



Student Employment Office Only

\$13.00 per hour

Department Only

Department: Information Technology

Campus: Daytona Beach Campus

Funding: Federal Work Study (FWS) or Institutional Work Study (IWS)

Hours Per Week: up to 20

Hourly Wage: \$13.00

Days Needed: Monday through Friday (Flexible)

Times Needed: 8am-5pm (Flexible)

Contact: Andrew Dorsey

Contact Info: Phone: (386) 785-2040
Email: Andrew.Dorsey@DaytonaState.edu

Job Title: IT Field Tech Work Study

Purpose of Job: Assist Field Tech Managers with maintaining and installing computing equipment and perform related office duties

Duties/Responsibilities:

- Trouble-shoot/repair computers, printers, monitors and related computer operating systems.
- Interact with DSC's administrators, faculty and staff to assure prompt delivery of services and respond to needs under supervisors guidance.
- Commute to different locations within the main campus and to College's branch campuses (for: removal, replacement/setup/configuration, and/or storage of computer/software) as needed.
- Assist Managers with other duties relevant to the position as needed.
- Report, as needed, to supervisor any Information Technology related issues that may arise

Job Qualifications:

- Pursuant of a degree in any Computer Technology field.
- Advanced knowledge of computers, latest desktop software, operating systems, web browser software, and hardware. Some networking experience is helpful.
- Have basic computer skills with knowledge of taking components out of computer, and troubleshooting/diagnosing the troubled part.
- Must be able to communicate well with students and staff.
- Must have the ability to understand oral and written instructions without hesitance.

- Ability to lift 50+ pounds when required

Requirements:

- Resume
- References