



# Personalized Legal Center

Employee Access



Visit your **Personalized Legal Center** for state-specific templates and step-by-step instructions on creating a will or other documents. Your Personalized Legal Center also contains state-specific templates for power of attorney, trusts, estate planning, and more as well as access to a legal library.

Log onto your member website at: [www.healthadvocate.com/standard3](http://www.healthadvocate.com/standard3)

You have access to a variety of personal and business-related topics:

- Wills
- Living Trusts
- Personal Service Agreements
- Promissory Notes
- Copyright & Trademark
- Power of Attorney
- Landlord/Tenant Agreement
- Name Change
- Incorporation
- Premarital Agreements

You will be able to create your legal form or document instantly and ready it for printing. Educational content, definitions, and help prompts are available for each form or document.

Your documents can be stored on a secure server and accessible 24/7 via a unique username and password.

## How to get started:

- Log onto your member website at: [www.healthadvocate.com/standard3](http://www.healthadvocate.com/standard3)
- Click on the Personalized Legal Center tile; click on “Click here for your Personalized Legal Center”
- Click on “Click here for your Personalized Legal Center”
- Clicking on “Open in New Window” takes you to your free Legal Resource Center



# Your Personalized Legal Center



## HealthAdvocate<sup>SM</sup>

Search articles and documents...

- Home
- How it works
- Personal Documents
- Business Documents
- Legal Information
- My Documents
- Technical Support

### Welcome to your free Legal Resource Center

#### Personal Documents

To begin a personal document choose a legal document from the document catalog. These documents include but are not limited to:

- Complaint Letters
- Deeds
- Living Trusts
- Personal Service Agreements
- Wills

#### Business Documents

To begin a business document choose a legal document from the document catalog. These documents include but are not limited to:

- Business Agreements
- Corporations and LLCs
- Intellectual Property
- Internet Law Forms
- Loans and Collections
- Sale of Goods

#### Legal information

For articles, legal definitions, Tips, Q&A and a variety of legal information.

#### My Documents

To continue working on legal documents you've already started.

## How It Works

- It's easy to start. Click on the blue column title (e.g Personal Documents) of the document you need and a questionnaire will open in your web browser (PC or MAC).
- Click on the State of your choice
- Click on the blue Get started button that corresponds with the document you want to create
- Then the Document Type will appear, and you will click on the Start now button
- **You will be prompted to login/register (see below). Note: You will need to create a new username and password for the Personalized Legal Center.**

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### Login/Register

To begin please register if you are a new user or log in if you have already registered.

#### Log in

Username

Password

[Forgotten your password?](#)

#### Not yet registered?

You need to be registered to make full use of this website

- After saving your documents, you can come back anytime to edit and finish
- All documents are accessible in your My Documents 24/7
- Refer to the Legal Information guide for articles, legal definitions, tips, Q&As and more.