1.) **Welcome/Call to Order**: The meeting was called to order at 3:00pm.

2.) **Roll Call**: Officers Present: Shannon Murdock, Kristina Ziminski, Nanett Fisher and Alan McCoy.

   **Members Present**: 4 (Shannon Murdock, Alan McCoy, Nancy Jontes-Lee and Mike Paciello).

   **Members Online**: 18 (Diane Higelin, Kristina Ziminski, Michele Balfour, Mindy Brodsky, Linda Sullivan, Nanett Fisher, Bonnie Gomez-Gonzalez, Patty Dabney, Corinne Gratton, Faith Testerman, Melissa Santos, Jon Cemelich, Paige Semsrott, Brenda McKenzie, Stacy Smith, Aaron Sunday, Janice Peretti and Gail Freiwald). My apologizes to anyone who was missed or whose name was misspelled.

3.) **Approval of Minutes from the March Meeting** – Diane Higelin made a motion to approve the March minutes and Faith Testerman seconded so the minutes were approved.

4.) **Officer Reports**:

   A. **President**: Shannon Murdock reported that she is continuing to work on the new BoxTops$ for Education program the CEA has instituted and she has sent flyers out to various locations to be posted in those areas. She is also continuing to work with the Kickball committee for that upcoming event and she has been busy with general CEA Presidential tasks.

   B. **Vice President**: Kristina Ziminski reported that the next scheduled NEO (New Employee’s Orientation) is Thursday April 16, 2015.

   C. **Secretary**: Alan McCoy reported that his office is also a drop-off location for the BoxTops$ for Education and anyone is free to Inter-Office Box Tops to him.

   D. **Treasurer**: Nanett Fisher has volunteered to be our new Treasurer. While she did not have a report to read she previously generated a report and Shannon read it to everyone. The CEA currently has: Savings $15.17, Checking Account $2,382.07, Foundation/Student Awards $3,419.51 and Petty Cash $75.92. Diane Higelin made a motion to accept the Treasurers Report and Faith Testerman seconded.
5.) **Recognition of First Time Attendees:** There were no first time attendees.

6.) **Standing and AD HOC Committee Reports:** Shannon asked for updates from all individual committee chairs.

   A. **Safety Committee:** No Report

   B. **Technology Advisory Board:** No Report.

   C. **Career Employee of the Semester:** No Report.

   D. **By-Laws:** No Report.

   E. **Career Employee Student Award:** No Report

   F. **Cabinet:** Shannon reported that they are continuing to review Policies and Procedures.

   G. **Social/Fundraising:** Shannon mentioned the need for volunteers for the Ice Cream Social coming up in June and several people volunteered.

   H. **Planning Council:** Shannon stated that the Planning Council has been discussing audits and a presentation was recently given on a new SLS course “Success Management” for Fall 2016.

   I. **President Search Committee:** Shannon stated that they are in the process of selecting a search firm and she believes the next meeting is April 20, 2015.

7.) **New Business:**

   a.) Shannon brought up the upcoming Kickball event and is looking for volunteers to assist with the bake sale and 50/50 raffle with Marge Frye already volunteering for the bake sale. Also, this is a baking competition with the judges being Laurie White, Justin Gadrim, Rich Vollaro, Tom LoBasso and Lori Lemoine. We still need a prize basket with donations to be put in it. We also need a photographer for the event.

   b.) The Ice Cream Social on June 9th was also brought up and several people volunteered to help including, Kristina Ziminski, Nanett Fisher, Alan McCoy and Nancy Jontes-Lee.
c.) Nomination Committee: Shannon asked for volunteers to sit on the CEA Nomination Committee and Faith Testerman volunteered. She will also serve as the chair. Shannon said she would like another term as President, Nanett volunteered to be the Treasurer for next year and Alan McCoy volunteered to continue as Secretary.

8.) Old Business:

A. BoxTop$ for Education – Shannon stated that there are 133 participating schools in Volusia and Flagler Counties and we will also collect soda can tabs and “Labels for Education”. The computer randomly chose “The Children’s House” Montessori School in Ormond as this month’s school of the month. Shannon currently has 278 Box tops and 222 soda can tabs. Bonnie Gomez-Gonzalez currently has 57 box tops, Kristina Ziminski has 3, Alan McCoy has 1 and Faith Testerman has around 20.

B. Dr. Eaton’s Card – Shannon has sent stationary to each campus, except the NJC where we need a new ambassador. The stationary can be signed or a note written on it with sentiments that Dr. Eaton may enjoy reading. Once stationary is returned to Shannon she will see that it gets to Dr. Eaton.

C. Compensation Inquires – Shannon reported that she has spoken with the HR department regarding the statement made last meeting that the college has a number of career employees being paid below the poverty level. Shannon had charts and information examining the data and assessing the average household size in our area. It was determined that no pay grades are below the poverty level, except in extreme cases such as one worker in the house with a large family. Linda Sullivan asked for a copy of the data that Shannon had and she will send it to her.

D. CEA Meetings on Regional Campuses – The value of continuing to hold CEA meetings on the Regional Campuses was discussed briefly. There is seldom more than one (Shannon) or two people in attendance and while no decision was made to continue this practice the issue will be reviewed again prior to the start of the Fall Planning Meeting. Even the possibility of holding a meeting in Facilities was mentioned.

9.) Open Discussions:

A. Nothing discussed at this time
10.) **Motion to Adjourn:** Diane Higelin made a motion to adjourn and Linda Sullivan seconded. The meeting was adjourned at 3:45pm.

Approved: ___________________________ Date: ___________________________