

**MINUTES: February 24, 2022**

**MEETING: Daytona State College  
District Board of Trustees**

**PLACE: Daytona State College's  
Daytona Beach Campus  
Wetherell Center (Bldg. 100), Room 402L  
1200 W. International Speedway Blvd.  
Daytona Beach, Florida**

**PRESENT: Dr. Thomas LoBasso, Corporate Secretary/President  
Dr. Randall Howard, Chair  
Betty Holness, Vice Chair  
Bob Davis  
Randy Dye  
Lloyd Freckleton  
Robert Lloyd  
Garry Lubi**

**ABSENT: Sarah Dougherty**

**Board Workshop began 1:00 p.m.**

Erin LeDuc, Director of the Center for Women and Men introduced Rabecka Collins, CCAMPIS Program Manager in the Center for Women and Men. Ms. Collins provided an overview of the Child Care Access Means Parents in School (CCAMPIS) program and how the Falcons Nest came to fruition. Ms. Collins shared information on services offered in the Falcons Nest, followed by a tour of the facility.

**Board Meeting began 2:00 p.m.**

**I. CALL TO ORDER**

Dr. Howard called the meeting to order at 2:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Conducted the Pledge of Allegiance.

**III. ROLL CALL**

Mrs. Dougherty was absent. All other trustees were present.

**IV. PUBLIC PARTICIPATION**

Dr. Howard inquired if there were any members from the public that requested time to appear before the Board. No requests were received.

**V. CONSENT AGENDA**

- A. Approval of 1/26/22 Board Meeting Minutes
- B. Approval of Agreements
- C. Approval of Budget Amendments

- D. Approval of Deletion of Inventory Items
- E. Approval of Donation Items – Surplus
- F. Approval of Grant Application
- G. Approval of Human Resource Recommendations

**MOTION:** The District Board of Trustees approve the remainder of the Consent Agenda. Motion carried unanimously.

## **VI. TIME RESERVED/PRESIDENT**

### **A. President's Update**

Dr. LoBasso shared the College was presented with the J. Hyatt Brown Enterprise Award at the Daytona Regional Chamber's annual dinner and what a great privilege it was to receive this recognition. The College hosted the CareerSource Alliance 4 event which brings businesses, industry and education institutions together to talk about their needs. The College can then evaluate if it is offering programs or training that is needed. He shared he met with City of Deltona Vice Mayor and City Manager to update them on the Deltona Building 2 project and will be making a presentation to the City Commission at an upcoming meeting. Hosted a breakfast with Mike and Linda Curb who were in town for the races. While here, they had the opportunity to tour the ATC and see the naming signage for the Charles M. Curb School of Emergency Services. The College has made the top 150 for the Aspen Prize award and the next phase in the selection process will be a telephone interview. Dr. LoBasso shared that SGA President Adrienne Toles-Williams was selected as Florida College System Activities Association Student Government Division Student of the Month for January.

Dr. LoBasso shared an update on the Residence Hall which included the number of applications received to date; hiring of an experienced Residence Coordinator; and opportunities for summer camps that could utilize the Residence Hall as part of their program. He looks forward to having students reside on campus and shared the Student Center has been quite busy with students utilizing the many different areas. He explained the College should be hearing soon about its legislative funding requests and has heard they were all being considered to be funded.

## **VII. FACILITIES**

### **A. Approval of Architectural Professional Services Master Site Plan – Final Rankings - All Sites Except Deltona**

Mr. Chris Wainwright, Associate Vice President of Facilities Planning, explained the master plan is done every five years and the College is a little behind because of the pandemic. Dr. LoBasso reminded the Board they will be included in the Master Site planning process to provide input and direction as the College moves forward.

**MOTION:** (Freckleton/Dye) The District Board of Trustees approve the below ranking and direct the President or their designee to negotiate the fee and contract, pursuant to the provisions of Florida Statute s.287.055, and subsequently submit the contract, including the negotiated fee, to the Board for approval at a future meeting. Motion carried unanimously.

<u>Firm</u>	<u>Ranking</u>
Spiezle Architect Group, Inc.	1
DLR Group	2
HuntonBrady Architects	3

**B. Approval of HEERF HVAC Funding Revision**

Mr. Wainwright explained there was an incorrect line-item amount last month which has been corrected. The scope and services remain the same and presented for approval.

**MOTION:** (Davis/Holness) The District Board of Trustees approve the revised line item below for the HVAC upgrade work using HEERF funding in the amount of \$76,897.65. Motion carried unanimously.

- PureAir Control Service Inc. – News Journal Center – New Life Air Handler Restoration – 3 AHUs - \$76,897.65

**VIII. FINANCE**

**A. Executive and Financial Summary Report as of 1/31/22**

Mr. Martin Cass, Vice President for Finance, presented the financial report for the period ending January 31, 2022. Information reviewed included Fund 1 Operating Revenue and Expenses, Carry Forward Funds, Comparison of Actual Revenue Received to Budgeted, Three-Year Analysis of Tuition and Fees, Comparison of Actual Expenses to Budgeted Costs, Major Capital Projects Funding, Recap of Major Project Funding, and Summary of Major Capital Projects scheduled during the fiscal year and projects completed.

**B. ACH/Wire Transfers/Checks Issued Greater Than/Equal to \$50,000**

Mr. Cass presented as information.

**IX. TIME RESERVED/CONSTITUENT HEADS**

Reports were presented by Adrienne Toles-Williams, Student Government Association President; Billie Jo Dunaway, Professional Council President; Dr. Elizabeth Barnes for Paul Capps, Faculty Senate President; and Jon Pinney, Career Employees Association President.

**X. TIME RESERVED/BOARD CHAIR**

**A. Board Chair's Update**

Dr. Howard shared it was good to see everyone working hard to fulfill the College's mission. He enjoyed hearing the SGA president's update and thanked them for their work on engaging students and those on the regional campuses.

**B. Board Professional Development Opportunities**

Developmental opportunities for the Board were listed in the agenda as information.

**XI. TIME RESERVED/BOARD MEMBERS**

Comments were shared by the trustees.

**XII. ADJOURN**

Meeting adjourned at 2:47 p.m.