Dr. Miles called the Board Workshop to order at 8:34 a.m.

Dr. Sharples welcomed everyone and explained the workshop will provide an overview of the institution for new trustees, as well as current trustees. Dr. Sharples began by reviewing the College’s mission statement and how the four potential pillars discussed during the 2008 Board retreat, that were reaffirmed in 2009 and 2010, related to the mission. The first pillar was the Cultural, Performing and Fine Arts, and explained how the Mike Curb Building would be attached to the News-Journal Center and would become the focal point of the College’s performing arts program. The second pillar was Advanced Technology and explained how the College was approved to offer the Bachelor of Science in Engineering Technology which will begin in the Fall 2010 term. The third pillar was Sports and Athletics and explained how these programs are academic programs and how the College recently added the men’s and women’s swimming and diving program. The fourth pillar was International/Global Education and explained the College has been focusing on the projects with the governments of the Dominican Republic and the Bahamas and shared details of each project. He also explained about the College’s participation in the U.S. Department of State’s Community College Summit Initiative Program which provides opportunities for individuals from underserved populations to earn a vocational certificate in select areas.

Dr. Sharples explained how the College’s mission translates into action through access, eliminating admission barriers, open admissions, utilization of the Learning Success Center, flexible course schedules, lower tuition, and matching curriculum to local employment opportunities. He shared how action translated into specific programs and how the College now offers the Bachelor of Applied Science, Bachelor of Science in Education and the Bachelor of Science in Engineering Technology. The College is also
interested in developing baccalaureate programs in Nursing and Environmental Science.

Dr. Sharples introduced Mr. Mike Curb, founder and Chairman of Curb Records. Mr. Curb shared how he and Dr. Sharples met and they explained the development of the Mike Curb Building at the News-Journal Center site and the programs the building will house.

Dr. Sharples explained because of the enrollment growth the College has been looking into the acquisition of a 100 acre site and will review this project in more detail during a future Board workshop.

Dr. Sharples explained the College was looking at a joint venture with the County of Volusia to purchase land in and around Ponce Inlet to create an opportunity for a baccalaureate degree in environmental science, but that project is on hold due to Volusia Forever funding.

Mr. Frank Lombardo, Senior Vice President for Academic Affairs, provided an overview of the proposed baccalaureate degree in nursing that included progress to date; the Florida College System’s approval process for a proposed baccalaureate degree; and why there is a need for a baccalaureate in nursing degree. Dr. Sharples shared this would be an item for a future Board workshop to review more thoroughly.

Dr. Eileen Hamby, Vice President, College of Business Administration, reviewed details of the Bachelor of Applied Science in Supervision and Management program.

Ms. Kristy Presswood, Associate Vice President of College of Education reviewed details of the Bachelor of Science in Education program.

Dr. Stan Sidor, Associate Vice President of College of Engineering Technology and Occupational Programs and Dr. Ron Eaglin, Chairman of the Engineering Technology, reviewed details of the Bachelor of Science in Engineering Technology programs.

Dr. Thomas LoBasso, Vice President of Enrollment and Student Services, reviewed areas of his division; enrollment services; and types of financial assistance available to students.

Mr. Peter McCarthy, Vice President of Administrative Services, shared background of himself and his staff; presented an overview of the Purchasing Department; and explained what a Request for Proposal (RFP) was.

Ms. Janet Parish, Director of Business Services, presented an overview of the College’s Request for Proposal process.

Dr. Rand Spiwak, Executive Vice President, reviewed the various state, external and internal audits performed on the College and the direct support organizations of the College; presented an overview of areas of his responsibility which included terminology and definitions used in reports to the Board.
Dr. Angela Falconetti, Vice President of Planning, Development and Institutional Effectiveness, reviewed areas in her division; explained the planning process for continuous improvement; and the process and development of the Strategic and Annual Plans.

Ms. Donna Sue Sanders, Vice President of Institutional Advancement/Foundation Executive Director, presented an overview of the Foundation which included its goals, financial status, special events held, upcoming community programs, alumni and friends, and the marketing campaign featuring alumni.

Ms. Sharon Crow, Vice President of Governmental Relations, presented an overview of the 2010 legislative session which included funding comparisons, Bright Futures, establishment of a Higher Education Coordinating Council and legislation that failed or was vetoed. Ms. Crow presented a preview of the 2011 legislative session which included funding, process for capital projects, retirement reform, career and technical study, and potential higher education issues.

Dr. Bob Williams, Vice President of Economic Development, presented an overview of the departments within the Economic Development division; working with various community organizations; development of the Florida Virtual Entrepreneur Center; and shared some examples of training provided to area manufacturers.

Mr. Brian Babb, Vice President/General Counsel, reviewed the Sunshine Law as it pertains to public records and public meetings; discussed the powers and duties of the Board as it relates to pertinent sections of Florida Statutes; and the adoption of rules and policies.

*Meeting adjourned 12:15 p.m. for lunch.*

*Meeting resumed 12:50 p.m.*

Dr. Sharples introduced Dr. Jeff Hockaday, consultant, who presented a workshop for the Board members on trusteeship.

Dr. Miles adjourned the workshop at 1:50 p.m.