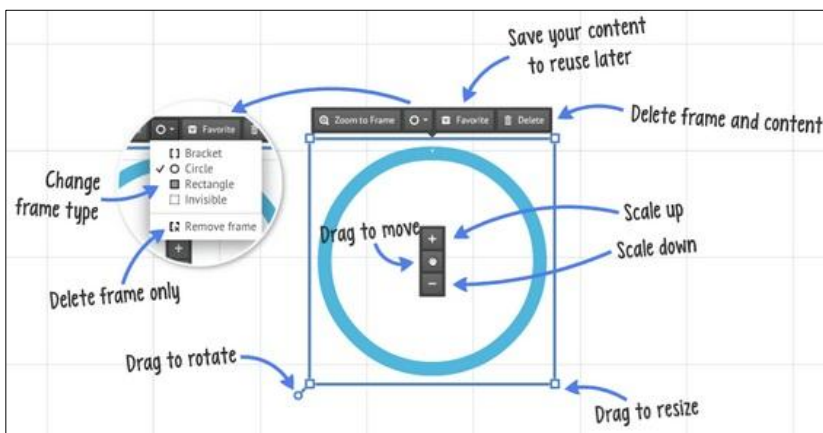
Frames: Group content together and function to move, size, and rotate all content within the frame at once.



Path: The route you and your audience take as you travel through the ideas in your prezis.



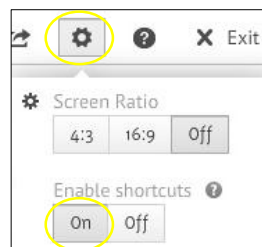
Customize: Click Customize in the top navigation bar to change the theme of your prezis, which includes your choice of background, colors, and fonts.



Transformation Tool: Once you add anything to your prezis canvas, click on it once to bring up this tool to alter, move, size, or rotate the content.

SHORTCUTS

- Under **Settings**, Select **Enable Shortcuts**
- **F** - Draw frame; press again to change frame type
- **L** - Load a file on your canvas
- **S** - Draw a shape, press again to change shape type
- **P** - Go to Path mode
- **1** - Zoom in
- **2** - Zoom out
- **3** - Rotate clockwise
- **4** - Rotate counter clockwise
- **Delete, Backspace** - Delete selected object(s)



- **Left, Right, Up, Down** - Move the selection 1 pixel
- **SHIFT + Left, Right, Up, Down** - Move the selection 10 pixels
- **CTRL + S** - Save prezis
- **CTRL + Z** - Undo last action
- **CTRL + Y** - Redo last undone action
- **CTRL + D** - Duplicate selected object(s)
- **CTRL + C** - Copy selected object(s)
- **CTRL + V** - Paste copied object(s)
- **CTRL + SHIFT + D** - Duplicates and flips your content
- **Esc** - Finish action or close open dialog
- **Space** - Enter Present mode → hit B to blackout
- **Alt** - Move frame without adjusting size of content

TECH UP

Upgrade Your Computer Skills

RESOURCES



LEARNING COMMONS

Academic Support Center • DSC-UCF Writing Center • Library Services

Everything You Need to Succeed

FalconAid Student Help Desk

Daytonastate.edu/falconaid
386.506.4243

Academic Support Center

Daytonastate.edu/ASC
386.506.4217

Library

Daytonastate.edu/library
386.506.3518

DSC-UCF Writing Center

Daytonastate.edu/CWC
386.506.3297

ADDITIONAL RESOURCES

Prezi YouTube Channel: <http://bit.ly/1Ac2pK8>