MINUTES: April 15, 2010

MEETING: DAYTONA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

PLACE: DAYTONA STATE COLLEGE
DAYTONA BEACH CAMPUS’ THEATER CENTER
BUILDING 220, ROOM 102
1200 W. INTERNATIONAL SPEEDWAY BLVD.
DAYTONA BEACH, FLORIDA

PRESENT: Dr. Kent Sharples, Corporate Secretary/President
Dr. Mary Bennett, Chairperson
Mr. John Graham, Vice Chairperson
Mr. William Davison
Mrs. Mary Ann Haas
Mrs. Forough Hosseini
Dr. Steven Miles
Mr. Joseph Petrock
Mr. Edward Schatz
Mr. Gregory Smith

Workshop began at 4:00 p.m.
Dr. Sharples explained each year the College is required by Florida Statute to submit an annual equity report which is a very lengthy process and is a major initiative among staff and recognized Dr. Job Clement, Equity Officer; Dr. Angela Falconetti, Vice President for Planning, Development and Institutional Effectiveness; Mrs. Robin Barr, Associate Vice President of Human Resources/Equity Employment; Mr. Keith Kennedy, Assistant Dean/Office of Judicial Affairs; and Mr. Will Dunne, Dean, Co-Curricular Activities and Athletics. Each staff member reviewed specific areas of the 2009/2010 Annual Equity Report.

Dr. Sharples explained there were some remarkable results over the last years in the College’s health insurance plan and believed it would be worthwhile for the Board to hear about the plan. Dr. Sharples introduced Dr. Laurie Van Dusen, Employee Benefits Manager, who presented an overview of the College’s Health Insurance Plan.

Board Meeting began at 4:30 p.m.

I. CALL TO ORDER
Dr. Bennett called the meeting to order at 4:30 p.m.
Distributed Civil Engineering Services for 100 Acre Land Purchase memorandum, bid tab and information packet. Made an official part of the minutes as Supplemental C: 4/15/10.

Dr. Sharples reviewed the Civil Engineering Services for 100 Acre Land Purchase memorandum and explained the responses to an RFQ (Request for Quotes) was just received and felt because of concerns over the Request for Proposal (RFP) and RFQ processes over the last few months felt it would be appropriate to bring this item to the Board. He explained with the acquisition of the 100 acres, identifying tracts of land, and the intent was to find a civil engineering service that would help the College take the top four or five tracts identified and do a more in-depth scope of work. He shared this could be done at the May meeting or it could be placed on this agenda if it is the Board’s pleasure and by doing this now would provide an additional thirty days to begin the work. He explained the total cost of this project will be around $15,000, which is under the $50,000 financial limitation the Board has authorized the president to make purchase up to. Mrs. Hosseini preferred to wait until the May meeting to provide time to review the material and clarified that Dr. Sharples has the ability to move forward with this since it falls under his financial limitations. Dr. Sharples explained this does fall within the purview of the authority the Board had given him but because of the RFQ process, which is similar to the RFP process that has been discussed the last several months and it involves fourteen parcels of land and nine civil engineer firms, he was reluctant to move forward without the Board’s authorization. This item will be placed on the of the next Board meeting.

II. CONSENT AGENDA
A. Minutes of February 18, 2010, Regular Board Meeting held March 11, 2010
B. Minutes of March 11, 2010, Regular Board Meeting
C. Human Resources Recommendations
D. Grant Applications
E. Agreements
F. Affiliation Agreements
G. Budget Amendments
H. Pre-qualification of Contractor for Construction Projects Board Certification
I. Deletion of Inventory Items
J. Out of Country Travel Request – Weir
K. Out of Country Travel Request – Weir
L. Out of Country Travel Request – Piazza

MOTION: (Smith/Miles) That the District Board of Trustees approve the Consent Agenda. Mr. Davison abstained* from voting on Item II.B. Motion carried.

*Mr. Davison was not present at the March 11, 2010 Board meeting and felt he should not vote on the meeting minutes.

III.  PUBLIC PARTICIPATION
IV. FINANCE/FACILITIES/PURCHASING
   A. Finance
      1. Financial Statements as of March 31, 2010
         Dr. Rand Spiwak, Executive Vice President, reviewed highlights of the financial report ending March 31, 2010. Dr. Spiwak reviewed changes in revenue and shared the College no longer receives financial support for the Advanced Technology College (ATC) from Volusia County Schools (VCS) and Flagler County Schools (FCS). Mrs. Hosseini asked how much funding was received from each of the school districts and Dr. Spiwak explained there was around $1.3 million from VCS and around $300,000 from FCS. Dr. Spiwak shared with reducing all of the high school level courses it still costs the College $1.1 million to offer college level programs at this facility to high school students. He shared high school students can still attend the ATC as dually enrolled students but no funding is received from the schools to support this. Mrs. Hosseini asked how many high school students attended last year and this year and Dr. Spiwak indicated around 236 last year and lost around fifty from FCS this year reducing this number and indicated most students come from VCS. He also shared FCS does not provide transportation to the ATC but VCS does. Dr. Sharples explained the fundamental difference is high students attending the ATC who did not earn a high enough score on the College Placement Test (CPT) would no longer be able to take a remedial level high school course at the ATC, which the College no longer offers because of lack of funding from the schools. He did note this change provides more available space at the ATC and will help accommodate the Baccalaureate in Engineering Degree program once it has been approved. Dr. Sharples shared the College did not earn FTE for those students that took high school level courses. The College will earn FTE for those students dual enrolled in collegial level courses but will not earn student tuition as they are not required to pay tuition per Florida Statute. Mrs. Hosseini asked at the peak what the goal was for VCS and FCS students attending the ATC. Dr. Sharples explained the goal initially from VCS was 750 students but there were a variety of issues, such as transportation and career academies, and believed there were no more than 350 VCS students. He believes by not having to pay funding each year this has helped the public schools and how they were able to move student not taking collegial level courses back to their home high schools. Dr. Spiwak indicated that the College’s Foundation has paid for textbooks for VCS dual enrolled students at the ATC and VCS pays the cost of transportation for those students to the ATC. Dr. Sharples shared Early College is doing well at the DeLand Campus and Mr. Lombardo indicated there were around 400
students in this program. Mrs. Hosseini inquired how many dual enrolled students are currently attending the College and Dr. LoBasso indicated there were around 1,200 students. Dr. Bennett shared dual enrollment is the best opportunity for students and their families. Mr. Lombardo shared last year 76 dual enrolled students graduated with their A.A. degree before receiving their high school diploma and expects that number to increase this year. Dr. Sharples explained the College is always working with its colleagues in the public school systems to ensure dual enrollment opportunities and to modify programs as funding levels change.

Dr. Spiwak explained there was one audit comment received by all twenty eight state colleges regarding college policies on ethics and it was suggested the College include language on the detection, prevention and reporting of fraud. Dr. Spiwak shared the College’s revised policy will be brought to the Board for first reading in May.

3. Report of Purchasing Items
Dr. Sharples presented the monthly report of purchasing items between $50,000 and $150,000. Reflected on this report was the emergency purchase of the Storage Area Network equipment approved by the Board in March. Information item only.

B. Facilities
1. Final Completion and Final Payment – Building 200/Room 206 – Faculty Innovation Center Renovation Project
Dr. Sharples explained the library has been renovated and updated and now includes a Faculty Innovation Center and extended an invitation to Board members to visit.

MOTION: (Miles/Haas) That the District Board of Trustees approve final completion and final payment in the amount of $40,101 to Allen Green Construction Company for the Building 200/Room 206 – Faculty Innovation Center Renovation project on the Daytona Campus, as approved by the College staff in accordance with the contractual requirements. Carried unanimously.

2. Mike Curb College of Arts, Music and Science - Architectural Design Fee Increase
Dr. Sharples explained over the last several months the idea of moving the Mike Curb building to the News-Journal Center’s Beach Street location has been discussed and how moving the performing arts programs to this location made a lot of sense. He shared this proposal was well received by the City of Daytona Beach, as well
as the Downtown Development Authority Board. The project continues to move forward but there are still some steps to complete with the City. He shared the City has transferred the land immediately under the News-Journal Center to the College and how many people think the College had acquired the entire tract and fundamentally it is only the parking lots and the News-Journal Center. He explained the redesign of the facility concerned the City and wanted to see the exterior of west side of the building dressed up and not block the view of the river. He shared the College is looking at ways to construct this building on the land the College owns or to possibly add square footage to the existing facility, incorporating the new building into the existing News-Journal Center. He explained the project is listed as a renovation of the News-Journal Center and would increase the size of the facility. This facility will be larger than what was planned for on the Daytona Campus as more programs will be moved to this location such as dance and theatre. Dr. Sharples and staff have met with the architects and engineers, and because the building has gotten bigger the request was made to increase the architectural services from $910,000 up to $1.3 million depending on the final design, which would be an increase of $390,000, plus a $75,000 design contingency. The staff believes this was a reasonable request based on A1A standards or U.S. Department of Management Services and because of the sophistication of the site and the integration of the new building into the existing one.

Mr. Schatz asked if the increase square footage included the News-Journal Center or was this just the new building. Mr. Steve Eckman, Director of Facilities Planning, responded this was the new building and indicated the first estimate of $19 million was an underestimate and the cost would be a 47% increase to the budget and 29% increase in building size.

Mr. Schatz asked if the College was comfortable in getting this project funded since it was originally going to be around a $20 million facility and has now increased by almost 50%. Dr. Sharples explained he feels this is an attainable goal and funding will be a combination of College resources and third-party funding. He also shared they are hopeful to receive additional help from the State and will know this part before the end of the legislative session.

Mr. Schatz asked if the College knew what the revenue projections were for this new building. Dr. Sharples explained immediate revenue will be from Operating Cost New Facility (OCNF) funding which is seven dollars per square foot and will cover the operating costs for the facility. He explained revenue from student tuition will depend on enrollment and variety of other things that will be looked at and indicated there had been some discussion about how the College might share the facility with other entities as well. He
explained a plan will be brought back to the Board with these details.

Mr. Schatz explained the College has always been prudent about making sure programs pay for themselves and would like to see what the return on investment is expected to be for the College. Dr. Sharples indicated to answer that question it would be good to have a workshop prior to the May Board meeting to review all of these details and was hopeful Dr. Spiwak may be able to review third part equity sources and lay out a pro forma and stress that against incoming revenue. Dr. Spiwak mentioned costs to operate the performing art programs on the Daytona Campus will transfer to the new facility as faculty and staff in these areas move to this facility. Dr. Sharples indicated until the College gets architectural and engineering work done it is difficult to get a hard estimate, but believed the facility was more around $25 million to $27 million than $20 million. Mr. Eckman shared after the College had space planning done and got the first professional estimate it came in at that amount.

Mrs. Hosseini agreed with Mr. Schatz and would like to make sure dollars come in from the State before expending more money on this project. She shared the local and federal legislative delegations are working hard to help bring in funding for this project, but given the economic environment she thought it may be more prudent to wait until those results are known. Dr. Sharples indicated this can wait until the next Board meeting and would know about state funding by then. He explained the architects will need to stop work, which drives the cost of the facility and how this is purely conceptual at this point. He shared the College looked at moving this facility to the News-Journal Center location based on the Board’s authorization, but to get to a hard number on construction costs more work is still needed.

Dr. Miles asked if there was a conceptual design staff had taken to the City for their approval. Mr. Eckman explained the architect produced some documents for inclusion in the College’s response to the City’s RFP. Dr. Sharples asked staff if the College needed any further architectural work to meet the City’s six week timeframe. Mr. Eckman indicated there are still some refinements that need to be done and elevations to be completed.

Mr. Schatz asked why the College would need to stop if it has not spent the $910,000 budget already approved by the Board. Dr. Sharples explained in order to begin the project the authorization was to spend up to $910,000 to design the entire facility from start to finish, all the way through the construction drawings. Mr. Eckman explained the College has already spent $192,000. Dr. Sharples indicated when it was decided to move the building to the News-
Journal Center site the building will need to be redesigned and the architects are requesting additional dollars for this work, and this cannot be approved without re-authorization from the Board. Dr. Sharples did not want to spend additional money on this project if the building does not work in the new location, but if it does work in this location it will take $1.3 million to do the redesign.

Mr. Schatz explained he was in complete support of moving the building to the News-Journal location and believes the entire Board is behind this effort and if it was postponed until the Board has a little more information on where the College was versus where it is projected to be, but did not want to have them stop working because there is still an approved budget. He believed if work stops this will cost the College more because the project would be idle for a month and if they are allowed to continue progress, while the Board gets more information and a more clearer picture of what is being talked about, he thought that would be helpful. Mr. Eckman indicated the architectural firm is nearly finished again with the schematic design and may have it for the next meeting.

Dr. Sharples explained the College had been running a parallel track trying to find a way in which it could find an equity source, to borrow the money, which is what will have to be done. He thanked Mr. Davison for his help in meeting with a potential equity partner as there will not be enough money in reserves or from the State and Federal government. He shared Dr. Spiwak may be able to report to the Board at the next meeting about what that equity partner might be. Mr. Schatz indicated he would like to see a presentation on this. Dr. Bennett suggested having a longer workshop to more thoroughly review this topic and condense the Board’s business issues to items only requiring action that month.

Dr. Sharples understood the Board was okay with spending a little more of the already approved $910,000 budget so the College can stay on target with the City’s schedule up to a point. He thought in addition to reviewing the financial side of the project the Board would like to see the academic side reviewed so they can understand what programs and staff will be moving to this facility. He also shared he did not want to get too far ahead of the City and find that this cannot be done for some reason or another.

Mr. Davison thought that was a good idea to go far enough to get the City to agree, but not so far that the College has to spend another $200,000 and then has nothing to show for it. He wondered if it was okay with the architectural and design firm. Mr. Eckman indicated if the College continues to the end of the schematic design that would be a good cut off point and was reasonable.
Dr. Sharples indicated the College will proceed with the schematics and would put the recommendation presented to the Board on hold.

Mrs. Hosseini explained she would like to see the Facilities and Visioning committees meet to review this information rather than a workshop prior to a Board meeting as these meetings tend to run long because of the free flowing discussions. She indicated the Board will be voting on civil engineering services for the acquisition of the 100 acres and with other projects such as the Mike Curb building and moving the ball fields, she would like to see how much the College can afford to spend. She indicated she would not want to spend any more dollars if the College could not acquire a second main campus and would not want to pay for civil engineering services even though it is not much. She thought it would helpful for the Board to know the planned projects and costs associated with each so the Board can determine if these can move forward.

Dr. Sharples explained that the acquisition of the 100 acres will be a Foundation initiative, and funded by and through the College’s Foundation. He indicated there are two major projects, the Mike Curb building and the 100 acres acquisition. The 100 acres will be a decision made by the Foundation Board, the College will be involved with the location, but the actual funding for that multimillion dollar acquisition will be provided by the Foundation.

Dr. Bennett explained at the March Board meeting the Board came to a consensus that it would no longer hold separate committee meetings because not all Board members could attend these meetings and were unable to hear the information presented. She shared presentations would be held as part of the Board meeting so the trustees can attend as part of the regular meeting schedule and would allow the public to hear as well. She explained this will allow all Board members to come to the table with the same information and will plan to schedule the presentation on the Mike Curb building during the first part of the May Board meeting.

Mr. Schatz was fine with this presentation structure. He wanted to clarify the civil engineering services item that will be brought to the Board in May and understood these services were part of engaging civil engineers as part of the 100 acres selection process because there is a lot more to buying and developing a piece of property than just the cost of the land. He clarified the College wants to engage a firm to help make the 100 acres acquisition decision based on more facts. Dr. Sharples concurred and shared the College is engaging the civic engineers to further define what the specifics of the acquisition might be. Mr. Schatz clarified that this was unrelated to the design of a campus but is part of the site selection process. Dr. Sharples explained the scope of work is part of the selection process and it looks at everything from wetlands to
the availability of infrastructure. He shared the College believes it needs a civil engineering firm to review all of the technical aspects because it does not have the expertise or time to do this itself.

Dr. Sharples explained the recommendation of the company that was selected through the RFQ had good background in all areas and wanted to be fully open and disclose all relationships. He further explained because there are fourteen tracts of land the Board will probably know an owner or an agent representing an owner and had asked the civil engineers to disclose relationships with each of the tracts of land. He wanted the Board to be very comfortable that the College has fully disclosed and made totally transparent every step of the way and wanted to provide enough time to review this information.

Mrs. Hosseini indicated she had no problem with the presentation at a Board meeting as long as the Board was not expected to move on that same item during the Board meeting, which will allow time to review the information. Dr. Bennett asked the Board if the Board was fine with that and no objections were made to this.

Dr. Sharples indicated the recommendation on the Mike Curb Building will then be at the June Board meeting.

Dr. Bennett asked Dr. Sharples to review the civil engineering packet of information under his time so the Board knew what they were reviewing prior to the next Board meeting.

C. Purchasing

1. Hotel Accommodations RFP #10-011
   Dr. Sharples reviewed and recommended approval.

   MOTION: (Hosseini/Miles) That the District Board of Trustees approve award to Marriott International, Inc. to provide student temporary lodging services for the College at a rate of $64 per room, per night for a period of two (2) years, with the option of two (2) one-year renewals, not to exceed $200,000 for the life of the contract. Carried unanimously.

V. TIME RESERVED/PRESIDENT
A. Approval of New Courses
Dr. Sharples presented and recommended for approval.

**MOTION:** (Graham/Miles) That the District Board of Trustees approve AMH 2047 - Survey of US Military History, IDS 2191 - The 1960’s - The Era of Metamorphosis, PSY 2931 - Special Topics in Intimate Relationships, PSY - 2932 Special Topics in Research Methods in Psychology, PSY 2933 - Special Topics in Clinical Psychology, PSY 2934 - Special Topics in Forensic Psychology, PSY 2935 - Special Topics in Parenting and Family Dynamics, PSY 2936 - Special Topics in Comparative Psychology, effective Fall 2010. Carried unanimously.

B. Approval of Program Deletions
Dr. Sharples reviewed and recommended approval. Mrs. Haas inquired how often programs are sunset and if it is done at a certain time of the year. Dr. Sharples explained normally programs are reviewed around this time of the year and could sunset one or two programs a year, He also explained if any students are enrolled in these programs they will be allowed to continue taking the courses to complete their program.

**MOTION:** (Davison/Smith) That the District Board of Trustees approve the sunsetting of the following programs, effective AMH 2047 - Survey of US Military History, IDS 2191 - The Era of Metamorphosis, PSY 2931 - Special Topics in Intimate Relationships, PSY - 2932 Special Topics in Research Methods in Psychology, PSY 2933 - Special Topics in Clinical Psychology, PSY 2934 - Special Topics in Forensic Psychology, PSY 2935 - Special Topics in Parenting and Family Dynamics, PSY 2936 - Special Topics in Comparative Psychology, effective Fall 2010. Carried unanimously.

C. 2009/2010 Annual Equity Report Update
Dr. Sharples shared the College is working hard to create equity and balance within the student population and employment areas. He explained this report is a snapshot in time and must be monitored on a day to day basis otherwise ground can be lost in one area or another. Dr. Bennett shared this was an excellent report and how many people do not know how much work goes into preparing this type of report.

**MOTION:** (Haas/Graham) That the District Board of Trustees approve the submission of the 2009/2010 Annual Equity Report Update to the Florida Board of Education/Office of Equity and Access. Carried unanimously.

D. Update on Bachelor of Science Degree in Engineering Technology
Dr. Sharples thanked Mr. Frank Lombardo and the numerous staff involved in preparing the proposal, which was submitted by the April 1st deadline. The staff is currently working on an agreement with Valencia and Seminole colleges on how the three colleges will work together in
offering this program. He shared faculty are still engaged and there is space at the ATC for the program. He believes the College is in good shape for approval at the State Board of Education meeting on May 18, 2010.

Dr. Sharples shared the College’s Commencement ceremony is on May 17, 2010 and the Adult Education Commencement ceremony is on May 18, 2010. He indicated those traveling to the State Board meeting on May 18th should be back in time for the commencement ceremony.

Dr. Bennett asked Dr. Sharples to explain the Civil Engineering packet of information that was distributed at the beginning of the meeting, and will be placed on the May Board agenda. Dr. Sharples explained the College elected to look at the 100 acres acquisition which is part of the Board’s strategic plan dating back to 2008. He shared this acquisition will be sponsored by the College’s Foundation and will be discussing further with them the return on investment which will be similar to the housing they purchased for the student athletes three to four years ago. He mentioned the ball fields are not going to be moved as the College has been working with the Division of Blind Services to swap a tract of land that will give the College five acres. He explained the College has two projects, the 100 acre acquisition and the Mike Curb Building. He explained the College asked for letters of interest on the 100 acres and have identified 14 tracts of land and the committee, established by Mr. Eckman and Mr. McCarthy, will evaluate based on the criteria the Board provided input on. He indicated this is an arm’s length process from the president and does not know who serves on the committee. The committee sets a certain number of points for each criterion and received good advice from some of the Board so the tracts can be ranked one through fourteen.

Dr. Sharples explained the College sent out a Request for Quote (RFQ) to eleven civil engineering firms with expertise in analysis of land sites and land planning to help the College make a more informed and intelligent decision regarding the tracts of land. The RFQ asked the firms to price according to a per cost per site evaluation and then once a firm was selected the College would have them analyze the top tracts which will assist the College in providing a recommendation to the Board. He indicated the civil engineering firms were asked to provide full disclosure of any relationships they may with the owners or agents of the tracts of land.

Mrs. Hosseini asked how the cost from Zev Cohen was so low compared to the other firms. Dr. Sharples explained the table included in the packet shows the relationships with the various owners and/or agents and believes some of this work has already been done by this firm as they have done work for most of the owners/agents of these tracts of land but indicated that would be a question the firm would have to answer. Mr. McCarthy explained the College has not been in contact with the firms pending the outcome of the recommendation to the Board and commented this firm disclosed it has done work for almost every client on the site list and could have familiarity with the land and may have a lot of this information in their data bank. Mr. Schatz indicated the firm actually mentions in
the second paragraph that they possess a considerable amount of the information. Mr. Eckman shared the RFQ was also sent to out of area firms so the committee received input from firms that would have no relationships with any of these owners/agents and as expected received lower prices from the local firms because they were familiar with what is going on in the area.

Mrs. Hosseini asked if the $2,950 fee was per site or per acre. Mr. Eckman explained it was per parcel and would be asking the firm to evaluate the top five parcels. He indicated if the Board was satisfied with those results there would be no further evaluations but could continue if the Board wanted more parcels evaluated. Mrs. Hosseini inquired if these parcels had already been ranked and if the Board could have a copy of the ranking. Dr. Sharples explained the committee has ranked and rated the properties but the civil engineering evaluations may affect the ranking and the list is preliminary at this point. Dr. Bennett commented as long as the Board understands it is a preliminary ranking that is subject to change based on the civil engineering evaluations. Mr. Schatz commented that persons may start politicking if they knew where they ranked on the list and after further review the Board thought it best not to receive the preliminary ranking.

Mr. Schatz stated if the civil engineering services recommendation is in the President’s authorization why is the Board voting on this and believes if Dr. Sharples thinks this is the direction the College should go this should not require the Board’s approval. Dr. Sharples explained because of previous confusion with the RFP and Memorandum of Understanding, he did not want to move forward on this unless the Board is comfortable doing this. Mrs. Hosseini explained she started to say this but understood it was being brought forward to be voted on and shared she has no problem with this moving forward. Dr. Bennett explained it is in the scope of the President’s authorization and the entire Board indicated they were comfortable in supporting.

E. Enrollment Report
Dr. Tom LoBasso, Vice President for Enrollment, reviewed the enrollment report.

Dr. Sharples thanked Mrs. Donna Sue Sanders and staff for the great, Wild Game Feast event and introduced Dr. Joanne Pinkston-McDuffey. Dr. Pinkston-McDuffey has moved into the Foundation department as the Executive Director of Alumni and Community Affairs and will be formalizing the alumni process now that the College is graduating baccalaureate students.

VI. TIME RESERVED/CONSTITUENT HEADS
Reports were presented by Mr. Tom Moore, Career Employees Association President; Mr. Victor Pareja, Faculty Senate President; Mr. Robert Grimm,
Professional Council President; and Mr. Grimm reported for Ms. Nicole Brown, Student Government Association President.

VII. TIME RESERVED/BOARD MEMBERS
Mr. Smith asked about moving meetings back to the Board Room location. Dr. Sharples shared the main issue is the capability to do a live televised broadcast from the Board Room and will work to see if this can be accomplished.

Mr. Petrock congratulated Mr. Dunne on the 80% student athlete pass rate and encouraging them to finish their education. He shared he wanted to pass along to Ms. Nicole Brown, SGA President, how she has done a great job and appreciated her efforts in working in student government.

Dr. Miles shared he had the pleasure of having lunch with the Foundation staff and the recipient of the Margaret Crumley Foundation award. He explained this was an excellent reminder of why the College is here and has an open door policy. He gave backround on the recipient and how she received her GED from Daytona State, earned a degree from Daytona State, will be graduating in May Magna Cum Laude from the University of Central Florida, and will be going on to medical school. He explained this person would have never fit into a traditional education program and could not have done this without Daytona State College providing her with an education and life skills.

Mr. Davison thanked Dr. Miles for sharing this story. He commended those who were doing the image ads on the wonderful things happening at Daytona State and how this information is good to get out into the community.

Mrs. Haas thanked those who contributed to the agenda and the committee who worked on the expansive equity report.

Mrs. Hosseini thanked Dr. Miles for sharing about the award recipient and wanted to recognize Dr. LoBasso for his staff being at the high schools to provide students the opportunity to sign up for Daytona State College if they were interested.

Mr. Graham shared the enrollment increases continue to amaze him and wanted staff to keep up the great work.

Distributed drafts of College policies 2.01a: The District Board of Trustees Workshops and 2.06 The District Board of Trustees Board Member Requests. Made an official part of the minutes as Supplemental D: 4/15/10.

Dr. Bennett explained at the Board Retreat they discussed operational procedures relating to Board committees, Board member requests for information, and text/e-mail messages during Board meetings. She had asked staff, based on this discussion at the Board Retreat, to summarize this in way of a policy or could be done as operational guidelines rather than a formal policy. She believes this will be helpful to provide the same guidelines to each Board member. She briefly reviewed how Board committees will be done as a
workshop item prior to the Board meeting; how cell phones and text usage during a Board meeting is considered public record unless an exemption exists; requests for information would go through the President and specific information would be provided for the request. She explained if additional requests that may cost taxpayers more money, this should be a vote of the entire Board before moving forward. She asked the Board to take the information home to review and would bring up for discussion at the next meeting. She explained the Board will continue to move forward with the great things at the College and has enjoyed serving on the Board.

Dr. Sharples thanked the Board for signing the Resolution of Cooperation and believes this will be very helpful in Tallahassee, as well as at the State Board of Education meeting. He also thanked the Board for their support and how there has been some good discussions over the last several months and how there are different ways to do things and wanted them to know that he and his staff were fully committed to doing the will of the Board. He appreciated their willingness to serve on the Board and was grateful for his contract extension last month and looks forward to many good years ahead.

VIII. ADJOURN
Dr. Bennett adjourned the meeting at 6:22 p.m.

Date of next regular scheduled meeting: May 24, 2010.