



# DAYTONA STATE COLLEGE

## Tuition Payment Policy/Book Voucher Spring 2012

The college expects students to pay, or make payment arrangements, by the due date. The date the tuition bill is due is listed on the Schedule and Fee Statement. For the Spring 2012 semester, the tuition bill will be due according to the following schedule:

For classes starting January 17th:

Registration Date	Bill Due Date
November 7 – Dec 1	10 business days after registration
Dec 2 – Dec 14	December 15th
Dec 15 <sup>th</sup> - Jan 2	January 4 <sup>th</sup>
Jan 3 – Jan 9	January 10 <sup>th</sup>
Jan 10 or after	next business day after registration

Spring B Term Starting March 19th:

Registration Date	Bill Due Date
November 7 – Feb 20 <sup>th</sup>	10 business days after registration
Feb 21 – Mar 4	March 5th
Mar 5 <sup>th</sup> or after	next business day after registration

Note: If a student is registered for more than one subsession, the due dates will coincide with the earliest starting subsession.

### **Bill Deferment:**

The college will be making every attempt to help students defer their bill based upon their financial aid application.

Students with an approved financial aid award or other college scholarship in excess of the tuition bill will have their bill deferred. Students whose aid does not cover the entire bill, such as Bright Futures recipient with no other award, should pay the remaining balance of their bill no later than their bill due date.

Students who have submitted a valid FAFSA and ALL required documents prior to their bill due date, and no later than January 13th for Spring 2012 semester, will be deferred. Students who have not submitted a valid FAFSA and have not submitted all requested documents prior to their bill due date and prior to the start of classes will not have their bills deferred.

For a student who is canceled, who subsequently provides all documents necessary no later than Friday, January 13th, prior to the student's start of classes will be deferred upon re-registering. Students, who are canceled for non-payment, need to know the bill is due the next business day, so they should not re-register until all the

documents are in and qualify for a deferment. Students who are turning in their documents on the same date as their bill is due, should understand that they need to be received no later than 3pm to allow time to track in the documents.

Students who will be registering for Spring B classes only, will be treated similarly, with appropriate dates. If the tuition bill is not paid or deferred by the due date, all classes will be cancelled. Once cancelled for non-payment, the bill will be due the next business day if a re-registration occurs.

Please see visit the Office of Student Accounts in room 102, Wetherell Building or visit their website at <http://www.daytonastate.edu/studentaccounts> for more information about how to make payment.

### **Book Vouchers Policy – For Students Awarded Financial Aid**

As in the past a Book Voucher will be available January 5<sup>th</sup> through January 26<sup>th</sup> for students who have an approved financial aid award prior to the start of classes. The amount of the Book Voucher will be dependent on each student's enrollment status (\$650 for 12 or more registered hours; \$500 for 9 – 11 registered hours; \$325 for 6 – 8 registered hours; \$200 for 1-3 registered hours).

The Book Voucher can be used to charge required books and required supplies ONLY (no clothing, food, gift cards or other store merchandise). Any balance after the purchase of books can be used to purchase a computer if you have a sufficient balance, but no additional funds will be authorized for a computer. The book voucher authorization must be signed prior to purchasing books. The authorizations can be used starting January 5<sup>th</sup>. Please see information on the Student Account website for the procedures being used this semester. Vouchers will only be able to be available January 5<sup>th</sup> through January 26<sup>th</sup>.

**NO CASH** will be returned to students. Multiple visits will be allowed if all books are not purchased on the first visit. The student account will be charged for the exact amount of the books charged. The remaining difference between the financial aid award and the tuition bill, plus books charged, being refunded to students according to the schedule provided by Student Accounts. No funds can be disbursed until enrollment has been verified.

In the event that a student has required book costs greater than the allowed amount, an additional voucher amount can be obtained with a copy of the book charges to date along with an estimate of the additional costs.

### **Book Deferment Policy – For Students Not Awarded Financial Aid, but have met the application deadline**

Students who do not have a financial aid award as yet, but have submitted a FAFSA and ALL required documents, and whose award has not yet been determined, will also be eligible for a Book Deferment using **the same policies** as described above.

Students in this situation will need to request in person a Book Deferment at the Office of Student Accounts, or from the Enrollment Center on a regional campus. The Book Deferment will then be available for use the next business day.

Book Loans to students who are not financial aid recipient's, or for students who did not complete their FAFSA application by the deadline are no longer be available.