MINUTES: JULY 15, 2010

MEETING: DAYTONA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

PLACE: DAYTONA STATE COLLEGE
BUILDING 100, ROOM 402L
1200 W. INTERNATIONAL SPEEDWAY BLVD.
DAYTONA BEACH, FLORIDA

PRESENT: Dr. Kent Sharples, Corporate Secretary/President
Dr. Steven Miles, Chairperson
Mr. Bob Davis
Mr. William Davison (telephonically)
Dr. Christina Frederick-Recascino
Mrs. Mary Ann Haas
Mrs. Forough Hosseini
Mr. Joseph Petrock
Mr. John Tanner

ABSENT: Mr. Gregory Smith

I. CALL TO ORDER
Dr. Miles called the meeting to order at 2:07 p.m.

II. CONSENT AGENDA
A. Human Resources Recommendations
B. Grant Applications
C. Agreements
D. Affiliation Agreements
E. Pre-qualification of Contractor for Construction Projects Board Certification

Dr. Miles asked if any Board member would like any items removed from the Consent Agenda for discussion.

MOTION: (Hosseini/Haas) That the District Board of Trustees remove from the Consent Agenda, Item II. C. Agreements memorandum (Pages 13-14) for further discussion. Motion carried.

Mrs. Hosseini referenced the online advertising agreement with the News-Journal and inquired about the College’s marketing and advertising budgets. Dr. Sharples shared many advertisements are to communicate to the community who the College is and the vital role it plays in the community. Mr. Glyn Johnston, Vice President of Marketing and Events, reviewed the marketing department’s budget for advertising and some of the marketing initiatives underway.
MOTION: (Hosseini/Recascino) That the District Board of Trustees approve the Consent Agenda, as presented. Motion carried.

III. PUBLIC PARTICIPATION
Dr. Miles inquired if there were any members from the public that requested time to appear before the Board. No requests had been received.

IV. FINANCE
A. Report of Purchasing Items
Dr. Sharples presented the monthly report of purchasing items between $50,000 and $150,000.

V. TIME RESERVED/PRESIDENT
A. 2010/2011 Salary Administration Plan
Dr. Sharples explained one critical item in the salary administration plan being presented for approval was the increase to the adjunct/overload salary schedule that will need to be in place for the upcoming fall semester. Mr. Frank Lombardo, Senior Vice President of Academic Affairs, explained the increase for adjunct salaries and the important role adjunct instructors play at the College. Mrs. Haas shared she would like the Board to consider offering two year contracts for vice presidents and associate vice presidents, rather than one-year contracts and how this would be a good gesture for persons in these positions. She also mentioned revisiting in a year to see if this should then be moved to a three-year contact. Dr. Miles asked how long the current system has been in place and Mr. Brian Babb, General Counsel, shared eight to ten years. Mr. Babb also shared results of a survey conducted indicating how many administrators had multi-year contracts at other Florida colleges. Dr. Sharples shared the law does allow contracts up to three years. Dr. Recascino shared she was not in favor of multi-year contracts for administrators and how there can be many reasons, not related to poor performance, for releasing an administrator from a position. Mrs. Hosseini explained she was also not in favor of multi-year contracts for anyone except the President, and how this would also be be taken under consideration because the state only covers salary for one year. Mr. Davis also agreed with Dr. Recascino and believes the President’s hands would be tied by having long term contracts.

Dr. Recascino suggested clarification language be added at the end of the first sentences in 2.Assistant Professor and 3.Associate Professor sentences on page 26 to include “from a regionally accredited institution.” Dr. Sharples appreciated this input and the language will be included.

Mrs. Hosseini proposed striking the Executive Vice President three-year “rolling” contract language from the Salary Administration Plan. Dr. Recascino asked if this was changed would this take effect immediately and Mr. Babb indicated the next contract renewal it would decrease to two years, and the following year it would decrease to one year. Mrs. Haas asked if the Executive Vice President’s contract included other benefits
like the President’s contract and Dr. Sharples indicated it does not. Dr. Sharples explained when he came to Daytona State College he wanted to surround himself with the best individuals and how Dr. Rand Spiwak was one of those individuals. He shared Dr. Spiwak’s background and how he offered him a three-year contract as some stability for leaving his position at Pensacola Junior College. He felt Dr. Spiwak has fully demonstrated over the years the merits of his ability and is an incredible asset to the institution and how the College needs and deserves the quality financial oversight he has provided. Dr. Sharples felt reneging on the commitment that has been in place the last ten years would send the wrong message. Mrs. Hosseini felt multi-year contracts are given to individuals when they are uprooted but this should not continue once someone has proved themselves. She explained because of Dr. Sharples’ confidence in Dr. Spiwak’s performance there was no reason for a multi-year contract. Dr. Sharples shared a multi-year contract protects the financial status of an institution when a college’s presidency changes. Mrs. Hosseini explained all administrators should be treated the same with regards to contracts so one person is not distinguished from another. Dr. Sharples shared faculty who are tenured are on a rolling contract. Mr. Davis asked if those colleges who responded to the survey had an executive vice president on a rolling contract. Ms. Robin Barr, Associate Vice President of Human Resources, indicated the survey question only asked if they had rolling contracts for any position other than the president and colleges did not respond in detail. Mr. Davis shared this has to do with the job description and would be consistent with other vice presidents. Dr. Sharples explained the Executive Vice President’s role is unique and different from other vice presidents and recommended continuing the three year rolling contract. Mrs. Haas shared it was difficult to provide this type of contract to only one of the vice presidents and not for all of the others. Mr. Tanner explained how a new State Attorney taking office will make changes and believes when a new college president comes in they should also have this opportunity to bring a person in of their choice. Mr. Davison shared he has been on the Board many years and feels Dr. Spiwak has done an outstanding job and because this has been his employment standard over the years he would be reluctant to change it at this point. Dr. Recascino explained this was not about Dr. Spiwak but about setting the best policy for the institution and maintaining fiduciary responsibility for that.

MOTION: (Hosseini/Recascino) That the District Board of Trustees approve the 2010/2011 Salary Administration Plan, striking the sentence “The Executive Vice President is provided a three-year "rolling" contract.”, on page 25. Motion carried by the following recorded vote:

- Davis - Yes
- Davison – No
- Haas- Yes
- Hosseini- Yes
- Petrock- No
- Recascino - Yes
- Tanner - Yes
VI. TIME RESERVED/CONSTITUENT HEADS
Reports were presented by Mr. Rich Greg, Faculty Senate President and Ms. Nicole Brown, Student Government Association President

VII. TIME RESERVED/BOARD MEMBERS
Mrs. Haas asked about placing an item on the next meeting agenda and Dr. Miles explained this can be done through the motion process.

MOTION: (Haas/Recascino) That the District Board of Trustees conduct the annual organizational meeting of the District Board of Trustees at the next regularly scheduled Board meeting. Carried unanimously.

Mr. Davis thanked the staff for the workshop for the new trustees and appreciated the presentation by Dr. Hockaday.

Dr. Miles commented on the excellent presentations during the workshop and how informative this was.

Mr. Davison appreciated the weekly updates on the College being e-mailed to the Board.

VIII. ADJOURN
Dr. Miles adjourned the meeting at 3:17 p.m.

Date of next regular scheduled meeting: September 16, 2010.