Workshop began at 4:00 p.m.
Dr. Sharples explained the Daytona State College Women’s Golf team won their fifth NJCAA Women’s National Championship and asked Coach Laura Brown to comment on the team’s accomplishments.

Dr. Sharples recognized and congratulated Mrs. Donna Sue Sanders, Foundation Vice President, for being selected by the Volusia/Flagler Business Report as one of the 2010 Influential Women in Business winners.

Dr. Sharples thanked Mrs. Haas and Dr. Miles for attending the State Board of Education meeting on May 18, 2010 where the College received approval to offer the three baccalaureate in Engineering Technology degrees and they begin these programs in the fall at the Advanced Technology College.

Dr. Sharples reviewed the Board’s strategic planning session held in 2008 where he discussed future potential pillars which were Cultural and Performing Arts, Advanced Technologies which included Strategic Workforce Planning; Sports and Athletics; and International and Global Education. He explained how in 2008 the College did not envision the downturn in economy and how the institution would evolve over the next few years. He reviewed what factors contributed to the College’s exponential growth and because of this growth how the College began to look at expanding the campus and purchasing parcels of land around the campus. He explained how Mr. Mike Curb entered the picture and how the acquisition of the News-Journal Center by the College’s Foundation took place. He reviewed the decisions on the location of the Mike Curb Building and what programs could be housed in this facility. He shared changing the
location of this facility requires additional engineering work to incorporate this building into the News-Journal Center site.

Dr. Sharples reviewed and addressed questions from Mrs. Haas' e-mail on the Mike Curb Building project and the 100 acre acquisition. Items reviewed were the gift agreement with Mr. Curb; design costs associated with the Mike Curb Building being incorporated into the News-Journal Center site; sources of revenue for the building project; budgeted enrollment growth and projections; operating costs for new facilities and funding; utilization of the performing arts facilities; remodeling of existing performing arts building. Dr. Sharples reviewed items related to the acquisition of the 100 acres. Items reviewed were the purchase by the College Foundation and funding associated with this purchase. He shared the project balance of funds available and current debt and what options the Board would have for these funds. Reviewed construction costs for the Mike Curb Building; market competitiveness; News-Journal Center naming rights agreement; and what the Board would be comfortable spending on a facility or paying off the current debt. The Board agreed they could move forward with the project using a budget the College could afford and keeping it a state of the art facility. Dr. Bennett indicated due to time, the review of the draft policies distributed at the last meeting would be done at another workshop.

Board Meeting began at 5:18 p.m.
Distributed revised Minutes of April 9, 2010, Board Retreat (Page 6). Made an official part of the minutes as Supplemental A: 5/24/10. Distributed Minutes of April 9, 2010, Board Meeting (Pages 16-24). Made an official part of the minutes as Supplemental B: 5/24/10.

I. CALL TO ORDER
Dr. Bennett called the meeting to order at 5:18 p.m.

II. PUBLIC HEARING
A. College Policy 3.01 – First Reading
   Dr. Sharples explained the revised policy was the result of an audit comment and needed to be updated to include language on the detection and prevention of reporting fraud and to reflect the College has developed these procedures. Mrs. Haas asked to receive a copy of the statute so the Board can become familiar with and be in compliance. Dr. Sharples asked that a copy of the Policy manual be sent to the Board on a CD.

III. CONSENT AGENDA
A. Minutes of April 9, 2010 Board Retreat
B. Minutes of April 9, 2010 Board Meeting
C. Human Resources Recommendations
D. Grant Applications
E. Agreements
F. Affiliation Agreements
G. Business Associate Agreements
H. Budget Amendments
I. Pre-qualification of Contractor for Construction Projects Board Certification
J. Deletion of Inventory Items
K. Out of District Travel Request
L. Daytona State College Events

Mr. Smith clarified he was not part of the specific LLC listed in the April 9, 2010 Board Retreat Minutes.

MOTION: (Graham/Hosseini) That the District Board of Trustees approve the Consent Agenda, reflecting the correction to the April 9, 2010 Board Retreat Minutes. Mr. Graham, Dr. Miles, and Mr. Petrock abstained from voting on Item III.G*. Motion carried.

*Mr. Graham serves on the Halifax Health Foundation Board; Dr. Miles is a physician with Radiology Associates and was a shareholder with Brown and Brown; and Mr. Petrock is employed by the Halifax Health Foundation.

IV. PUBLIC PARTICIPATION
Dr. Bennett inquired if there were any members from the public that requested time to appear before the Board. No requests had been received.

V. FINANCE
A. Financial Statements as of April 30, 2010
Dr. Rand Spiwak, Executive Vice President, reviewed highlights of the financial report ending April 30, 2010 and the status of federal stimulus dollars.

Dr. Sharples shared there were no findings and it was a very clean audit.

C. Report of Purchasing Items
Dr. Sharples presented the monthly report of purchasing items between $50,000 and $150,000.

VI. TIME RESERVED/PRESIDENT
A. Approval of New Programs – AS in Music Production Technology and Certificate in Audio/Recording Technology
Dr. Sharples presented and recommended for approval.

MOTION: (Miles/Graham) That the District Board of Trustees approve the A.S. Degree in Music Production Technology (Audio/Recording) and Certificate in Audio/Recording Technology, effective Fall 2010. Carried unanimously.

B. Approval of New Program – Certificate in Kitchen and Bath Specialization
Dr. Sharples shared this was part of the Interior Design program and recommended approval.

**MOTION:**  (Hosseini/Haas) That the District Board of Trustees approve the Kitchen and Bath Specialization College Credit Certificate program, effective Fall 2010. Carried unanimously.

C. **2010/2011 Board Meeting Schedule**
Dr. Sharples presented and recommended approval.

**MOTION:**  (Hosseini/Miles) That the District Board of Trustees approve the 2010/2011 Board Meeting Schedule, as presented. Carried unanimously.

D. **Honorary Degree Presentation – Dr. Iva Dahl**
Dr. Sharples presented and recommended approval.

**MOTION:**  (Graham/Miles) That the District Board of Trustees ratify approval of the Honorary Bachelor of Applied Science Degree in Public Service presented to Dr. Iva Dahl. Carried unanimously.

E. **Update on Bachelor of Science Degree in Engineering Technology**
Dr. Sharples and Dr. Miles thanked those who attended the State Board of Education meeting and explained the College received approval. Dr. Sharples shared the faculty are moving rapidly to define the curriculum and will begin the recruitment process soon.

**VII. ELECTION OF BOARD CHAIR**
Dr. Bennett explained there has been a lack of continuity in the Board’s chairmanship and feels someone needs to be in this position who will be staying through the year. She indicated because of the tentativeness of her reappointment she will be resigning as the Board Chairperson and asked to entertain a motion for Chairperson. Mr. Petrock nominated Dr. Miles and explained the term would be through August 2011 and would provide much needed continuity to the Board.

Discussion was held regarding protocol of elections. Mrs. Hosseini asked to note for the record that the Board did not have an opportunity to nominate themselves or someone else and was not sure protocol was followed.

**MOTION:**  (Petrock/Graham) That the District Board of Trustees nominate Dr. Steven Miles as the Chairperson of Daytona State College District
Board of Trustees, effective immediately for a term ending August 2011. Motion carried by the following roll call vote:

- **Haas** - yes
- **Hosseini** - no
- **Graham** - yes
- **Miles** - yes
- **Petrock** - yes
- **Schatz** - yes
- **Smith** - yes

Dr. Miles chaired the meeting from this point forward and thanked the Board for their vote. He explained how he did not like to see the Board voting 5 to 4, or 4 to 5 on very important issues before the College. He believes three of those issues are the acquisition of 100 acres; construction of new projects such as the Mike Curb Building; and employment of the College president, and introduced for discussion the use of a supermajority vote for these types of issues.

Mrs. Hosseini was not sure the Board could vote on this issue without providing advance notice and placing this on the agenda. She shared there is usually a consensus among the Board unless there is a problem. She also was not sure if this was legal and would like to receive a legal independent opinion before voting on this issue, or through the Board of Education's legal counsel. She indicated she would like this opinion from someone not affiliated with the College or any Board members. Dr. Miles explained Mr. Babb is the College's attorney and can provide this opinion but Mrs. Hosseini preferred this to be an outside attorney. Mrs. Haas thought the Board had come to an agreement about not being asked to vote on items that were not on the agenda and would like this placed on the next agenda for discussion. Mr. Schatz explained he was not opposed to the idea of a supermajority vote and thought this item should be placed on the June agenda so it could be properly debated.

Mr. Petrock supported a supermajority vote on important projects Dr. Miles mentioned and this will provide a clearer direction and understanding to the College staff on what the Board would like them to do.

Dr. Miles explained a motion can be made to place this item on the next agenda and clarified there was no motion when he brought this forward, only discussion. Mrs. Hosseini made the motion to obtain an outside legal opinion on the supermajority vote issue. Mr. Schatz and Mr. Graham clarified the motion asking for outside legal opinion on whether the Board can require a supermajority on some items and did the Board have the prerogative on what items those where so they were not bound to seek an outside legal opinion on every issue up for vote. Mrs. Hosseini agreed this was the motion.

Dr. Bennett stated she had an issue with going to outside legal counsel when the College Attorney has not been asked for his interpretation of this item and what it would cost to obtain an outside legal opinion. She was not sure there was anything wrong to warrant an outside legal opinion. Mr. Babb shared it could cost $5,000 to $10,000 depending on how much research was needed. Mr. Graham commented the motion did not preclude the Board from asking the College Attorney.
Dr. Miles reiterated that Mrs. Hosseini had suggested outside counsel for a legal opinion on whether or not the Board can require a supermajority vote on what the Board would decide are critical issues. Mrs. Hosseini understood the State Board of Education may be able to render a decision if they felt the issue was important enough and this could be a way to receive an opinion at no cost to the College.

Mrs. Haas indicated she would not want to limit to those particular issues Dr. Miles offered. Dr. Miles shared these were only examples of important things at the moment and this would only be on issues the Board thought were important enough and also did not want to restrict the Board.

Dr. Bennett suggested making a phone call asking if the Board can do this to save the cost of a legal opinion and could not support the motion as it was stated, but supported the supermajority concept.

Mr. Graham asked Dr. Miles to state his understanding of the motion. Dr. Miles explained that the Board is asking for an opinion as to whether the Board can require a supermajority vote on what things it deems as important issues that come before the College. Mr. Graham asked if that was acceptable to Mrs. Hosseini. Mrs. Hosseini was glad Dr. Bennett raised that point about the opinion being legal, and how it could be the State Board or an outside source and did not require it to be a legal one. Discussed the number of votes required for a supermajority and how this could be defined on a case by case basis once it is known if they have this authority.

Dr. Miles explained he did not mean for this to be a contentious issue and only wanted to be able to show Dr. Sharples, the staff and students there was a clear consensus and direction from the Board on where to proceed.

**MOTION:** (Hosseini/Haas) That the Daytona State College Board of Trustees obtain an outside legal opinion regarding supermajority voting on specific issues to make certain the College is following rules and procedures that are in place by the College’s governing entities.

**AMENDED MOTION:** (Hosseini/Haas) That the Daytona State College Board of Trustees obtain an outside opinion from the State Board of Education or legal counsel if the Board can adopt a policy requiring a supermajority vote on specific items designated by the Board. Motion carried by the following roll call vote:

- Bennett - No
- Haas - yes
- Hosseini - yes
- Graham - yes
- Petrock - yes
- Schatz - yes
- Smith - yes

Mrs. Hosseini had to depart the meeting at this point.
VIII. TIME RESERVED/CONSTITUENT HEADS
Reports were presented by Mr. Tom Moore, Career Employees Association President and Mr. Victor Pareja, Faculty Senate President.

Mr. Graham had to depart the meeting at this point.

IX. TIME RESERVED/BOARD MEMBERS
Mrs. Haas asked if the College had a service that provides a summary of pertinent legislation affecting higher education from the last legislative session. Dr. Sharples explained Mrs. Sharon Crow, Vice President of Governmental Relations, monitors and receives this information and will prepare information to present to the Board at the next meeting.

Dr. Bennett commented that commencement is one of the most rewarding times of being a Board member and shared how important it was that the focus should always be about the students.

Mr. Petrock congratulated Coach Brown and Mr. Will Dunne on the accomplishments of the Women’s Golf Team. He thanked Dr. Sharples for the workshop and commended Dr. Bennett on a wonderful commencement speech. He thanked her for her commitment and support to the College. He commended Dr. Miles for bringing forward the supermajority item for discussion.

Mr. Smith thanked Dr. Miles for serving as the Chairperson and shared what a wonderful Board member Dr. Bennett is and hopes she receives her reappointment to the Board.

Dr. Miles echoed Mr. Smith’s comments about Dr. Bennett and appreciated her service to the Board. He explained how he remembered walking across the stage to receive his terminal degree and how degrees are the key to everything else in life.

VIII. ADJOURN
Dr. Miles adjourned the meeting at 6:23 p.m.

Date of next regular scheduled meeting: June 17, 2010.